

ORDINANCE NO. 867

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
AMENDING CHAPTER 18-BUILDINGS AND BUILDING REGULATIONS, ARTICLE III., VACANT
BUILDINGS**

Section 1. Chapter 18, Article III., Section 18-52 is hereby deleted in its entirety and the following is substituted therefore:

Sec. 18-52. Registration and fees.

The owner shall register with the enforcement officer within thirty (30) days after any building in the city becomes a vacant building, as defined in section 18-51. The registration shall be submitted on forms provided by the enforcement officer and shall include the following information supplied by the owner:

- a. description of the premises
- b. names and address of owner(s)
- c. name and address of all known lien holders and all other parties with an ownership interest in the building
- d. period of time the building is expected to remain vacant and a plan and timetable for returning the building to appropriate occupancy or use and/or for demolition of the building

The owner of a vacant building shall pay an annual registration fee as established in Appendix D – Fee Schedule of the Bayport Code of Ordinances each year the building remains a vacant building. The registration fee is intended to at least partially cover the administrative costs for registering and processing the vacant building owner registration form and for the costs of the city in monitoring the vacant building site.

The first annual fee shall be paid within thirty (30) days of being due and the owner shall be subject to prosecution as prescribed in this ordinance if not paid by the due date. The fee shall be paid in full prior to the issuance of any building permits, with the exception of a demolition permit.

All delinquent fees shall be paid by the owner, prior to any transfer of ownership of a vacant building. If the fees are not paid prior to any transfer, the new owner shall pay the annual fee within thirty (30) days of being due and the new owner shall be subject to prosecution as prescribed in this ordinance if not paid by the due date.

The enforcement officer shall include in the file, any property-specific written statements from community organizations, other interested parties or citizens regarding the history, problems, status or blighting influence of a vacant building.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 8th day of January, 2018.

Susan St. Ores, Mayor

Attest:

Adam Bell, City Administrator