

**CITY OF BAYPORT  
CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS  
AUGUST 5, 2013  
6:00 P.M.**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of August 5, 2013 to order at 6:00 p.m., and asked Councilmembers, staff and the audience to join in pledging allegiance to the American Flag.

**ROLL CALL**

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, Dan Goldston, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Logan Martin, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, City Engineer Barry Peters, City Attorney Andy Pratt, Fire Chief Mark Swenson, and Assistant City Administrator/Planner Sara Taylor

**APPROVAL OF AGENDA**

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the August 5, 2013 City Council agenda. Motion carried 5-0.

**PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS**

1. Police Chief Laura Eastman presented Bayport Marina security guard Brian Giese with a Lifesaving Award for his efforts at the marina on June 29. Brian rescued a person who had fallen into the water while attempting to dock a boat.
2. Mayor St. Ores proclaimed Tuesday, August 6, 2013, as Night to Unite in the City of Bayport. The event runs from 5:00-8:00 p.m. at Lakeside Park.
3. The July recycling award recipient is Steve Buege who will receive \$30.00 for his recycling efforts, with funding made possible by a grant from Washington County.

**OPEN FORUM** – None

**CONSENT AGENDA**

Mayor St. Ores read items 1-9 on the consent agenda.

Councilmember Hanson introduced the following resolution and moved its adoption:

**Resolution 13-14**

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE  
AUGUST 5, 2013 CITY COUNCIL AGENDA**

1. July 1, 2013 City Council workshop minutes
2. July 1, 2013 City Council regular meeting minutes
3. July payables and receipts (check numbers 1136060-1136170)
4. July building, plumbing and mechanical permits report
5. Pay application from Allied Blacktop for the 2013 Sealcoat Improvement Project
6. Special event application for the Bayport Fire Department 125<sup>th</sup> Anniversary Celebration on September 21, 2013 at Lakeside Park

7. Temporary liquor license for the Bayport Fire Department 125<sup>th</sup> Anniversary Celebration
8. Special event application for the Inspiration neighborhood summer party on August 17, 2013
9. Accept donation of memorial bench in Lakeside Park from Ann Gunderson

The motion for adopting the foregoing resolution was duly seconded by Councilmember Carlson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye	Dan Goldston – aye	Patrick McGann – aye
Connie Carlson – aye	Michele Hanson – aye	

**PUBLIC HEARINGS – None**

**COUNCIL LIAISON REPORTS**

Councilmember McGann reviewed the July 22, 2013 Planning Commission meeting where action was taken to recommend approval of a Planned Unit Development General Development Plan and a Preliminary Plat for Inspiration Phase III-B, with added conditions of approval regarding architectural guidelines, membership on the homeowners association and landscape calculations. He noted the City Council would take action on the item at the September meeting.

Mayor St. Ores attended the Lower St. Croix Alliance meeting where it was noted by Washington County Attorney Pete Orput that there has been an increase in thefts and break-ins; residents are being asked to secure their garages and homes and report any suspicious activity. She attended the Middle St. Croix Watershed Management Organization meeting where Mike Isensee was welcomed as the organization’s new administrator. Along with Fire Chief Swenson and Police Chief Eastman, she attended the recent Community Watch meeting at Croixdale, where the public safety response was explained to the residents of this senior living center.

**STAFF/CITY ADMINISTRATOR REPORTS**

Fire Chief Swenson reviewed his written report, noting the department responded to 110 calls in July. He is working with the Oak Park Heights administrator to address the call volume at the senior living facilities in that city, which account for approximately 25% of the runs in Oak Park Heights. The department also participated in several public relations outings and has donated two bicycles and helmets for Night to Unite, in memory of former firefighter Mark Ostertag. He continues to explore the purchase of land from the Department of Corrections for the building of a new fire station.

Police Chief Eastman reviewed the department’s July activity and reported the public is invited to attend the Community Watch meetings that are held every three months, generally at the Bayport Senior Center. The department passed its recent Police Officer Standards and Training (POST) Board audit and is approved for another five years. The August 5 and 6 Safety Camp and August 6 Night to Unite events were reviewed, and she encouraged residents to check out the department’s Facebook page.

Mel Horak, Public Works Supervisor, reviewed his written report and noted the city recently completed a seal coating project. He indicated the department would be including a stormwater drainage feasibility study request in the 2014 budget. Councilmember Hanson inquired about the city’s ongoing problem with goose droppings at the Lakeside Park beach. Supervisor Horak indicated the area was treated with a deterrent; however the treatment is effective for only a month and transient geese may be a new problem. He indicated a goose roundup/removal operation two years ago was very effective, and options for treating this issue will be addressed during upcoming budget workshops. Mayor St. Ores requested an update on the boat launch repairs/boarding dock. Engineer Peters reported the ramp was installed last week; however the contractor needs to correct some grading and damaged plank issues this week before the boarding dock can be installed.

Assistant City Administrator/Planner Taylor reported that staff has been working with the park consultant to compile the bid package for the hockey rink boards and lighting system at Perro Park. The bids will be presented to the City Council at the September 3 meeting. As reported by Councilmember McGann, the Planning Commission recommended approval of the proposed preliminary plat application for Inspiration Phase III-B, with several conditions, and the item will be considered at the September City Council meeting. She added the City Council held a workshop last week to review and discuss the Planning Commission's approval and stipulations.

City Administrator Martin reported staff is working on the 2014 budget and will hold two City Council workshops prior to consideration of the preliminary budget and levy at the September meeting. He noted that no wake signs will be posted to remind boaters of the no wake zone around the construction site in the river for the new bridge. He reported Highway 95 near Sunnyside Marina will be closed from 10:00 p.m., Friday, August 9 through 5:00 a.m., Monday, August 12, to accommodate removal of the flyover bridge from eastbound Highway 36 to northbound Highway 95. A detour route for travel between Bayport and Stillwater will be posted.

#### **UNFINISHED BUSINESS – None**

#### **NEW BUSINESS**

Consider a proposed Eagle Scout project for Barker's Alps Park: Nick Scheel, a Life Scout with Bayport Troop 113, reviewed his proposed Eagle Scout project to build an informational kiosk near the entrance to Barker's Alps Park. He said one side of the double-sided kiosk will provide a history of the park and allow room for a map project and the other side will be available for the city to use as a posting board. The project will be completed by September 7. He has received donated materials from Lampert's and Sherwin-Williams, as well as a discounted price on materials from Menard's. He requested \$500.00 from the city to cover the remaining construction materials, which includes a 10% contingency. Administrator Martin stated the requested amount is within the precedent set for city assistance for other scouting projects. Councilmember Hanson asked how the historical information would be verified and Scout Scheel indicated the information would be gathered from books about Bayport and information from the Washington County Historical Society. She recommended city staff approve the content prior to putting it on display. Councilmember Goldston inquired about ongoing maintenance and Public Works Supervisor Horak stated volunteer groups are available to re-stain city property as needed.

It was moved by Councilmember Carlson and seconded by Councilmember Goldston to approve the Eagle Scout Project proposed by Nick Scheel to build an informational kiosk at Barker's Alps Park, with the city reimbursing up to \$500.00 for construction costs.

Consider issuance of new on-sale and Sunday liquor licenses for the tavern/restaurant establishment located at 193 3<sup>rd</sup> Street North: Assistant City Administrator Taylor reviewed an application for an on-sale and Sunday liquor license from Patricia Kraske of K+K Hospitality to lease and operate the tavern/restaurant at 193 3<sup>rd</sup> Street North. The proposed name for the business is Perro Creek Tavern. The city received a positive recommendation from the Washington County Sheriff's Office regarding the applicant's background and proposed licenses, and staff is recommending approval of the requested licenses, subject to a site inspection and state approval of the liquor licenses. The conditional use permit for the property, which will continue with the proposed liquor licenses, requires that outdoor liquor consumption end at 10:00 p.m. Sunday-Thursday and 12:00 a.m. on Friday and Saturday. Patty and Mark Kraske addressed the City Council, noting they currently have a restaurant in Northeast Minneapolis, and are eager to have a business in the St. Croix Valley where they live. They hope to be open for business in the next few weeks.

It was moved by Councilmember Hanson and seconded by Councilmember Goldston to approve the issuance of an on-sale and Sunday liquor license to Patricia Kraske, K+K Hospitality LLC, for the tavern/restaurant establishment located at 193 3<sup>rd</sup> Street North, subject to approval of the Minnesota Alcohol and Gambling Enforcement Division. Motion carried 5-0.

Consider issuance of a new off-sale liquor and tobacco license for the retail establishment located at 102 3<sup>rd</sup> Street North: Assistant City Administrator Taylor reviewed an application for an off-sale liquor license and tobacco license from Brian Linehan of Seller Door Inc., to lease and operate Bayport Liquor, located at 102 3<sup>rd</sup> Street North. The Washington County Sheriff's Office provided a positive recommendation on the applicant and the proposed licenses, and staff is recommending approval of an off-sale liquor and tobacco license, as requested, subject to a site inspection and approval by the state. Brian Linehan and his fiancée, Kayla, were introduced. Brian indicated they hope to bring the existing successful business to another level and be an asset to the community.

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to approve the issuance of a new off-sale liquor and tobacco license to Brian Linehan, Seller Door Inc., for the retail establishment located at 102 3<sup>rd</sup> Street North, subject to approval of the liquor license by the Minnesota Alcohol and Gambling Enforcement Division. Motion carried 5-0.

#### **CITY COUNCIL ITEMS AND ANNOUNCEMENTS**

1. Councilmember Hanson encouraged everyone to attend Night to Unite at Lakeside Park on Tuesday, August 6, from 5:00-8:00 p.m.
2. Mayor St. Ores recognized the Gunderson family for the donation of a memorial bench in Lakeside Park.
3. Mayor St. Ores thanked the Bayport Community Action League (BCAL) for organizing the Farmer's Market on Monday afternoons and encouraged residents to check out the market.
4. Mayor St. Ores has received positive feedback on the library's summer programs and thanked Library Director Mark Blando and the Library Foundation for making the programs possible.

#### **ADJOURNMENT**

It was moved by Councilmember Goldston and seconded by Councilmember McGann to adjourn the meeting at 6:53 p.m. Motion carried 5-0.

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City Administrator/Clerk