

ORDINANCE NO. 864

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. Appendix D – Fee Schedule of the Bayport City Code is hereby deleted in its entirety and the following shall be substituted therefore:

Description	Fee
<i>Administration and Police</i>	
Adult use - investigation	\$1,500.00
Adult use - license	\$10,000.00 /yr
Animal – dangerous dog declaration appeal	up to \$1,000.00
Animal – dangerous dog registration	\$500.00/yr
Animal – dog or cat license (spayed/neutered)	\$10.00/yr
Animal – dog or cat license (unaltered)	\$20.00/yr
Animal – eradication	\$135.00
Animal – failure to license/late payment	50% of license fee
Animal – kennel license (commercial)	\$1,000.00/yr
Animal – kennel license investigation (commercial)	\$500.00
Animal – kennel license with up to 4 animals (private)	\$400.00/yr
Animal – kennel license with 5 or more animals (private)	\$400.00 + \$75.00 per animal/yr
Animal – impound	\$50.00
Animal - small bird/fowl permit	\$25.00/yr
Copy – audio/video	\$25.00
Copy – black and white 8.5” x 11” (4 or more pages)	\$0.25/page
Copy - black and white 11” x 17”	\$0.50/page
Copy – color 8.5” x 11”	\$0.50/page
Copy – color 11” x 17”	\$1.00/page
Copy – large plan sheet	\$4.00/page
Copy – other	cost incurred
Election – candidate filing fee	\$10.00
Fireworks – public outdoor display permit	\$100.00/display
Fireworks – consumer sale	\$350.00/exclusive \$100.00/non-exclusive
Flag – City of Bayport logo	\$150.00
Forfeiture - junk/abandoned vehicle processing	\$250.00/vehicle
Forfeiture - junk/abandoned vehicle impound storage (1-30 days)	\$100.00/vehicle
Gambling – allocation of proceeds to city	10%/month
Gambling - investigation or renewing premises permit	\$100.00

Gambling – license for exempt activity under Minn. Stat. 349.166	\$100.00 /yr
Liquor – investigation within last 10 years (in state)	\$500.00
Liquor – investigation (out of state)	\$2,000.00 + cost incurred (\$10,000.00 max.)
Liquor – 3.2% malt liquor license (on or off sale)	\$100.00 /yr
Liquor – off sale license	\$240.00/yr
Liquor – on sale license	\$2,000.00 /yr
Liquor – on sale club license	\$300.00/ yr
Liquor – on sale temporary license (1-4 days)	\$50.00 /day
Liquor – on sale wine only license	\$1,000.00/yr
Liquor - Sunday license	\$200.00/yr
Liquor - violation (1st in 12 months)	\$500.00
Liquor - violation (2 nd in 12 months and subject to suspension or revocation by City Council)	\$1,000.00
Liquor – violation (3 rd in 12 months and subject to suspension or revocation by City Council)	\$2,000.00
Liquor – violation (4th in 12 months and subject to suspension or revocation by City Council)	discretion of City Council
Massage – therapist license application	\$50.00
Massage – therapist license investigation	\$25.00
Massage – therapist license renewal	\$25.00
Massage - therapy business license application	\$50.00
Massage – therapy business license application amendment	\$25.00
Massage – therapy business license investigation	\$50.00
Massage – therapy business license renewal	\$25.00
Offense - misdemeanor	up to \$1,000.00
Offense - misdemeanor (petty)	up to \$300.00
Pawnbroker – investigation within last 10 years (in state)	\$3,000.00
Pawnbroker – investigation (out of state)	actual cost (\$10,000.00 max.)
Pawnbroker – investigation for new manager	\$500.00
Pawnbroker - transaction fee	\$2.00/transaction
Pawnbroker/secondhand dealer - license	\$100.00/yr
Peddler/solicitor – license and investigation	\$30.00/person
Refuse - commercial/multi-family residential hauler license	\$200.00/yr
Refuse – bulk container/dumpster permit	\$25.00
Service charge - certify or assess charges to a property (under Minn. Stat. 444 or 429 process)	\$25.00
Service charge - late payment of quarterly utility bill	\$5.00
Service charge - miscellaneous	cost incurred

Service charge - notary for non city business	\$5.00
Service charge - recording of documents	cost incurred
Service charge - returned check	\$35.00
Service charge - special assessment deferment application	\$50.00 + cost incurred
Service charge - special assessment search	\$30.00
Special event - private individual or for-profit organization	\$50.00/event
Special event - public entity or non-profit organization	\$15.00/event
Special event - damage deposit	maximum of up to \$1,000 per discretion of city staff
Special event – exceptional impact/use	cost incurred
Tobacco – investigation	\$500.00
Tobacco - license (over the counter only)	\$250.00 /yr
Tobacco – violation (1 st in 12 months)	\$250.00
Tobacco – violation (2 nd in 12 months and subject to suspension or revocation by City Council)	\$500.00
Tobacco – violation (3 rd in 12 months and subject to suspension or revocation by City Council)	\$1,000.00
Tobacco – violation (4 th in 12 months and subject to suspension or revocation by City Council)	discretion of City Council
Vacant building – registration (up to 1 year)	\$500.00/yr
Vacant building – registration (more than 1 year)	\$1,000.00/yr
<u>Building</u>	
Contractor – general license	\$100.00 commercial (residential require a state contractor license)
Contractor – specialty license	\$50.00
Contractor – EPA/license verification	\$5.00 each
Inspection – during non-business hours, pre-final for new home or structure, other	\$60.00/hr with 2 hr minimum
Inspection – commercial site prior to new construction (including initial sediment and erosion control)	\$90.00
Inspection – reinspection	\$60.00
Inspection – residential site prior to new construction (including initial sediment and erosion control)	\$60.00
Investigation - special (work started without a permit)	100% of permit fee
Moved-in structure – connection fee for single family dwelling or accessory structure (not including foundation/interior remodel)	\$200.00
Moved-in structure – manufactured home installation (not including foundation/interior remodel)	\$275.00 + applicable connection fees
Moved-in structure - manufactured home mechanical or plumbing connection fee	\$79.00 each + state surcharge
Moved-in structure – pre-move code compliance inspection for single family dwelling	\$175.00 + travel time and mileage

Moved-in structure – pre-move code compliance inspection for accessory structure	\$125.00 + travel time and mileage
Moved-in structure – site work (manufactured, prefab or moved-in home)	valuation based
Occupancy - change of use/classification	\$100.00
Occupancy - temporary certificate of occupancy	\$1,000.00 escrow
Permit – construction requiring plan review for commercial building, plumbing, mechanical, fire alarm, and fire suppression, along with residential building and sprinklers:	
\$0.00 to \$2,000.00 valuation	\$73.75 for first \$2,000.00 + state surcharge
\$2,001.00 to \$25,000.00 valuation	\$73.75 for first \$2,000.00 + \$14.75 for each additional \$1,000.00, including \$25,000.00 + state surcharge
\$25,001.00 to \$50,000.00 valuation	\$413.00 for first \$25,000.00 + \$10.75 for each additional \$1,000.00, including \$50,000.00 + state surcharge
\$50,001.00 to \$100,000.00 valuation	\$681.75 for first \$50,000.00 + \$7.50 for each additional \$1,000.00, including \$100,000.00 + state surcharge
\$100,001.00 to \$500,000.00 valuation	\$1,056.75 for first \$100,000.00 + \$6.00 for each additional \$1,000.00, including \$500,000.00 + state surcharge
\$500,001.00 to \$1,000,000.00 valuation	\$3,456.75 for first \$500,000.00 + \$5.00 for each additional \$1,000.00, including \$1,000,000.00 + state surcharge
\$1,000,001.00 and up valuation	\$5,956.75 for first \$1,000,000.00 + \$4.00 for each additional \$1,000.00 + state surcharge
<i>Pursuant to MN Rules Chapter 1300.0160 subpart 3, building permit values shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.</i>	
Permit – demolition	based on valuation with \$250.00 minimum
Permit – maintenance Residential exterior or garage door (opening not altered)	\$74.00 + state surcharge
Permit – maintenance Residential re-roof or re-side (excludes stucco work)	\$99.00 + state surcharge
Permit – maintenance Residential re-window (up to 3 windows, opening not altered)	\$74.00 + state surcharge
Permit – maintenance Residential re-window (4 or more windows, opening not altered)	\$99.00 + state surcharge
Permit – mechanical Residential new or replacement fixtures (including gas lines)	\$79.00 + state surcharge

Permit – mechanical Residential new single-family home (including gas lines)	\$199.00 + state surcharge
Permit – plumbing Residential new or replacement fixtures	\$79.00 + state surcharge
Permit – plumbing Residential new single-family home	\$199.00 + state surcharge
Permit - renewal within 6 months of expiration (no plan or code changes)	50% of original permit fee
Permit – replacement card (8 ½ x 7 or 8 ½ by 5 ½)	\$25.00
Permit – replacement card (8 ½ x 14)	\$40.00
Plan review - valuation based permits	65% of permit fee
Plan review – additional review required by changes, additions, or revisions to plans	\$60.00/hr with 1 hr minimum
Plan review – master plan (initial review)	65% of permit fee
Plan review – master plan (each subordinate plan submitted for construction)	25% of permit fee
Plan review – state approved plans	25% of plan review fee
Refund – maintenance permits	0%
Refund – permit fee (if work not started) within 6 months of issuance	75%
Refund – permit fee (if work started)	0%
Refund – plan review (if plan review has not started)	100%
Refund – plan review (partial plan review)	50%
Refund – plan review (completed)	0%
SAC - Service Availability Charge to Metropolitan Council to connect to the metropolitan wastewater system	\$2,485.00/unit
S.E.C. – Sediment and Erosion Control (excludes maintenance permits, decks and interior remodels)	.0006 x building permit valuation, with \$150.00 minimum for new home or commercial construction, and \$50.00 minimum for other non-exempt construction
<i>State surcharge is based on the currently adopted State Surcharge Table, per MN Statute 326B.148</i>	
<u>Cemetery</u>	
Burial - open and close for casket	\$800.00
Burial - open and close for infant casket	\$400.00
Burial - open and close for cremains	\$400.00
Burial - additional charge for winter burial of casket	\$500.00
Burial - additional charge for winter burial of cremains	\$250.00
Burial - additional charge for Saturday burial	\$200.00
Gravesite - sale of single traditional	\$800.00
Gravesite - sale of single cremains only	\$400.00
Gravesite - transfer of title	\$15.00/gravesite

Headstone - deposit	\$600.00
Headstone - mark location (non-veteran)	\$75.00
Headstone - set single flat	\$100.00
Headstone - reset single flat	\$50.00
Headstone - set double flat	\$150.00
Headstone - reset double flat	\$75.00
<u>Fire</u>	
Inspection - basic/ongoing occurrence	\$25.00
Permit - burning	\$25.00
Report - incident/fire	\$25.00
Service charge - Vehicle fires, accidents, mutual aid, and fire alarm malfunction/non-emergency (more than 4 times per year):	
Engine/tanker	\$ 250.00/hr
Fire chief	\$ 75.00/hr
Fire engine	\$ 250.00/hr
Grass fire vehicle	\$ 125.00/hr
Ladder truck	\$ 350.00/hr
Light rescue	\$ 125.00/hr
Special rescue	\$ 250.00/hr
Tanker	\$ 200.00/hr
Utility vehicle	\$ 75.00/hr
<u>Parks</u>	
Beach house - damage deposit	\$100.00/day
Beach house - resident (Monday – Thursday interior only)	\$75.00 for up to 8 hours
Beach house - resident (Friday – Sunday interior only)	\$100.00 for up to 8 hours
Beach house - non-resident (Monday – Thursday interior only)	\$175.00 for up to 8 hours
Beach house - non-resident (Friday – Sunday interior only)	\$225.00 for up to 8 hours
Beach house – fireplace usage	\$25.00/day
Court - Lakeside Park volleyball	\$10.00 each/day
Court – Perro Park #1 and #2 tennis	\$10.00 each/day
Court – Perro Park #1 and #2 pickle ball	\$10.00 each/day
Equipment - additional trash receptacles (up to 3 days)	\$10.00 each
Equipment - barricades (up to 3 days)	\$10.00 each
Equipment - additional picnic tables (up to 3 days)	\$25.00 each
Equipment - satellite toilet (up to 3 days)	\$100.00 each + any other costs incurred
Field - Barker’s Alps north #1 and south #2 ballfield	\$10.00/day, with a seasonal maximum of up to \$200.00

Field - Lakeside Park or Perro Park ballfield	\$10.00/day, with a seasonal maximum of up to \$100.00
Field - Barker's Alps north #1 and south #2 soccer	\$10.00/day, with a seasonal maximum of up to \$100.00
Nature center – damage deposit	\$100.00/day
Nature center – resident/non-profit group (Monday – Thursday)	\$25.00/hr
Nature center – resident/non-profit group (Friday – Sunday)	\$35.00/hr
Nature center – non-resident/for profit group (Monday – Thursday)	\$40.00/hr
Nature center – non-resident/for profit group (Friday – Sunday)	\$50.00/hr
Parking – daily permit for boat trailer	\$10.00/day
Parking – resident annual permit for boat trailer	\$35.00/yr
Parking – non-resident annual permit for boat trailer	\$75.00/yr
Picnic shelter – resident (100 people or less for each shelter)	\$35.00/day
Picnic shelter – resident (101 - 250 people with all shelters)	\$150.00/day
Picnic shelter - resident (251 - 500 people with all shelters)	\$500.00/day
Picnic shelter – resident (501 people or more with all shelters)	\$1,000.00/day
Picnic shelter - non-resident (100 people or less for each shelter)	\$85.00 /day
Picnic shelter - non-resident (101 - 250 people with all shelters)	\$350.00/day
Picnic shelter - non-resident (251 - 500 people with all shelters)	\$700.00/day
Picnic shelter - non-resident (501 people or more with all shelters)	\$1,500.00/day
Special event – Barker's Alps, Perro, and Village Green general park use (up to 250 people)	\$50.00/day
Warming house - during non-skating hours	\$25.00/hr
<u>Public Works</u>	
Inspection - right-of-way excavation or utility work	\$50.00
Permit - driveway/curb cut	\$25.00
Permit - grading/land disturbance	\$250.00 + \$1,000.00 escrow or bond
Permit - permitted encroachment	\$250.00
Permit - right-of-way excavation, obstruction, or utility work (includes inspections)	\$300.00 + state bond or \$1,000.00 escrow and any other costs incurred
Service charge - equipment use	Per FEMA equipment schedule + labor costs incurred
Service charge – weed, tree, debris removal or similar work	cost incurred, plus 10% for city administrative costs
<u>Utilities</u>	
Engineering – plan review and/or site inspection for utility service/connection	escrow deposit for costs incurred
Inflow/infiltration compliance surcharge (commercial)	\$500.00/month
Inflow/infiltration compliance surcharge (residential)	\$100.00/month
Sewer - connection/access (includes inspections)	\$800.00/unit

Sewer - commercial/industrial usage (up to 1,000 gallons)	\$10.00
Sewer - commercial/industrial usage (1,001 - 100,000 gallons)	\$4.65 per 1,000 gal
Sewer - commercial/industrial usage (100,001 - 300,000 gallons)	\$5.05 per 1,000 gal
Sewer - commercial/industrial (over 300,000 gallons)	\$7.55 per 1,000 gal
Sewer –residential usage (up to 1,000 gallons)	\$10.00
Sewer – residential usage (each additional 1,000 gallons)	\$4.05 per 1,000 gal
Sewer - trunk area charge	\$1,000.00/acre
Storm sewer - trunk area charge with on site ponding	\$1,000.00/acre
Storm sewer - trunk area charge without on site ponding	\$3,000.00/acre
Water - connection/access	
Up to 1 inch (plus cost of meter)	\$1,200.00/unit
1 inch meter (plus cost of meter)	\$2,000.00/unit
1 ½ inch meter (plus cost of meter)	\$4,000.00/unit
Water - commercial/industrial usage (up to 1,000 gallons)	\$10.00
Water - commercial/industrial usage (1,001 to 100,000 gallons)	\$4.08 per 1,000 gal
Water - commercial/industrial usage (100,001 to 300,000 gallons)	\$5.08 per 1,000 gal
Water - commercial/industrial usage (over 300,000 gallons)	\$7.08 per 1,000 gal
Water - meter read (manual)	\$75.00/meter read
Water - residential usage (up to 1,000 gallons)	\$10.00
Water - residential usage (1,001 to 25,000 gallons)	\$4.08 per 1,000 gal
Water - residential usage (over 25,000 gallons)	\$5.08 per 1,000 gal
Water - hydrant access and water usage	\$35.00 + cost incurred for water
Water - meter up to 1 inch (includes inspections)	\$400.00
Water - meter greater than 1 inch	cost incurred
Water - meter remote button installation or reconnection	\$50.00
Water - tap charge	\$300.00
Water - trunk area charge	\$1,200.00/acre
Water - turn on or off service during city business hours	\$30.00
Water - turn on or off service during non-city business hours	\$100.00
<u>Zoning</u>	
Comprehensive plan amendment	\$500.00 + \$500.00 escrow
Conditional use permit	\$500.00 + \$500.00 escrow
Conditional use permit (interim)	\$125.00 + \$500.00 escrow
Environmental assessment worksheet	\$200.00 + cost incurred
Minor subdivision (lot division/combination)	\$500.00 + \$500.00 escrow
Park dedication - commercial/industrial	\$1,000.00/single family equivalent

Park dedication - residential	\$1,000.00/unit
Permit - fence	\$25.00
Permit - shed	\$25.00
Permit - sign (permanent)	\$30.00 + \$0.50/sq. ft.
Permit - sign (temporary)	\$25.00/week
Permit – site plan	\$50.00
Permit - vegetative cutting within River Bluffland and Shoreland Zoning District	\$50.00
Planned unit development (includes fees for rezoning, site plan review, variance)	\$650.00 + \$2,500.00 escrow
Plat	\$500.00 + \$50.00/lot or unit over two and other costs incurred
Rezoning	\$500.00 + \$500.00 escrow
Site plan, concept, or engineering review	\$300.00 + escrow
Telecommunication tower	\$250.00 + \$500.00 escrow
Variance	\$250.00 + \$500.00 escrow
Variance	\$500.00+ \$500.00 escrow

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 4th day of December 2017.

Patrick McGann, Deputy Mayor

Attest:

Adam Bell, City Administrator