

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
March 4, 2019**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Buckley, Carlson, Dahl, Hanson)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. February recycling award recipients are Sarah and Fred Deziel who will be awarded for their recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person)*

1. Joey Casale – Lakeside Park Pollinator Garden Eagle Scout Project
- 2.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 8

- | | |
|---|---|
| 1. February 4, 2019 City Council special meeting minutes | 1 |
| 2. February 4, 2019 City Council regular meeting minutes | 2 |
| 3. February payables and receipts (check numbers 010720-010815) | 3 |
| 4. February building, plumbing and mechanical permits report | 4 |
| 5. Special event application for Kinnicroix Girl Scout Valley Twilight Camp at Lakeside Park on June 20-23, 2019 | 5 |
| 6. Adoption of the Bayport Water Supply Plan approved by the Department of Natural Resources | 6 |
| 7. Adoption of the Bayport Local Surface Water Management Plan approved by the Middle St. Croix Watershed Management Organization | 7 |
| 8. Waiver of statutory tort liability limits for city insurance coverage | 8 |

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

- | | |
|--|---|
| 1. Consider bids to perform the 2019 2 nd Avenue North Drainage Improvement Project | 9 |
|--|---|

TAB #

2. Consider appointments to the Planning Commission 10
3. Consider authorization to declare no on-street parking on a portion of 5th Avenue North 11
4. Consider amending Appendix D – Fee Schedule of the Bayport City Code of Ordinances and summary of ordinance for publication 12
 - a. Ordinance
 - b. Summary publication (4/5 vote required)
5. Update on short term rental activity and implementation of a potential ordinance regulating use 13

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

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CITY COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

CLOSED SESSION UNDER THE ATTORNEY-CLIENT PRIVILEGE

ADJOURNMENT

Pollinator Garden

Hello, my name is Joey Casale and I am a member of Troop 113 which is stationed in Bayport. I am currently a Life Scout which is the rank directly below Eagle and I am hoping to get Eagle soon but in order to do so I need to do an Eagle Scout project. My project is a Pollinator Garden that is going to be about 100 sq ft that I am planning on building right alongside the little Pond by the Public Works building.

I decided to do this project because we need pollinator gardens right now. Pollinators, especially bees, are dying and some are even starting to become endangered and we need pollinators because they help plants reproduce and feed other animals.

This garden will make the pond look better and hopefully the area around it as the plants and flowers spread to different areas. This garden will also bring more wildlife of all kinds to bayport and hopefully it will help feed those animals.

I would like to be in this meeting because I need more connections to help make this run smooth and I would like to get help with fundraising and such. Please consider this as it would help me a bunch.

This is what i'd like my project to look like but on a larger scale:



The pink highlighted area is where I can build my garden:



RESOLUTION NO. 19-

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD MARCH 4, 2019**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on March 4, 2019 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-8 FROM THE
MARCH 4, 2019 CITY COUNCIL AGENDA**

1. February 4, 2019 City Council special meeting minutes
2. February 4, 2019 City Council regular meeting minutes
3. February payables and receipts (check numbers 010720-010815)
4. February building, plumbing and mechanical permits report
5. Special event application for Kinnicroix Girl Scout Valley Twilight Camp at Lakeside Park on June 20-23, 2019
6. Adoption of the Bayport Water Supply Plan approved by the Department of Natural Resources
7. Adoption of the Bayport Local Surface Water Management Plan approved by the Middle St. Croix Watershed Management Organization
8. Waiver of statutory tort liability limits for city insurance coverage

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –
John Buckley –
Connie Carlson –

John Dahl –
Michele Hanson –

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 4th day of March 2019.

ATTEST:

Adam Bell, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL SPECIAL MEETING MINUTES
COUNCIL CHAMBERS
FEBRUARY 4, 2019
4:30 PM**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the Special City Council meeting to order at 4:42 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, Michele Hanson and John Dahl

Members Absent: Councilmember Connie Carlson

Staff Present: City Administrator Adam Bell and Assistant City Administrator/Planner Sara Taylor

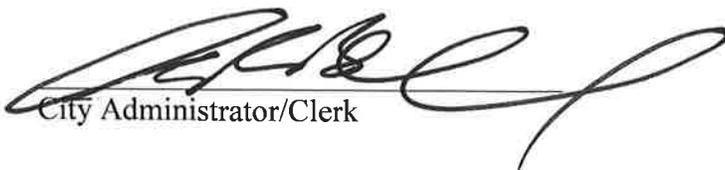
NEW BUSINESS

Discuss hiring process for Office Support Specialist position: Administrator Bell distributed and reviewed a staff memo that outlined challenges of the current position, primarily difficulty maintaining a consistent presence at the service window and telephone switchboard and lack of time to dedicate toward other duties and special projects. He noted that with Karen Huftel's pending retirement, staff thought it to be an appropriate time to look at ways to improve the position in terms of expectations for delivery of service, workload, schedule, staffing level, and skill set. Administrator Bell reviewed staff's proposal to modify the existing position from one full-time employee to include a job share format amongst two employees. Advantages and disadvantages were discussed, as well as expected hours of work and whether benefits would apply. Cost scenarios were reviewed and the process to potentially modify the city's insurance policy to include a secondary class of part-time employees was debated. Currently, the city's insurance policy offers coverage to employees working 35 hours or more per week, although it was noted from conversations with the city's insurance representative that this could be broadened without any increased premium costs to the city. Discussion followed on whether a full-time employee (35-40 hours per week), supplemented by a part-time employee (approximately 15-20 hours per week) was favored over two part-time employees (each averaging approximately 20-30 hours per week). Multiple councilmembers spoke in favor of soliciting applicants for a range of hours, in hopes of attracting a greater applicant pool and potentially being able to then tailor the position, hours of work, and benefits to preferred candidate(s).

It was moved by Councilmember Hanson and seconded by Councilmember Dahl to initiate the hiring process for the Office Support Specialist position with a potential job share format averaging 20-40 hours per week. Motion carried 4-0.

ADJOURNMENT

It was moved by Councilmember Dahl and seconded by Councilmember Hanson to adjourn the meeting at 5:58 p.m. Motion carried 4-0.


City Administrator/Clerk

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
FEBRUARY 4, 2019
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of February 4, 2019, to order at 6:00 p.m., and asked Councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, John Dahl, and Michele Hanson

Members Absent: Councilmember Connie Carlson

Staff Present: City Administrator Adam Bell, Police Chief Laura Eastman, Fire Chief Allen Eisinger, Public Works Director Matt Kline, City Engineer John Parotti, City Attorney Andy Pratt, and Assistant City Administrator/Planner Sara Taylor

APPROVAL OF AGENDA

Administrator Bell requested the addition of a summary publication for the ordinance to be considered under new business item, *Consider an amendment to Chapter 58-Utilities of the Bayport City Code of Ordinances related to water conservation and water deficiency protocol.*

It was moved by Councilmember Buckley and seconded by Councilmember Dahl to approve the amended February 4, 2019 City Council agenda. Motion carried 4-0.

PROCLAMATIONS/COMMENDATIONS/PETITIONS/ANNOUNCEMENTS

1. The January recycling award recipient is Jenny Erickson who will be awarded for her recycling efforts, with funding made possible by a grant from Washington County.

OPEN FORUM

CONSENT AGENDA

Mayor St. Ores read items 1-9 on the consent agenda.

Councilmember Buckley introduced the following resolution and moved its adoption:

Resolution 19-04

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-9 FROM THE
FEBRUARY 4, 2019 CITY COUNCIL AGENDA**

1. January 7, 2019 City Council workshop minutes
2. January 7, 2019 City Council regular meeting minutes
3. January payables and receipts (check numbers 010617-010719)
4. January building, plumbing and mechanical permits report
5. Final Plat extension request from Landucci Homes for Villas of Inspiration
6. Special event applications from Bayport Community Action League for 2019 events
7. Hiring of Ryan Bell as a volunteer paid on-call member of the Fire Department
8. Hiring of Kyle Pelletier as a volunteer paid on-call member of the Fire Department

9. Consider approval of Revised Mutual Aid Agreement for the Fire Departments of Washington County, Minnesota and the Fire Departments of St. Croix County, Wisconsin

Councilmember Buckley inquired why Landucci Homes was requesting a final plat extension. Administrator Bell said staff considers the 60-day extension to be a routine procedural request, common for development projects, especially at this time of the year.

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye John Dahl – aye
John Buckley – aye Michele Hanson – aye

PUBLIC HEARINGS

Public improvement hearing for the proposed 2019 Sidewalk Improvement Project: Public Works Director Kline said tonight’s hearing is part of the process required for projects that include assessments, per Minnesota Statute 429. The hearing provides an opportunity for people to voice their concerns, prior to the city ordering the work.

Mayor St. Ores opened the public hearing and no comments were received.

It was moved by Councilmember Dahl and seconded by Councilmember Hanson to close the public hearing. Motion carried 4-0.

Councilmember Dahl inquired whether city staff received any comments prior to tonight’s hearing. Public Works Director Kline said staff has received positive feedback on the project from several of the affected residents. Councilmember Dahl added he would like to see city sidewalks improved, particularly those on east-west streets, and to explore other funding options for the improvements.

UNFINISHED BUSINESS

NEW BUSINESS

Consider a resolution ordering the 2019 Sidewalk Improvement Project: Public Works Director Kline said that following the public hearing on this assessed project, the city must formally order the improvement to continue moving the project forward. If approved, the city will solicit quotes in the next two months, after which the City Council will have an opportunity to review/approve the quotes, prior to beginning construction in early summer.

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 19-05

**RESOLUTION ORDERING IMPROVEMENT FOR A SIDEWALK IMPROVEMENT
PROJECT WITHIN THE CITY OF BAYPORT, MINNESOTA**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Dahl and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye John Dahl – aye
John Buckley – aye Michele Hanson – aye

Consider an amendment to Chapter 58 – Utilities of the Bayport City Code of Ordinances related to water conservation and water deficiency protocol: Public Works Director Kline reported the Department of Natural Resources and the Metropolitan Council reviewed a draft of Bayport’s Water Supply Plan and both agencies recommended adding a section in our utilities ordinance regarding non-essential water usage during a declared critical water deficiency. The proposed language in Division 4 of the ordinance complies with Minnesota Statute 103G.291, which enables the governor to declare a critical water deficiency. Division 3 amendments relate to water conservation and provide the city with clearer regulation on conservation efforts and a procedure for handling violations. Councilmember Buckley inquired whether the changes would affect properties with a homeowner’s association (HOA). Public Works Director Kline does not believe the ordinance would have an impact on HOA regulations, and residents can apply for a permit to allow modified restrictions if they install a smart irrigation controller. Staff anticipates notifying residents in Inspiration and Baytown Township of the revised ordinance, since the majority of these properties have irrigation systems and use significantly more water than properties downtown. The changes will also be highlighted in the spring edition of the city newsletter. Public Works and Police Department staff will monitor for code violations.

Councilmember Buckley introduced the following ordinance and moved its adoption:

Ordinance #869

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
AMENDING CHAPTER 58-UTILITIES OF THE BAYPORT CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye John Dahl – aye
John Buckley – aye Michele Hanson – aye

Councilmember Buckley introduced the following ordinance and moved its adoption:

Ordinance #869S

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA
AMENDING CHAPTER 58-UTILITIES OF THE BAYPORT CITY CODE**

The motion for adopting the foregoing ordinance was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye John Dahl – aye
John Buckley – aye Michele Hanson – aye

COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

Fire Chief Eisinger reported the January call volume was 87, compared to 106 in January 2018. It was noted call volumes are down; however, Chief Eisinger said the new Emergency Medical Dispatch procedures are working well and deploying the qualified resources to handle each emergency. The sale of the 2014 Chevy Tahoe former command vehicle has been completed and the department plans to sell the current 1994 heavy rescue vehicle later this spring after its replacement is received in late March/early April. Staff is working on a joint confined space training with the St. Paul Park Fire Department and Marathon Refinery. The refinery has a confined space team and has offered to provide training in Bayport, which will result a substantial cost savings for the department. The annual fundraising dance is scheduled for March 2, 7:30 p.m.-12:30 a.m., at the Bayport American Legion.

Residents were reminded of the symptoms and dangers of hypothermia, as well as the unpredictability of ice thickness on the St. Croix River.

Police Chief Eastman reviewed the department's monthly events, including planning for a Legislative Hearing that has been rescheduled to February 6 at the Stillwater Prison. Staff interviewed applicants for the part-time officer opening and four candidates will be interviewed a second time this month. The department will be assisting St. Charles Church with a church safety audit/assessment on February 7. Chief Eastman invited everyone to stop by City Hall on Thursday, March 14, beginning at 1:00 p.m., to celebrate Karen Huftel's retirement. Karen has been with the city for 15 years in her role of office support. Department staff continues to educate, monitor, and enforce pedestrian crosswalk safety. A driver must remain stopped until the pedestrian has passed the lane in which the vehicle is stopped.

Public Works Director Kline reported there is a good base on both the hockey and pleasure rinks. The warming house will be open; however, there is no attendant and children should always be supervised. He said the recent frigid weather resulted in several frozen pipes within homes, but no water main breaks. Residents were reminded to have adequate insulation, especially for pipes on an outside wall. He reported Ross Lindgren, the department's new maintenance worker, is quickly becoming accustomed to city operations and his prior public works experience has made the transition fairly seamless. The Perro Creek Water Quality Project bids are due February 25 and will be considered at the March City Council meeting. The purchase order for a new street sweeper has been placed. Delivery of the new plow truck has been delayed due to high demand and is expected to arrive in late March. Councilmember Dahl noted that despite signage restricting hockey play on the pleasure rink, he has observed adults playing hockey on the rink. He said the lack of an attendant has impacted skaters wanting to enjoy the pleasure rink.

Assistant City Administrator/Planner Taylor reported the city received comments from the Metropolitan Council on their review of the 2040 Comprehensive Plan Update that was submitted in late December. Staff is working on providing supplemental information to address the comments and respond to the Metropolitan Council within the new few weeks. All parties involved with the Land and Water Legacy Project have responded to the city with a consensus they would like to pursue a purchase agreement with the city and proceed with the proposed land conservation project on the St. Croix River. Staff will be meeting with project partners to firm up the details that will be shared with the City Council at an upcoming special meeting. At the special meeting preceding tonight's regular meeting, the City Council authorized staff to begin the hiring process for the Office Support Specialist position, as Karen Huftel retires March 14. Building department applications have been updated to be consistent with the new permitting software program City Force and are posted on the city's website. She is creating new brochures to assist with the permit application process and updating other city brochures as needed.

City Administrator Bell highlighted Library events noted in Library Director Smith's monthly report, noting the book club meets on February 11. Councilmember Hanson added the Japanese drumming performance on February 2 was attended by approximately 70 people and she highly recommended the performance. Administrator Bell said union negotiations are ongoing and staff expects the two unions will submit their formal paperwork in the near future. The Mayors and City Administrators from Bayport, Lake Elmo, Oak Park Heights, and Stillwater met recently to discuss shared challenges and opportunities, including continued delivery of quality fire and emergency medical services. The cities of Bayport, Oak Park Heights, and Stillwater will also be scheduling another meeting to continue discussions on how the cities can work collaboratively. Along with Councilmember Hanson, he attended the ribbon cutting for Bayport's newest establishment, Manger Restaurant and Wine Bar. He thanked the Fire, Police and Public Works Departments for continuing to provide needed services during the recent inclement weather. Assistant Administrator Taylor and Administrator Bell attended the

Minnesota City/County Management Association's winter conference on February 1. Topics included the roles of City Councils and staff with the political polarization in our country. He reported he has followed up with resident Shonette Doggett regarding her concerns with the Landucci Homes development project in Inspiration.

Administrator Bell reported that Senator Karin Housley has introduced a bill that would dedicate a portion of State Highway 95 (from Interstate 94 to Highway 36) in honor of fallen Stillwater Prison Corrections Officer Joseph Gomm. There is a public hearing on the bill next week and the city has an opportunity to tender a letter of support but is under no obligation to take formal action. City Councilmembers were asked whether staff should proceed with a letter of support and the majority of the City Council favored this action.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

1. Mayor St. Ores reminded residents of the upcoming Bayport Fire Department dance at the Bayport American Legion on March 2, and the retirement gathering for Karen Huftel at City Hall on March 14.
2. City Hall will be closed on Monday, February 18, for the Presidents' Day Holiday.
3. Councilmember Hanson welcomed Ryan Bell and Kyle Pelletier as members of the Bayport Fire Department.
4. Councilmember Dahl encouraged everyone to take extra steps to manage the accumulation of ice and snow on driveways and sidewalks.
5. Due to today's icy conditions, regular trash collection was postponed until Tuesday.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to adjourn the meeting at 7:06 p.m. Motion carried 4-0.

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: FEBRUARY 2019

Account Descr	2019 Cumulative Budget	2019 Cumulative Actuals	2019 Cumulative Variance	2019 % Variance
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$2,089,107.00	\$64,126.24	\$2,024,980.76	96.93%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,500.00	\$2,400.00	\$4,100.00	63.08%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$175,500.00	\$6,550.61	\$168,949.39	96.27%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$94,900.00	\$5,546.26	\$89,353.74	94.16%
DEPT 42200 FIRE PROTECTION	\$495,558.00	\$25,325.70	\$470,232.30	94.89%
DEPT 42201 FIRE STATION	\$0.00	-\$100.00	\$100.00	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$0.00	\$7,000.00	100.00%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$34,150.00	\$1,900.01	\$32,249.99	94.44%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43300 CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 80066 STILLWATER SCHOOLS ESCR	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,902,715.00	\$105,748.82	\$2,796,966.18	96.36%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$1,580.00	\$830.00	\$750.00	47.47%
DEPT 41200 MAYOR & COUNCIL	\$189,145.00	\$70,587.76	\$118,557.24	62.68%
DEPT 41240 RECYCLING	\$6,524.00	\$1,384.81	\$5,139.19	78.77%
DEPT 41400 ADMINISTRATION	\$172,251.00	\$29,235.94	\$143,015.06	83.03%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$254,242.00	\$30,651.71	\$223,590.29	87.94%
DEPT 41940 MUNICIPAL BUILDINGS	\$50,865.00	\$8,211.54	\$42,653.46	83.86%
DEPT 42100 POLICE	\$901,130.00	\$150,556.78	\$750,573.22	83.29%
DEPT 42200 FIRE PROTECTION	\$553,302.00	\$31,178.56	\$522,123.44	94.37%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$361,876.00	\$149,301.98	\$212,574.02	58.74%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43145 2017 STREET IMPROVEMENT	\$0.00	\$210.06	-\$210.06	0.00%
DEPT 43160 STREET LIGHTING	\$29,750.00	\$3,531.33	\$26,218.67	88.13%
DEPT 43200 PARKS	\$125,310.00	\$8,855.69	\$116,454.31	92.93%
DEPT 43300 CEMETERY	\$7,775.00	\$0.00	\$7,775.00	100.00%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure Accounts	\$2,653,750.00	\$484,536.16	\$2,169,213.84	81.74%

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CITY OF BAYPORT

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***Fund Summary -
Budget to Actual©**

FEBRUARY 2019

	2019 YTD Budget	FEBRUARY MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,902,715.00	\$70,191.47	\$105,748.82	\$2,796,966.18	3.64%
Expenditure	\$2,653,750.00	\$173,687.58	\$484,536.16	\$2,169,213.84	18.26%
		-\$103,496.11	-\$378,787.34		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$2,866.50	\$2,866.50	-\$2,866.50	0.00%
Expenditure	\$0.00	\$0.00	-\$1,335.47	\$1,335.47	0.00%
		\$2,866.50	\$4,201.97		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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***Fund Summary -
Budget to Actual©**

FEBRUARY 2019

	2019 YTD Budget	FEBRUARY MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$1,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$315,800.00	-\$320.02	\$22,388.68	\$293,411.32	7.09%
Expenditure	\$315,800.00	\$26,252.29	\$53,218.01	\$262,581.99	16.85%
		-\$26,572.31	-\$30,829.33		
FUND 300 ANDERSEN WINDOWS EQUIP GRANT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 306 DEBT GO BOND 2015A \$2,025,000					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		

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***Fund Summary -
Budget to Actual©**

FEBRUARY 2019

	2019 YTD Budget	FEBRUARY MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$31,992.34	\$31,992.34	-\$31,992.34	0.00%
Expenditure	\$0.00	\$0.00	\$148,206.25	-\$148,206.25	0.00%
		\$31,992.34	-\$116,213.91		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$391,750.00	\$483.64	\$5,011.50	\$386,738.50	1.28%
Expenditure	\$513,774.00	\$30,439.06	\$33,571.90	\$480,202.10	6.53%
		-\$29,955.42	-\$28,560.40		
FUND 602 SEWER					
Revenue	\$678,000.00	\$0.00	\$800.00	\$677,200.00	0.12%
Expenditure	\$311,926.00	\$63,628.93	\$124,291.71	\$187,634.29	39.85%
		-\$63,628.93	-\$123,491.71		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	\$2,000.00	\$2,000.00	-\$2,000.00	0.00%
Expenditure	\$0.00	\$1,376.79	\$1,564.29	-\$1,564.29	0.00%
		\$623.21	\$435.71		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

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***Fund Summary -
Budget to Actual©**

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FEBRUARY 2019

	2019 YTD Budget	FEBRUARY MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$188,170.72	-\$672,245.01		

CITY OF BAYPORT

REVENUE SUMMARY YTD THRU 02/28/2019

FUND	FUND Descr	2019 Budget	2019 YTD Amt	2019 % of Budget	2019 % of Budget Remain
FUND 101	GENERAL	\$2,902,715.00	\$105,748.82	3.64%	96.36%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$0.00	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$2,866.50	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$1,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$315,800.00	\$22,388.68	7.09%	92.91%
FUND 300	ANDERSEN WINDOWS EQUIP GR	\$0.00	\$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$0.00	0.00%	0.00%
FUND 306	DEBT GO BOND 2015A \$2,025,00	\$0.00	\$0.00	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$31,992.34	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$391,750.00	\$5,011.50	1.28%	98.72%
FUND 602	SEWER	\$678,000.00	\$800.00	0.12%	99.88%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	\$2,000.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$4,288,265.00	\$171,807.84	4.01%	95.99%

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: FEBRUARY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	02/11/19	\$500.00	8722	LIQ, WINE, TAVERN INVEST - IN STAT LA	R 101-00000-32100 BUSINES
101	02/11/19	\$1,678.36	8717	GAMBLING PROCEEDS CK # 2156	R 101-00000-32204 GAMBLIN
101	01/28/19	\$30.00	8687	ASSESSMENT SEARCH Epic Property Servi	R 101-00000-34105 USER FEE
101	01/28/19	\$4.67	8691	USER FEES (COPIES,MISC)	R 101-00000-34105 USER FEE
101	01/28/19	\$4.67	8691	USER FEES (COPIES,MISC)	R 101-00000-34105 USER FEE
101	02/04/19	\$30.00	8699	ASSESSMENT SEARCH Exacta Lien Search	R 101-00000-34105 USER FEE
101	02/06/19	\$4.67	8706	USER FEES (COPIES,MISC)	R 101-00000-34105 USER FEE
101	02/19/19	\$30.00	8725	ASSESSMENT SEARCH CK # 7861	R 101-00000-34105 USER FEE
101	02/25/19	\$4.67	8741	USER FEES (COPIES,MISC)	R 101-00000-34105 USER FEE
101	02/25/19	\$4.67	8741	USER FEES (COPIES,MISC)	R 101-00000-34105 USER FEE
101	02/25/19	\$4.67	8742	USER FEES (COPIES,MISC)	R 101-00000-34105 USER FEE
101	02/25/19	\$4.67	8742	USER FEES (COPIES,MISC)	R 101-00000-34105 USER FEE
101	02/11/19	\$36,000.00	8718	SPECIAL ASSMT COLL CTY CK # 101123	R 101-00000-36102 SPECIAL
101	02/27/19	\$3,500.20	17109	FEB 2019 MTHLY RENT	R 101-00000-36220 RENTAL I
101	01/28/19	\$1.00	8691	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	01/28/19	\$1.00	8691	PLUMBING SURCHARGE - RESIDENTIAL Si	G 101-20104 STATE SURCHA
101	01/29/19	\$1.00	8693	PLUMBING SURCHARGE - RESIDENTIAL P	G 101-20104 STATE SURCHA
101	02/06/19	\$1.00	8706	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	02/07/19	\$14.69	8712	BUILDING SURCHARGE	G 101-20104 STATE SURCHA
101	02/25/19	\$1.00	8741	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	02/25/19	\$1.00	8741	PLUMBING SURCHARGE - RESIDENTIAL M	G 101-20104 STATE SURCHA
101	02/25/19	\$1.00	8742	PLUMBING SURCHARGE - RESIDENTIAL M	G 101-20104 STATE SURCHA
101	02/25/19	\$1.00	8742	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	01/28/19	\$0.33	8691	State Sales Tax	G 101-20603 SALES TAX PAYA
101	01/28/19	\$0.33	8691	State Sales Tax	G 101-20603 SALES TAX PAYA
101	01/29/19	\$6.06	8694	State Sales Tax RICHTER #9407	G 101-20603 SALES TAX PAYA
101	02/04/19	\$35.63	8702	State Sales Tax St.Croix Valley Athletic Ass	G 101-20603 SALES TAX PAYA
101	02/06/19	\$0.33	8706	State Sales Tax	G 101-20603 SALES TAX PAYA
101	02/06/19	\$6.06	8707	State Sales Tax Payette #12839	G 101-20603 SALES TAX PAYA
101	02/06/19	\$6.06	8708	State Sales Tax CASH - ALLISON MCGINNI	G 101-20603 SALES TAX PAYA
101	02/06/19	\$5.34	8709	State Sales Tax Joe Reding #10101	G 101-20603 SALES TAX PAYA
101	02/07/19	\$16.03	8711	State Sales Tax Anisha Melby #2095	G 101-20603 SALES TAX PAYA
101	02/11/19	\$9.98	8723	State Sales Tax Kieland #1070	G 101-20603 SALES TAX PAYA
101	02/20/19	\$14.25	8731	State Sales Tax St. Croix Prep #063468	G 101-20603 SALES TAX PAYA
101	02/20/19	\$14.25	8731	State Sales Tax St. Croix Prep #063469	G 101-20603 SALES TAX PAYA
101	02/25/19	\$0.33	8741	State Sales Tax	G 101-20603 SALES TAX PAYA
101	02/25/19	\$0.33	8741	State Sales Tax	G 101-20603 SALES TAX PAYA
101	02/25/19	\$0.33	8742	State Sales Tax	G 101-20603 SALES TAX PAYA
101	02/25/19	\$0.33	8742	State Sales Tax	G 101-20603 SALES TAX PAYA
101	02/26/19	\$9.98	8744	State Sales Tax Kieland #1072	G 101-20603 SALES TAX PAYA
101	02/11/19	\$95.14	8715	HEALTH PARTNERS CK # 210036	G 101-27109 HEALTH PARTNE
101	02/11/19	\$95.14	8716	HEALTH PARTNERS CK # 210039	G 101-27109 HEALTH PARTNE
101	02/11/19	\$100.00	8719	PROF SER -OTHER/ADMIN CK # 200814	E 101-41400-306 PROF SER-O
101	02/04/19	\$50.00	8701	CONTRACTOR LICENSE - SPECIALTY Mille	R 101-41910-32100 BUSINES
101	02/06/19	\$50.00	8706	CONTRACTOR LICENSE - SPECIALTY Youn	R 101-41910-32100 BUSINES
101	02/20/19	\$50.00	8732	CONTRACTOR LICENSE - SPECIALTY Boy's	R 101-41910-32100 BUSINES
101	02/25/19	\$175.00	8739	CONTRACTOR LICENSE - SPECIALTY Brigh	R 101-41910-32100 BUSINES
101	02/04/19	\$15.00	8703	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	02/07/19	\$466.75	8712	BUILDING PERMIT	R 101-41910-32210 BUILDIN
101	02/07/19	\$303.39	8712	PLAN REVIEW	R 101-41910-32210 BUILDIN
101	01/28/19	\$199.00	8691	PLUMBING PERMIT - RESIDENTIAL Silver	R 101-41910-32220 PLUMBIN
101	01/29/19	\$199.00	8693	PLUMBING PERMIT - RESIDENTIAL Pelleti	R 101-41910-32220 PLUMBIN

CITY OF BAYPORT
MONTHLY RECEIPTS

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Period Name: FEBRUARY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	02/25/19	\$199.00	8741	PLUMBING PERMIT - RESIDENTIAL M/I H	R 101-41910-32220 PLUMBIN
101	02/25/19	\$199.00	8742	PLUMBING PERMIT - RESIDENTIAL M/I H	R 101-41910-32220 PLUMBIN
101	01/28/19	\$199.00	8691	MECHANICAL PERMIT - RESIDENTIAL Silv	R 101-41910-32230 MECHANI
101	02/06/19	\$79.00	8706	MECHANICAL PERMIT - RESIDENTIAL	R 101-41910-32230 MECHANI
101	02/25/19	\$199.00	8741	MECHANICAL PERMIT - RESIDENTIAL M/I	R 101-41910-32230 MECHANI
101	02/25/19	\$199.00	8742	MECHANICAL PERMIT - RESIDENTIAL M/I	R 101-41910-32230 MECHANI
101	01/28/19	\$10.00	8685	PET LICENSE - SPAY/NEUT Rugg #107	R 101-42100-32240 ANIMAL F
101	01/28/19	\$10.00	8686	PET LICENSE - SPAY/NEUT Miller #3045	R 101-42100-32240 ANIMAL F
101	01/28/19	\$10.00	8688	PET LICENSE - SPAY/NEUT Langworthy #	R 101-42100-32240 ANIMAL F
101	01/28/19	\$20.00	8689	PET LICENSE - SPAY/NEUT David/Julie Joh	R 101-42100-32240 ANIMAL F
101	01/28/19	\$10.00	8690	PET LICENSE - SPAY/NEUT CASH - CHARL	R 101-42100-32240 ANIMAL F
101	01/29/19	\$20.00	8695	PET LICENSE - SPAY/NEUT CASH - MELIN	R 101-42100-32240 ANIMAL F
101	01/29/19	\$10.00	8696	PET LICENSE - SPAY/NEUT CASH - WAMS	R 101-42100-32240 ANIMAL F
101	01/29/19	\$10.00	8697	PET LICENSE - SPAY/NEUT CASH - KOOP	R 101-42100-32240 ANIMAL F
101	02/04/19	\$20.00	8700	PET LICENSE - NO SPAY/NEUT Ellis #3905	R 101-42100-32240 ANIMAL F
101	02/04/19	\$10.00	8700	PET LICENSE - SPAY/NEUT Eldred #1698	R 101-42100-32240 ANIMAL F
101	02/04/19	\$20.00	8700	PET LICENSE - SPAY/NEUT Crowder #573	R 101-42100-32240 ANIMAL F
101	02/04/19	\$10.00	8704	PET LICENSE - SPAY/NEUT Colbeth #1025	R 101-42100-32240 ANIMAL F
101	02/11/19	\$30.00	8720	PET LICENSE - SPAY/NEUT HOFF - CASH	R 101-42100-32240 ANIMAL F
101	02/13/19	\$15.00	8726	PET LICENSE - SPAY/NEUT SPURGEON/C	R 101-42100-32240 ANIMAL F
101	02/21/19	\$30.00	8737	PEDDLER LICENSE CASH - CODY UHRHAM	R 101-42100-33100 ADMINIS
101	02/27/19	\$2,070.56	17107	JAN 2019 TRAIL CT/POLICE DEPT	R 101-42100-35101 COURT FI
101	02/19/19	\$24,327.51	8728	FIRE SERVICE CONTRACT CK # 13655	R 101-42200-34202 FIRE CON
101	02/26/19	\$45.00	8735	STREETS- OPERATING SUPPLIES REFUND	E 101-43100-220 OPERATING
101	01/29/19	\$85.00	8694	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	02/04/19	\$500.00	8702	PARK FIELD-COURT RENTAL FEE St.Croix	R 101-43200-34780 PARK FEE
101	02/06/19	\$85.00	8707	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	02/06/19	\$85.00	8708	PICNIC SHELTER - NONRESIDENT(EACH-	R 101-43200-34780 PARK FEE
101	02/06/19	\$75.00	8709	BEACHHOUSE - RESIDENT(M-TH) Joe Red	R 101-43200-34780 PARK FEE
101	02/07/19	\$225.00	8711	BEACH HOUSE - NONRESIDENT(FRI-SUN)	R 101-43200-34780 PARK FEE
101	02/11/19	\$140.00	8723	NATURE CENTER Kieland #1070	R 101-43200-34780 PARK FEE
101	02/20/19	\$200.00	8731	PARK FIELD-COURT RENTAL FEE St. Croix	R 101-43200-34780 PARK FEE
101	02/20/19	\$200.00	8731	PARK FIELD-COURT RENTAL FEE St. Croix	R 101-43200-34780 PARK FEE
101	02/26/19	\$140.00	8744	NATURE CENTER Kieland #1072	R 101-43200-34780 PARK FEE
FUND 101 GENER		\$73,235.38			
FUND 202 DRUG FORFEITURE					
202	02/27/19	\$2,866.50	17108	ADMIN SURPLUS OL021319	R 202-42102-36249 DRUG FO
FUND 202 DRUG		\$2,866.50			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	02/14/19	\$30.29	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/27/19	\$19.77	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/14/19	\$80.18	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	02/14/19	\$181.91	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$1.57	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$31.90	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$1.50	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$38.69	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/27/19	\$9.10	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/14/19	\$25.16	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/27/19	\$18.30	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/14/19	\$54.50	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$22.86	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN

CITY OF BAYPORT
MONTHLY RECEIPTS

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Period Name: FEBRUARY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
206	02/27/19	\$8.45	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/11/19	\$52.41	0	UB REC Re-trans UB SERV 26 TRUNK W/R	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$7.07	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/14/19	\$14.00	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$0.38	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/11/19	\$29.93	0	UB REC Re-trans UB SERV 36 TRUNK S/RE	G 206-12103 A/R GEN BILLIN
206	02/14/19	\$86.38	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	02/27/19	\$15.90	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/14/19	\$225.30	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	02/11/19	\$26.80	0	UB REC Re-trans UB SERV 36 TRUNK S/RE	G 206-12103 A/R GEN BILLIN
206	02/11/19	\$25.65	0	UB REC Re-trans UB SERV 26 TRUNK W/R	G 206-12103 A/R GEN BILLIN
206	02/11/19	\$21.05	0	UB REC Re-trans UB SERV 26 TRUNK W/R	G 206-12103 A/R GEN BILLIN
206	02/21/19	\$0.41	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/27/19	\$16.61	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	02/11/19	\$10.49	0	UB REC Re-trans UB SERV 36 TRUNK S/RE	G 206-12103 A/R GEN BILLIN
FUND 206 WATER		\$1,056.56			
FUND 211 LIBRARY					
211	02/20/19	\$24.99	8733	LIBRARY SERVICE CHARGE CK # 29669	R 211-45500-34760 LIBRARY
211	02/20/19	\$7.10	8733	LIBRARY SERVICE CHARGE CK # 5373	R 211-45500-34760 LIBRARY
211	02/20/19	\$20.00	8733	LIBRARY SERVICE CHARGE CK # 2068	R 211-45500-34760 LIBRARY
211	02/20/19	\$41.95	8733	LIBRARY SERVICE CHARGE CK # 4307	R 211-45500-34760 LIBRARY
211	02/20/19	\$106.00	8733	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
211	02/20/19	\$1,266.94	8734	LIBRARY REFUNDS & REIMB. PROF FEES	R 211-45500-36240 REFUNDS
FUND 211 LIBRA		\$1,466.98			
FUND 400 NEW FIRE STATION					
400	02/19/19	\$8,786.97	8728	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	02/19/19	\$23,205.37	8729	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
FUND 400 NEW F		\$31,992.34			
FUND 601 WATER					
601	02/11/19	\$20.65	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	02/14/19	\$12.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/11/19	\$719.09	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	02/11/19	\$6.62	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$483.22	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/14/19	\$769.68	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/11/19	\$2.03	0	UB REC Re-trans UB SERV 8 SAFE WT'R F	G 601-14601 WATER BILLING
601	02/14/19	\$344.54	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/11/19	\$294.48	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	02/14/19	\$2,843.60	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/14/19	\$111.34	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/14/19	\$931.54	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	02/14/19	\$3.38	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	02/14/19	\$1.59	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	02/11/19	\$12.39	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	02/11/19	\$317.65	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	02/14/19	\$11.26	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$7.21	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/27/19	\$7.50	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$0.30	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$4.32	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/27/19	\$7.40	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: FEBRUARY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	02/21/19	\$20.04	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$333.55	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/27/19	\$3.22	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$2.50	0	UB Receipt Serv Pen 5 COMM WATER	G 601-14601 WATER BILLING
601	02/27/19	\$106.80	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$14.08	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	02/27/19	\$198.95	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/27/19	\$229.92	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	02/21/19	\$1.59	0	UB Receipt Serv 8 SAFE WTR FE	G 601-14601 WATER BILLING
601	02/20/19	\$1,233.71	8730	MN DNR PUMPING FEES CK # 59483269	E 601-46110-382 PUMPAGE F
601	02/21/19	\$52.44	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	02/11/19	\$118.72	0	UB REC Re-trans UB UR	R 601-46120-37110 WATER R
601	02/14/19	\$200.62	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	02/21/19	\$1.82	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	02/27/19	\$50.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	02/14/19	\$3.88	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	02/27/19	\$45.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	02/27/19	\$11.16	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
FUND 601 WATER		\$9,540.29			
FUND 602 SEWER					
602	02/11/19	\$12.39	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$0.30	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/11/19	\$305.64	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	02/27/19	\$190.01	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/27/19	\$7.40	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/11/19	\$6.62	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$91.39	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$73.26	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$7.21	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/11/19	\$329.91	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	02/11/19	\$20.65	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	02/11/19	\$116.28	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$2.50	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	02/27/19	\$29,695.34	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	02/27/19	\$3.22	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$349.53	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$12.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$363.34	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$14.91	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$3.38	0	UB Receipt Serv Pen 25 COMM SEWER	G 602-14602 SEWER BILLING
602	02/27/19	\$105.53	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/27/19	\$7.50	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$150.48	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$11.26	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$4.29	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$2,055.27	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/14/19	\$978.94	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	02/27/19	\$228.45	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	02/21/19	\$14.65	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
FUND 602 SEWER		\$35,162.15			
FUND 803 P & Z ESCROWS					
803	02/11/19	\$1,000.00	8684	INSPIRATION 4TH ADD ESCROW CK # 00	R 803-80061-34100 P & Z PE

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: FEBRUARY

FUN	Tran Date	Amount	Refer	Comments	Account Descr
803	02/11/19	\$1,000.00	8714	INSPIRATION 4TH ADD ESCROW CK # 00	R 803-80061-34100 P & Z PE
FUND 803 P & Z E		\$2,000.00			
		\$157,320.20			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 02/28/2019

02 Month = 16.68

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$1,580.00	\$830.00	\$750.00	47.47%
41200	MAYOR & COUNCIL	\$189,145.00	\$70,587.76	\$118,557.24	62.68%
41240	RECYCLING	\$6,524.00	\$1,384.81	\$5,139.19	78.77%
41400	ADMINISTRATION	\$172,251.00	\$29,235.94	\$143,015.06	83.03%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$254,242.00	\$30,651.71	\$223,590.29	87.94%
41940	MUNICIPAL BUILDINGS	\$50,865.00	\$8,211.54	\$42,653.46	83.86%
42100	POLICE	\$901,130.00	\$150,556.78	\$750,573.22	83.29%
42200	FIRE PROTECTION	\$553,302.00	\$31,178.56	\$522,123.44	94.37%
42201	FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$361,876.00	\$149,301.98	\$212,574.02	58.74%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$0.00	\$0.00	0.00%
43141	STILLWATER SCH - BUS FACILIT	\$0.00	\$0.00	\$0.00	0.00%
43145	2017 STREET IMPROVEMENT	\$0.00	\$210.06	-\$210.06	0.00%
43160	STREET LIGHTING	\$29,750.00	\$3,531.33	\$26,218.67	88.13%
43200	PARKS	\$125,310.00	\$8,855.69	\$116,454.31	92.93%
43300	CEMETERY	\$7,775.00	\$0.00	\$7,775.00	100.00%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL		\$2,653,750.00	\$484,536.16	\$2,169,213.84	81.74%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$315,800.00	\$53,218.01	\$262,581.99	83.15%
FUND 211 LIBRARY		\$315,800.00	\$53,218.01	\$262,581.99	83.15%
FUND 306 DEBT GO BOND 2015A \$2,025,000					
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 306 DEBT GO BOND 2015A \$2,025,0		\$0.00	\$0.00	\$0.00	0.00%
FUND 400 NEW FIRE STATION					

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 02/28/2019
02 Month = 16.68

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
42201	FIRE STATION	\$0.00	\$148,206.25	-\$148,206.25	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$148,206.25	-\$148,206.25	0.00%
FUND 412	CEMETERY CAPITAL IMPROV				
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	POLICE EQUIPMENT FUND				
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	OFFICE AUTOMATION				
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	MUNICIPAL BLDGS MAINT				
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	WATER				
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEMEN	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$54,900.00	\$4,955.57	\$49,944.43	90.97%
46120	WATER	\$458,874.00	\$28,616.33	\$430,257.67	93.76%
FUND 601	WATER	\$513,774.00	\$33,571.90	\$480,202.10	93.47%
FUND 602	SEWER				
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$311,926.00	\$30,020.81	\$281,905.19	90.38%
46250	CONTRIBUTED CAPITAL OUT	\$0.00	\$0.00	\$0.00	0.00%
46990	SEWER - NON-OPERATING	\$0.00	\$94,270.90	-\$94,270.90	0.00%
FUND 602	SEWER	\$311,926.00	\$124,291.71	\$187,634.29	60.15%
FUND 800	INVESTMENTS-POOLED				
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 02/28/2019

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02 Month = 16.68

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$0.00	\$0.00	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$0.00	\$0.00	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

EXPENSE SUMMARY YTD THRU 02/28/2019

02 Month = 16.68

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$0.00	\$0.00	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$0.00	\$0.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$0.00	\$0.00	0.00%
80059	ARNE GRANT/ ENG SUPPLY	\$0.00	\$0.00	\$0.00	0.00%
80060	GREGG ELLINGSON 293 3RD ST	\$0.00	\$0.00	\$0.00	0.00%
80061	MATTAMY MN INSPIRATION 4	\$0.00	\$0.00	\$0.00	0.00%
80062	GREGG ELLINGSON 515 LAKESI	\$0.00	\$0.00	\$0.00	0.00%
80063	UNIVERSAL FINANCIAL 125 SO	\$0.00	\$0.00	\$0.00	0.00%
80064	TODD KONIGSON - ESCROW OA	\$0.00	\$0.00	\$0.00	0.00%
80065	INSPIRATION PH II LANDUCCI	\$0.00	\$1,171.76	-\$1,171.76	0.00%
80066	STILLWATER SCHOOLS ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80067	WILLIAM COFFMAN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80068	CHRIS AMODT CAHANES DEVL E	\$0.00	\$0.00	\$0.00	0.00%
80069	JENNIFER CATES FINE HOMES	\$0.00	\$392.53	-\$392.53	0.00%
80070	PETER & MOLLY LENTZ	\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$1,564.29	-\$1,564.29	0.00%
		\$3,795,250.00	\$845,388.32	\$2,949,861.68	77.73%

*Check Summary Register©

FEBRUARY 2019

Name	Check Date	Check Amt	
10100 FIRST ST BK GEN FUND			
Paid Chk# 010720	AIR FRESH INDUSTRIES	2/14/2019	\$140.00 LIFT STATION PUMPING/SEWER DEP
Paid Chk# 010721	ALL SEASONS TOWING	2/14/2019	\$154.26 TAYOTA/POLICE DEPT
Paid Chk# 010722	AREAWIDE TRUCK & TRAILER T	2/14/2019	\$454.61 BRAKE LINE/TANKER/STREET DEPT
Paid Chk# 010723	AUTO ZONE	2/14/2019	\$289.96 WINTER BLADE/FIRE DEPT
Paid Chk# 010724	B H E RENEWABLES	2/14/2019	\$476.60 DEC 2018 RENEWABLES
Paid Chk# 010725	BANYON DATA SYSTEMS	2/14/2019	\$795.00 UB SUPPORT
Paid Chk# 010726	BAYPORT PRINTING HOUSE, IN	2/14/2019	\$249.00 WINDOW ENVELOPES
Paid Chk# 010727	BAYPORT TRANSMISSION & AU	2/14/2019	\$368.30 2009 CHEV/FIRE DEPT
Paid Chk# 010728	CENTURY COLLEGE, ROOM 230	2/14/2019	\$495.00 FIREFIGHTER CANCER AWARENESS/F
Paid Chk# 010729	COMCAST	2/14/2019	\$256.89 FEB 2019 HIGHSPEED INTERNET
Paid Chk# 010730	DONALD SALVERDA & ASSOCIA	2/14/2019	\$157.96 2018 EAST METRO AREA MANAGER G
Paid Chk# 010731	LAURA EASTMAN	2/14/2019	\$16.27 OFFICE SUPPLIES REIMBURSEMENT
Paid Chk# 010732	ECKBERG LAMMERS - ATTORNE	2/14/2019	\$2,658.69 JAN 2019 PROSECUTION/POLICE DE
Paid Chk# 010733	ECM PUBLISHERS, INC.	2/14/2019	\$145.82 SIDEWALK PUBLIC HEARING/STREET
Paid Chk# 010734	FROGGY'S CARPET SHOP INC	2/14/2019	\$1,787.00 CARPET/LIBRARY
Paid Chk# 010735	HAWKINS, INC.	2/14/2019	\$20.00 WATER CHEMICALS/WATER DEPT
Paid Chk# 010736	HEALTH PARTNERS	2/14/2019	\$37,762.56 MAR 2019 MTHLY PREMIUM
Paid Chk# 010737	HOLIDAY STATIONSTORES, LLC	2/14/2019	\$1,529.85 JAN 2019
Paid Chk# 010738	INSPIRATION COMMUNITY ASS	2/14/2019	\$74.99 NATURE CENTER RENTAL REFUND
Paid Chk# 010739	LAKEVIEW MEMORIAL HOSPITA	2/14/2019	\$50.00 LEGAL BLOOD DRAWS/POLICE DEPT
Paid Chk# 010740	LOCAL UNION NO. 320 TEAMSTE	2/14/2019	\$508.00 POLICE & PUBLIC WORKS FEB 2018
Paid Chk# 010741	MENARDS STILLWATER	2/14/2019	\$63.87 PW TOOLS/STREET DEPT
Paid Chk# 010742	METROPOLITAN COUNCIL	2/14/2019	\$2,460.15 JAN 2019 SAC SUMMARY REPORT
Paid Chk# 010743	MILLER EXCAVATING, INC	2/14/2019	\$250.00 LINE FREEZE/WATER DEPT
Paid Chk# 010744	MNSPECT	2/14/2019	\$5,133.55 JAN 2019 BLG INSP
Paid Chk# 010745	MOTOROLA	2/14/2019	\$10,575.08 2018 RADIOS/FIRE DEPT
Paid Chk# 010746	MINNESOTA VALLEY TESTING L	2/14/2019	\$54.00 WATER TEST/WATER DEPT
Paid Chk# 010747	NAC	2/14/2019	\$1,072.50 1ST QTR 2019 MECHANICAL/FIRE D
Paid Chk# 010748	NCPERS GROUP LIFE INS	2/14/2019	\$48.00 FEB 2019 MTHLY PREMIUM
Paid Chk# 010749	NOVA COMMUNICATIONS	2/14/2019	\$683.49 JAN 2019 PHONES
Paid Chk# 010750	GOPHER STATE ONE-CALL	2/14/2019	\$10.80 JAN 2019 LOCATES/WATER DEPT
Paid Chk# 010751	OPTUM	2/14/2019	\$114.75 4TH QTR 2018 MTHLY SERVICE FEE
Paid Chk# 010752	PLUNKETT'S PEST CONTROL	2/14/2019	\$735.08 ANNUAL PEST CONTROL/BLGS
Paid Chk# 010753	SAFE-FAST, INC.	2/14/2019	\$225.67 SAFETY GEAR/STREET DEPT
Paid Chk# 010754	SPOK, INC	2/14/2019	\$58.93 PUBLIC WORKS PAGER
Paid Chk# 010755	THOMSON REUTERS - WEST	2/14/2019	\$193.05 JAN 2019 INFORMATION/POLICE DE
Paid Chk# 010756	TRI-STATE BOBCAT, INC.	2/14/2019	\$544.00 TOOL CAT BROOM/STREET DEPT
Paid Chk# 010757	U S BANK	2/14/2019	\$102.64 STILLWATER ACE HDWE
Paid Chk# 010758	UNUM LIFE INSURANCE COMPA	2/14/2019	\$71.75 MAR 2019 MTHLY PREMIUM
Paid Chk# 010759	NATIONWIDE RETIREMENT SOL	2/14/2019	\$457.70 MIKE BELL # 5034
Paid Chk# 010760	VAN PAPER COMPANY	2/14/2019	\$79.18 HAND TOWELS/STREET DEPT
Paid Chk# 010761	VANTAGEPOINT TRANSFER AG	2/14/2019	\$400.00 Vendor Liability/MATT KLINE
Paid Chk# 010762	VERIZON WIRELESS	2/14/2019	\$1,836.12 PHONE/FIRE DEPT
Paid Chk# 010763	WASHINGTON CONSERVATION	2/14/2019	\$1,986.90 2018 BMP MAINTENANCE/STREET DE
Paid Chk# 010764	XCEL ENERGY	2/14/2019	\$14,909.57 DEC 2018/JAN 2019 GAS & ELECTR
Paid Chk# 010765	ZIEGLER INC.	2/14/2019	\$83.46 BOLTS/STREET DEPT
Paid Chk# 010766	AGGREGATE INDUSTRIES - MID	2/21/2019	\$245.31 SAND/SALT - STREET DEPT
Paid Chk# 010767	AUTO ZONE	2/21/2019	\$24.99 SCRAPER/FIRE DEPT
Paid Chk# 010768	BAKER & TAYLOR	2/21/2019	\$2,453.65 JAN 2019 BOOKS/LIBRARY
Paid Chk# 010769	BAYPORT TRANSMISSION & AU	2/21/2019	\$40.00 2013 TAHOE/FIRE DEPT
Paid Chk# 010770	CANON FINANCIAL SERVICES, I	2/21/2019	\$122.47 2019 CONTACT SERVICES
Paid Chk# 010771	COMCAST	2/21/2019	\$157.12 FEB/MAR 2019 HIGHSPEED INTERNE
Paid Chk# 010772	CUMMINS SALES AND SERVICE	2/21/2019	\$1,053.61 BACK UP GENERATOR/FIRE DEPT
Paid Chk# 010773	DEFINITIVE TECHNOLOGY SOLUT	2/21/2019	\$236.89 FEB/MAR 2019 CONTRACT/LIBRARY

*Check Summary Register©

FEBRUARY 2019

Name	Check Date	Check Amt	
Paid Chk# 010774 DELTA DENTAL OF MINNESOTA	2/21/2019	\$1,299.65	MAR 2019 MTHLY PREM
Paid Chk# 010775 DEMCO	2/21/2019	\$95.10	OPERATING SUPPLIES/LIBRARY
Paid Chk# 010776 ECKBERG LAMMERS - ATTORNE	2/21/2019	\$4,204.00	LAND & WATER LEGACY PROJECT
Paid Chk# 010777 ELECTRO WATCHMAN, INC	2/21/2019	\$410.85	MAR/MAY 2019 ALRAM SYSTEM
Paid Chk# 010778 FINANCE AND COMMERCE	2/21/2019	\$214.71	BID POSTING 2ND AVE
Paid Chk# 010779 GOVOFFICE LLC	2/21/2019	\$700.00	ANNUAL SERVICE PACKAGE
Paid Chk# 010780 HAWKINS, INC.	2/21/2019	\$1,532.34	CHEMICALS/WATER DEPT
Paid Chk# 010781 MEDTOX LABORATORIES, INC	2/21/2019	\$50.00	PROGRAM ADMIN
Paid Chk# 010782 METROPOLITAN COUNCIL (SDS)	2/21/2019	\$47,135.45	MAR 2019 ANNUAL FLOW
Paid Chk# 010783 MINN CHIEFS OF POLICE ASSO	2/21/2019	\$278.00	2019 MEMBERSHIP RENEWAL/POLICE
Paid Chk# 010784 MEI TOTAL ELEVATOR SOLUTIO	2/21/2019	\$340.42	FEB/MAR 2019 MTHLY SERV/CH
Paid Chk# 010785 MN DEPT OF LABOR AND INDUS	2/21/2019	\$200.00	ELEVATOR ANNUAL OPERA/LIBRARY
Paid Chk# 010786 OFFICE OF SECRETARY OF STA	2/21/2019	\$120.00	NEW APPOINTMENT/WANDA MADSEN
Paid Chk# 010787 RINK SYSTEMS	2/21/2019	\$96.36	RINK PARTS/PARK DEPT
Paid Chk# 010788 SAFE-FAST, INC.	2/21/2019	\$72.95	UNIFORMS TIM GARDNER
Paid Chk# 010789 SCHOLASTIC, INC.	2/21/2019	\$421.20	BOOK/LIBRARY
Paid Chk# 010790 SHARON SIPPEL	2/21/2019	\$1,500.00	FEB 2019 CLEANING/LIBRARY
Paid Chk# 010791 THE PLANNING COMPANY LLC	2/21/2019	\$587.50	JAN 2019 COMP PLAN
Paid Chk# 010792 WASHINGTON COUNTY	2/21/2019	\$3,518.00	2019 TECHNOLOGY SERVICES/LIBRA
Paid Chk# 010793 WHITE BEAR IT SOLUTIONS LLC	2/21/2019	\$1,059.00	MTHLY CONTRACT
Paid Chk# 010794 ADAM BELL	2/27/2019	\$21.92	MILEAGE REIMBURSEMENT
Paid Chk# 010795 CHRIS AMDAHL LOCKSMITH, IN	2/27/2019	\$276.40	REPAIR LOCK/STREET DEPT
Paid Chk# 010796 COMCAST	2/27/2019	\$85.92	MAR 2019 HIGHSPEED INTERNET/LI
Paid Chk# 010797 COMPASS MINNERALS AMERIC	2/27/2019	\$2,622.85	SALT/STREET DEPT
Paid Chk# 010798 JOSHUA EISINGER	2/27/2019	\$131.99	FEB 2019 CLEANING/FH
Paid Chk# 010799 MIKE GALOWITZ	2/27/2019	\$100.00	FEB 2019 CLEANING/FH
Paid Chk# 010800 MARY GOULETTE	2/27/2019	\$600.00	FEB 2019 CLEANING/CH
Paid Chk# 010801 HUDSON FORD	2/27/2019	\$139.95	POLICE VEHICLE/POLICE DEPT
Paid Chk# 010802 MENARDS STILLWATER	2/27/2019	\$47.04	SALT FOR CULVERT/STREET DEPT
Paid Chk# 010803 MINNESOTA DEPARTMENT OF H	2/27/2019	\$1,526.00	1ST QTR 2019 WATER CONNECTION
Paid Chk# 010804 MNPEA	2/27/2019	\$234.00	FEB 2019 MTHLY DUES
Paid Chk# 010805 MODERN HEATING & AIR CONDI	2/27/2019	\$1,267.11	SHOP - INSTALL FLAME CONTROL B
Paid Chk# 010806 OFFICE OF MN.IT SERVICES	2/27/2019	\$83.31	JAN 2019 PHONES/LIBRARY
Paid Chk# 010807 REGIONS HOSPITAL	2/27/2019	\$225.00	2019 EDUCATION AGREEMENT/FD
Paid Chk# 010808 S E H	2/27/2019	\$11,217.59	STANDARD SPECIFICATION AND DET
Paid Chk# 010809 STILLWATER MEDICAL GROUP	2/27/2019	\$837.00	ACH SMG MANTOUX,ADMIN FEES/FD
Paid Chk# 010810 SUN LIFE FINANCIAL	2/27/2019	\$623.86	MAR 2019 MTHLY PREMIUM
Paid Chk# 010811 T.R.F. SUPPLY	2/27/2019	\$1,367.20	SALT/STREET DEPT
Paid Chk# 010812 U S BANK	2/27/2019	\$2,615.12	VITALITY MEDICAL
Paid Chk# 010813 VANTAGEPOINT TRANSFER AG	2/27/2019	\$400.00	Vendor Liability/MATT KLINE
Paid Chk# 010814 WASHINGTON COUNTY SHERIF	2/27/2019	\$1,222.47	JAN 2019 FUEL/POLICE DEPT
Paid Chk# 010815 WATER CONSERVATION SERVI	2/27/2019	\$846.52	LEAK DETECTION/WATER DEPT
Paid Chk# 031083E NATIONWIDE RETIREMENT SOL	2/13/2019	\$300.00	Vendor Liability/EASTMAN & MAD
Paid Chk# 031084E MINNESOTA REVENUE	2/14/2019	\$21.00	JAN 2019 SALES & USE TAX
Paid Chk# 031085E AFLAC	2/14/2019	\$36.40	FEB 2018 MTHLY PREMIUM
Paid Chk# 031086E PUBLIC EMPLOYEES RETIREME	2/14/2019	\$9,940.95	PAYROLL
Paid Chk# 031087E OPTUM	2/14/2019	\$2,003.91	PAYROLL H S A
Paid Chk# 031088E UNITED STATES TREASURY	2/14/2019	\$14,494.89	FED, SS, MEDICARE WITHHOLDINGS
Paid Chk# 031089E MINNESOTA REVENUE	2/14/2019	\$3,038.16	PAYROLL WITHHOLDINGS
Paid Chk# 031090E NATIONWIDE RETIREMENT SOL	2/26/2019	\$300.00	Vendor Liability/EASTMAN & MAD
Paid Chk# 031091E UNITED STATES TREASURY	2/27/2019	\$11,450.27	PAYROLL FED, SS, MEDICARE WITH
Paid Chk# 031092E MINNESOTA REVENUE	2/27/2019	\$2,649.40	PAYROLL WITHHOLDINGS
Paid Chk# 031093E PUBLIC EMPLOYEES RETIREME	2/27/2019	\$10,236.01	PAYROLL RETIREMENT
Paid Chk# 031094E OPTUM	2/27/2019	\$2,003.91	PAYROLL H S A
Paid Chk# 508806E Bi-Weekly ACH	2/14/2019	\$34,857.57	

***Check Summary Register©**

FEBRUARY 2019

Name	Check Date	Check Amt
Paid Chk# 508831E Monthly ACH	2/14/2019	\$12,792.46
Paid Chk# 508852E Bi-Weekly ACH	2/28/2019	\$36,559.69
	Total Checks	\$325,886.44

CITY OF BAYPORT - FEBRUARY 2019 BUILDING DEPARTMENT REPORT

Issue Date	Permit Number	Job Description	Job Address	Permit Type	Total Fees	Zoning	Name
2/25/2019	BA-2019-00017	Mechanical permit for new home construction. Contractor is Silver Tree Plumbing and Heating.	251 N PRIMROSE PATH, Bayport, MN 55003	MECH - New Home Residential	\$205.00	Residential	M/I Homes
2/25/2019	BA-2019-00018	Plumbing for new home construction. Silver Tree Plumbing and Heating is the contractor.	251 N PRIMROSE PATH, Bayport, MN 55003	PLG - General New Home Residential	\$205.00	Residential	M/I Homes
2/25/2019	BA-2019-00019	Mechanical permit for new home construction. Silver Tree Plumbing and Heating is the contractor.	276 N PRIMROSE PATH, Bayport, MN 55003	MECH - New Home Residential	\$205.00	Residential	M/I Homes
2/25/2019	BA-2019-00020	Plumbing permit for new home construction. Silver Tree Plumbing and Heating is the contractor.	276 N PRIMROSE PATH, Bayport, MN 55003	PLG - General New Home Residential	\$205.00	Residential	M/I Homes
2/6/2019	BA-2019-00013	Replacement furnace with humidifier	545 N 7TH ST, Bayport, MN 55003	MECH - Furnace (new) RES	\$85.00	Residential	Young and Sons Heating & A/C



City of Bayport
 294 North Third Street
 Bayport, Minnesota 55003
 Phone 651-275-4404
 Fax 651-275-4411
 www.ci.bayport.mn.us



City of Bayport

SPECIAL EVENT APPLICATION

Property Information

City property: Lakeside Park Barker's Alps Park Perro Park Village Green Park
 Street, alley, or other city property description/address: _____
 Private property description/address: _____

Applicant Information

Private/Individual/For-profit organization Public entity/Non-profit organization

Applicant/Contact Name: Kelly Dorr
 Organization/Business Name: 737 Evergreen Circle Hudson WI 54016
 Main Phone Number: 651 338 6940 Alternate Phone Number: 651 442 7339
 Email Address: kinnicoixgs@gmail.com
 Address: 737 Evergreen Circle
 City/State/Zip: Hudson WI 54016

Event Information

Name or title of event: Kinnicoix Valley Twilight Camp

Start Date: June 20-~~21~~ 2019 ^{Thur/Fri} Time: 5-10 + 8Am - overnight
 End Date: June 23, 2019 Time: 11am
 Estimated attendance: 100 Private; invite only Public; community festival

Type of event:

Birthday/retirement/shower/reunion Graduation party Company/business gathering Fundraiser
 Wedding ceremony/reception Recreation race/tournament Concert/live entertainment
 Auto/boat show Art/craft show Carnival/festival Youth group/Scout activity Religious/worship
 If not listed, describe: _____

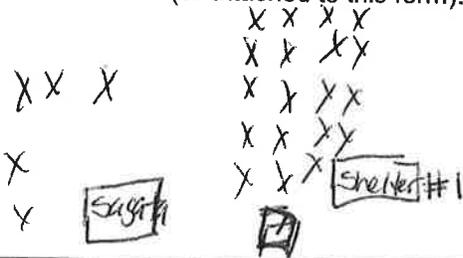
Type of equipment / activity: (Please check all that apply)

Generator Barricades/cones Tables/chairs Inflatable device/bouncy house Arbor/trellis
 Tent Music/AV system Stage/podium Amusement rides/games Vendor booths/vehicles
 Satellite toilet(s) Fireworks* Food sale/service* Charitable gambling* Alcohol sale/service*
 Other: _____ * These activities require a separate license or permit and fee.

Description of Additional City Services and/or Equipment Requested

Diagram of Event Premises

A diagram or map of the event premises, including location of all proposed equipment and activities must be included below (or attached to this form).



Applicant Acknowledgement and Signature

The undersigned hereby applies for a special event as stated in this application, declares that the information and materials submitted are complete to the best of their knowledge, and agrees to assume responsibility for all fees associated with the event. The undersigned understands that this application will be processed in accordance with city review procedures at such time as it is deemed complete. Failure to supply accurate and necessary information as requested by the city may be cause for denial of the application.

Signature: *Helly Dome*

Date: *1/15/19*

Office Use	Amount Due	Payment	Date	Staff
Required Application Fee: Public entity/Non-profit Individual/For-profit	<input checked="" type="checkbox"/> \$15.00 <input type="checkbox"/> \$50.00	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check No. <u>1197</u>	Received: <u>2/4/19</u>	<u>Kjh</u>
Rental Fees: _____ Trash receptacle(s) \$ 10.00 + tax _____ Barricade(s) \$ 10.00 + tax _____ Picnic table(s) \$ 25.00 + tax _____ Satellite toilet(s) \$ 100.00+ tax	<input type="checkbox"/> \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____	Received: _____	
Damage Deposit Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Up to \$1,000.00)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Deposit retained \$ _____	Received: _____ Destroyed: _____	
Police Services and Fees Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> \$ _____ (Down Payment)	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ Additional fees will be invoiced after event.	Received: _____	
Conditions/Comments			Date	Staff
Special Event Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO			City: _____	
Special Event General Park Use Fee Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	\$ _____		Received: _____	
Special Event Exceptional Impact/ Use Fee Required: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	\$ _____		Received: _____	
Certificate of Insurance Required: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<u>Due 6/1/19</u>		Received: _____	
Shelter/Beach House Reservation: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Lakeside: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Beach House Barker's: <input type="checkbox"/>		Received: _____	
Field or Court Reservation: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Lakeside: <input type="checkbox"/> Ball field <input type="checkbox"/> Volleyball Barker's: <input type="checkbox"/> Ball field 1 <input type="checkbox"/> Ball field 2 <input type="checkbox"/> Soccer 1 <input type="checkbox"/> Soccer 2 Perro: <input type="checkbox"/> Ball field <input type="checkbox"/> Tennis 1 <input type="checkbox"/> Tennis 2		Received: _____	
Temporary Liquor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	City: _____ State: _____			
Temporary Food/Vendor License: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	County: _____			



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 6, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: Consider adoption of the Bayport Water Supply Plan

BACKGROUND

Every 10 years, public water suppliers that meet certain criteria are required to update their Water Supply Plan. The following is an excerpt from MN Statutes 103G.291 Subd.3 regarding the content, intent, and requirements of the plan:

In accordance with guidelines developed by the commissioner, the plan must address projected demands, adequacy of the water supply system and planned improvements, existing and future water sources, natural resource impacts or limitations, emergency preparedness, water conservation, supply and demand reduction measures, and allocation priorities that are consistent with section 103G.261. Public water suppliers must update their plan and, upon notification, submit it to the commissioner for approval every ten years.

The Minnesota Department of Natural Resources (DNR) has supplied the city with an approval letter, along with an outline of requirements that shall be met over the next 10 years. Staff will work on incorporating all requirements into a workplan that includes capital improvements, monthly work routines, and planning. Given the length of the plan, staff will not be providing individual copies to the City Council, but can send it electronically or provide a paper copy to anyone interested.

RECOMMENDATION

Staff recommends the City Council adopt the Bayport Water Supply Plan as approved by the DNR.

**Minnesota Department of Natural Resources
Ecological and Water Resources
1200 Warner Road
St. Paul, MN 55106**

January 31, 2019

City of Bayport
Matt Kline, Public Works Director
294 North 3rd Street
Bayport, MN 55003

RE: Water Supply Plan Approval, City of Bayport, Appropriation Permit No. 1964-0526

Dear Mr. Kline:

The Department of Natural Resources (DNR) has completed our review of the revised City of Bayport water supply plan for the public water supply system that is authorized under DNR Water Appropriation Permit 1964-0526. After reviewing your thoughtful and thorough revisions, I am pleased to advise you that in accordance with Minnesota Statutes, Section 103G.291, Subdivision 3, and on behalf of the Commissioner of the DNR, I hereby **approve your water supply plan**. We encourage the City of Bayport to complete the attached "Certification of Adoption" form. Please upload the form to the MPARS-Water Supply Plan tab as soon as the City officially adopts the plan.

The approval of the City of Bayport water supply plan is not a pre-approval of either proposed wells or the proposed future volumes that are indicated in Table 7. The City of Bayport has noted the uncertain future of well #4. A DNR "Well Construction – Preliminary Assessment" will be required for new well proposals, and after the construction of new a well, DNR Water Appropriation Permit 1964-0526 will need to be amended to reflect the existence of the well. The application for the "Well Construction – Preliminary Assessment" should not be submitted until the time period in which the well will be needed is less than one year to enable the most current geologic information to be used for the assessment.

Attached to this letter is a copy of a Water Supply Plan Review checklist containing remaining comments from both the DNR and the Metropolitan Council. These comments should be used to improve the City of Bayport water supply plan and improve the management of the City of Bayport water supply system. In addition, we will look forward to the receiving the City of Bayport' new Critical Water Deficiency Ordinance within six months of the approval of the City of Bayport water supply plan.

The DNR approves the changes to Appendix 2 that indicate that SCADA will be installed in well #4 in the near future and in Well #2 within ten-years. Bayport has also indicated that the measuring points of the transducers will be surveyed and that hourly water level information will be collected from the wells that will be submitted to the DNR on a quarterly basis at: gwlevelcoor.dnr@state.mn.us using a template that can be obtained from the groundwater level coordinator.

In addition to the comments above, the City of Bayport should also note the comments on the approved City of Bayport water supply plan from the Metropolitan Council that were sent to the City of Bayport during December, 2019.

Thank you for your efforts in planning for the future of the City of Bayport water supply and for conserving the water resources of the State of Minnesota. If you have any questions or need additional assistance with the City's water appropriation permit, please contact DNR Hydrologist Sara Mielke at 651-259-5879, or Sara.Mielke@state.mn.us or me at (651) 259 – 5877.

Sincerely,



Joe Richter
District Appropriations Hydrologist
Minnesota Department of Natural Resources

CC: Raya Esmaili, Metropolitan Council Reviews Coordinator
Ali Elhassan, Metropolitan Council
Carmelita Nelson, DNR Water Supply Plan Coordinator
Jeanne Daniels, EWR South District Manager
Jenifer Soresen, EWR Area Hydrologist



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 6, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: Consider adoption of the Bayport Local Surface Water Management Plan

BACKGROUND

Minnesota Statute 103B.235 requires the completion of a Local Surface Water Management Plan, as follows:

Subdivision 1. Requirement.

(a) *After the watershed plan is approved and adopted, or amended, pursuant to section 103B.231, the local government units having land use planning and regulatory responsibility for territory within the watershed shall prepare or cause to be prepared a local water management plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the watershed plan within the time period prescribed in the implementation program of the watershed plan and, as necessary, shall prepare or cause to be prepared amendments to the local comprehensive plan.*

(b) *Each town within the counties of Anoka, Carver, Dakota, Scott, and Washington authorized by general or special law to plan and regulate the use of land under sections 462.351 to 462.364 shall by resolution determine whether to prepare the local water management plan itself or to delegate all or part of the preparation of the plan to the county.*

(c) *Towns within counties that have adopted comprehensive plans applicable to the town must use county preparation of their plan to the maximum extent possible.*

Subd. 2. Contents.

(a) *Each local plan, in the degree of detail required in the watershed plan, shall:*

(1) *describe existing and proposed physical environment and land use;*

(2) *define drainage areas and the volumes, rates, and paths of storm water runoff;*

(3) *identify areas and elevations for storm water storage adequate to meet performance standards established in the watershed plan;*

(4) *define water quality and water quality protection methods adequate to meet performance standards established in the watershed plan;*

(5) *identify regulated areas; and*

(6) *set forth an implementation program, including a description of official controls and, as appropriate, a capital improvement program.*

The Middle St. Croix Watershed Management Organization (MSCWMO) has reviewed and approved the plan by Resolution 18-05 at their November 2018 board meeting, as required. The Metropolitan Council also reviewed the plan for consistency with their comprehensive development guide for the metro area and this review was incorporated into the MSCWMO review. Given the length of the plan, staff will not be providing individual copies to the City Council, but can send it electronically or provide a paper copy to anyone interested.

RECOMMENDATION

Staff recommends the City Council adopt the Bayport Local Surface Water Management Plan as approved by the MSCWMO.

RESOLUTION 18-05

**MIDDLE ST. CROIX WATERSHED MANAGEMENT ORGANIZATION
BOARD OF MANAGERS**

**Conditionally Approving the City of Bayport
Local Water Management Plan**

Chair Zeller offered the following resolution and moved its adoption, seconded by Manager McCarthy:

WHEREAS on September 8, 2015, in accordance with Minnesota Statutes section 103B.231, the Middle St. Croix Watershed Management Organization adopted its fourth-generation Watershed Management Plan (WMP), which details the existing physical environment, land use and development in the watershed and establishes a plan to manage water resources and improve water quality, prevent flooding and otherwise achieve the goals of Minnesota Statutes chapters 103B and 103D;

WHEREAS City of Bayport provided MSCWMO with a draft local water management plan in November 2016 for informal review, and MSCWMO responded with comments on necessary and recommended changes to the Bayport Local Surface Water Management Plan to ensure consistency with the WMP;

WHEREAS on September 6, 2018, in accordance with Minnesota Statutes section 103B.235, subdivision 3, Bayport submitted a final draft local water management plan - the Bayport Local Water Management Plan (LWMP) - for MSCWMO review and approval;

WHEREAS MSCWMO finds and appreciates that the LWMP includes productive and responsive revisions following from MSCWMO's informal comments;

WHEREAS the MSCWMO has determined the LSWMP must be revised as outlined and specified in the memo attached to and incorporated into this resolution (the MSCWMO Memo), to meet the requirements for approval set forth in Minnesota Rule 8410 and the WMP

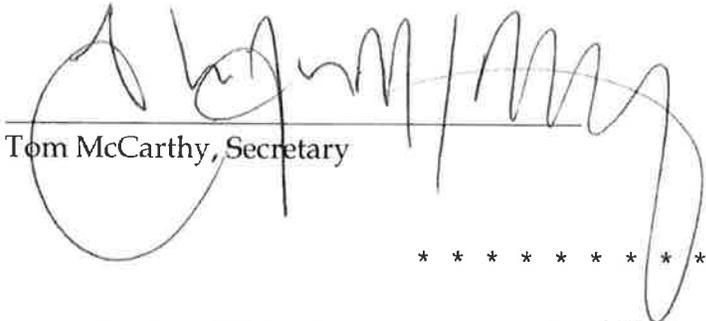
NOW THEREFORE BE IT RESOLVED that the MSCWMO Board of Managers hereby approves Bayport's Local Water Management Plan on the condition that Bayport consider and address comments as detailed in the MSCWMO Memo, revise the LSWMP accordingly, and provide a copy of the LSWMP as revised, along with written responses to comments that do not require revisions to MSCWMO;

BE IT FURTHER RESOLVED that the MSCWMO Board of Managers direct the MSCWMO administrator to review comments received from Metropolitan Council on the LSWMP, and directs and delegates to the administrator the authority to amend the MSCWMO Memo as necessary in response to Metropolitan Council's comments, then timely submit the amended MSCWMO Memo to Bayport or notify the city administrator that no amendments to the MSCWMO Memo are necessary.

On the question was on the adoption of the resolution and there were 5 yeas and 0 nays as follows:

	Yea	Nay	Absent
FELLEGY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GOLDSTON	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KARRAS-ANDERSON	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KYLLO	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MCCARTHY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MENIKHEIM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PAIEMENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PERKINS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RUNK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ZELLER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the chair declared the resolution adopted.



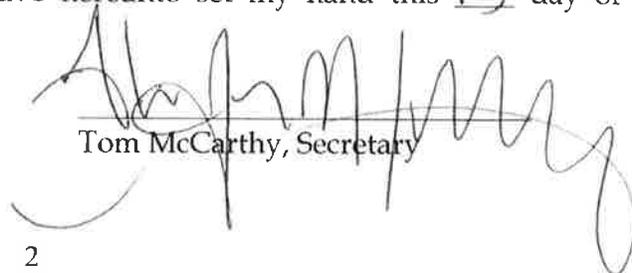
 Tom McCarthy, Secretary

Dated: November 8, 2018

* * * * *

I, Tom McCarthy, secretary of the Middle St. Croix Watershed Management Organization, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the MSCWMO and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 13 day of December, 2018.



 Tom McCarthy, Secretary



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 21, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Wanda Madsen, Finance Officer

RE: Waiver of statutory tort liability limits for city insurance coverage

BACKGROUND

Each year, the city is asked to decide whether or not it wishes to waive the monetary limits on municipal tort (lawsuit) liability established by Minnesota Statutes 466.04. In the past, the city has chosen not to waive the monetary limits in order to protect itself from the threat of a lawsuit beyond the state maximum amount of \$1,500,000.

RECOMMENDATION

Staff recommends the City Council adopt a motion not to waive the monetary limits on municipal tort liability, as provided by the League of Minnesota Cities.



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: 03/4/2019

Signature: Wanda Madson Position: FINANCE OFFICER



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 26, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

Re: Consider bids to perform the 2019 2nd Avenue North Drainage Improvements Project

BACKGROUND

The City Council approved the preparation of plans and specifications for the project at the August 2018 City Council meeting. As discussed at previous council meetings, this project is a cooperative effort with the Middle St. Croix Water Management Organization (WMO) in an effort to remove nutrients and sediment from storm water runoff by treating the water in bio-infiltration basins before it reaches Perro Creek and subsequently the St. Croix River. This project also is being used for repayment of a credit of water quality requirements that the WMO granted to the city during the 2017 Infrastructure Project.

Staff conducted a bid opening for the above-referenced project on February 25, 2019. Multiple bids were received, with the lowest responsible bidder at \$129,891.75. Staff's cost estimate for the project was \$117,900. Funding for the project will come from the Street Improvement Fund which has a current fund balance of \$3,330,983 as of 1/1/2019.

As mentioned above, this project is a cooperative effort with the WMO. The WMO was able to secure grant funds in the amount of \$55,000 specifically for the construction portion of the project. A cost breakdown for the city's share of the project is as follows:

Total Project Cost:	\$129,891.75
WMO Grant Funds:	<u>\$ 55,000.00</u>
City Cost Share:	\$ 74,891.75

RECOMMENDATION

Staff recommends the City Council adopt a motion to accept the lowest responsible bid and award the project to Miller Excavating, Stillwater, Minnesota, in the amount of \$129,891.75.

Attachments: SEH Memo, Bid Tabulation Sheet, Bids Received Sheet



Building a Better World
for All of Us[®]

February 26, 2019

RE: 2nd Avenue North Drainage
Improvements
Bayport, Minnesota
SEH No. BAYPO 148260 14.00

Mr. Adam Bell, City Administrator
City of Bayport
294 North Third Street
Bayport, MN 55003

Dear Mr. Bell:

On Monday, February 25, 2019, unit price bids were received for the 2nd Avenue North Drainage Improvements project. The attached Bids Received summary shows the total amount bid and bid bond received from each Contractor. The attached Tabulation of Bids shows the unit price bids received from all bids submitted.

Seven bids were received for the project. The bids ranged from \$129,891.75 to \$192,007.78. The low bid was submitted by Miller Excavating, Inc., Stillwater, MN. Based on our experience and review, it is our opinion that Miller Excavating, Inc. has the required equipment and expertise to perform the work as outlined in the contract specifications. We, therefore, recommend award of the project in the low bid amount of \$129,891.75.

Enclosed please find the bids and bonds of all unsuccessful bidders. The bids and bonds of the second and third low bidders should be retained until receipt of the executed contract documents from the low bidder. The rest can be returned to the unsuccessful Contractors. After receipt of the executed documents, the bids and bonds of the second and third low bidders may likewise be returned. SEH has retained the bond of the low bidder for incorporation into the contract documents.

We hope this analysis of the bids is adequate for your needs. If you have any questions regarding this information, please contact me.

Sincerely,

A handwritten signature in black ink that reads "John Parotti".

John Parotti, PE (Lic. WI, MN)
Project Manager

ch

Enclosure

\\sehnr\Projects\AE\B\Baypo\148260\6-bid-const\bid award ltr_2.25.19.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128
SEH is 100% employee-owned | sehinc.com | 715.246.9906 | 888.881.4281 | 888.908.8166 fax



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BIDS RECEIVED

2nd Avenue North Drainage Improvements
Bayport, Minnesota
Project Manager: John Parotti, PE (Lic. MN, WI)

SEH No. BAYPO 148260 64.20

Bid Date: 2:00 p.m., Monday, February 25, 2019

Page 1

Bidder	Addendum Acknowledged	5% Bid Bond	Schedule A – SEH Plans	Schedule A – WCD Plans	SEH Plans Plus WCD Plans
Miller Excavating, Inc. Stillwater, MN	X	X	\$62,186.75	\$67,705.00	\$129,891.75
Peterson Companies Chisago City, MN	X	X	\$58,731.11	\$71,654.00	\$130,385.11
Pember Companies Inc. Menomonie, WI	X	X	\$65,002.75	\$76,100.00	\$141,102.75
G Urban Companies St. Paul, MN		X	\$107,284.00	\$54,000.00	\$161,284.00
Penn Contracting, Inc. Blaine, MN	X	X	\$94,771.00	\$77,730.00	\$172,501.00
Meyer Contracting, Inc. Maple Grove, MN	X	X	\$86,467.50	\$88,813.00	\$175,280.50
Dresel Contracting Inc. Chisago City, MN	X	X	\$89,557.78	\$102,450.00	\$192,007.78

\\sehnr\Projects\AE\B\Bayport146974\6-bid-const\bids received_2.25.19.docx



TABULATION OF BIDS

2nd Avenue North Drainage Improvements

Bayport, Minnesota

SEH No.: BAYPO 148260

Bid Date: 2:00 p.m., Monday, February 25, 2019

Shaded area denotes corrected figure

Miller Excavating, Inc.

3741 Stagecoach Tr N

Stillwater, MN 55082

\$129,891.75

Peterson Companies, Inc.

8326 Wyoming Trail

Chisago City, MN 55013

\$130,385.11

Pember Companies Inc.

N4449 469th Street

Menomonie, WI 54751

\$141,102.75

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Schedule A - SEH Plans									
01 55 25.1	TRAFFIC CONTROL	LS	1	6,700.00	6,700.00	4,400.00	4,400.00	5,050.00	5,050.00
01 71 13.1	MOBILIZATION	LS	1	5,690.00	5,690.00	6,500.00	6,500.00	7,500.00	7,500.00
02 41 33.1	REMOVE BITUMINOUS PAVEMENT	SY	183	4.30	786.90	4.79	876.57	4.50	823.50
02 41 33.2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	397	2.55	1,012.35	2.42	960.74	3.25	1,290.25
02 41 33.3	REMOVE CONCRETE CURB AND GUTTER	LF	46	9.00	414.00	16.82	773.72	7.00	322.00
02 41 33.4	REMOVE EXISTING STORM SEWER	LF	50	31.00	1,550.00	20.17	1,008.50	14.00	700.00
31 23 10.2	SELECT TOPSOIL BORROW (CV)	CY	26	51.00	1,326.00	23.58	613.08	50.00	1,300.00
31 23 10.3	DITCHING TYPE A	LF	130	14.50	1,885.00	19.48	2,532.40	10.00	1,300.00
31 25 10.1	SILT FENCE, TYPE MS	LF	20	5.00	100.00	5.00	100.00	5.00	100.00
31 25 10.2	STORM DRAIN INLET PROTECTION	EA	2	365.00	730.00	100.00	200.00	100.00	200.00
32 11 22.1	AGGREGATE BASE, CLASS 5 (IMPORTED)	TON	65	26.00	1,690.00	51.32	3,335.80	60.00	3,900.00
32 12 16.1	BITUMINOUS STREET PATCH 3.5-INCH (SPWEA330B)	SY	115	56.05	6,445.75	65.00	7,475.00	60.00	6,900.00
32 12 16.2	BITUMINOUS DRIVEWAY PATCH 2.5-INCH	SY	25	71.35	1,783.75	80.00	2,000.00	62.00	1,550.00
32 16 20.1	CONCRETE CURB AND GUTTER DESIGN B618	LF	128	35.00	4,480.00	28.70	3,673.60	43.00	5,504.00
32 92 12.1	HYDROSEEDING	SY	226	4.00	904.00	10.50	2,373.00	12.50	2,825.00
33 41 00.1	12-INCH RCP SEWER DES 3006 CL V	LF	50	51.00	2,550.00	41.56	2,078.00	65.00	3,250.00
33 41 00.2	15-INCH RCP SEWER DES 3006 CL V	LF	179	66.00	11,814.00	44.30	7,929.70	72.00	12,888.00
33 41 00.3	CONNECT TO EXISTING STORM STRUCTURE	EA	1	895.00	895.00	1,228.00	1,228.00	1,000.00	1,000.00
33 41 00.4	CONNECT TO EXISTING STORM SEWER	EA	1	650.00	650.00	1,428.00	1,428.00	800.00	800.00
33 41 00.5	48-INCH STORM MANHOLES	EA	2	3,395.00	6,790.00	2,833.00	5,666.00	2,500.00	5,000.00
33 41 00.6	TYPE H CATCH BASIN	EA	2	1,995.00	3,990.00	1,789.50	3,579.00	1,400.00	2,800.00
TOTAL BID PRICE - SCHEDULE A - SEH PLANS					62,186.75		58,731.11		65,002.75
Schedule A - WCD Plans									
1	INFILTRATION BASIN 1	LS	1	21,450.00	21,450.00	26,281.00	26,281.00	24,700.00	24,700.00
2	INFILTRATION BASIN 2	LS	1	23,905.00	23,905.00	25,401.00	25,401.00	26,700.00	26,700.00
3	INFILTRATION BASIN 3	LS	1	22,350.00	22,350.00	19,972.00	19,972.00	24,700.00	24,700.00
TOTAL BID PRICE - SCHEDULE A - WCD PLANS					67,705.00		71,654.00		76,100.00
TOTAL BID PRICE - SEH PLANS PLUS WCD PLANS					129,891.75		130,385.11		141,102.75



TABULATION OF BIDS

2nd Avenue North Drainage Improvements
 Bayport, Minnesota
 SEH No.: BAYPO 148260
 Bid Date: 2:00 p.m., Monday, February 25, 2019

Shaded area denotes corrected figure

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Schedule A - SEH Plans									
01 55 25.1	TRAFFIC CONTROL	LS	1	7,000.00	7,000.00	2,750.00	2,750.00	2,040.00	2,040.00
01 71 13.1	MOBILIZATION	LS	1	7,500.00	7,500.00	7,500.00	7,500.00	8,589.00	8,589.00
02 41 33.1	REMOVE BITUMINOUS PAVEMENT	SY	183	15.00	2,745.00	10.00	1,830.00	9.90	1,811.70
02 41 33.2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	397	7.00	2,779.00	10.00	3,970.00	2.90	1,151.30
02 41 33.3	REMOVE CONCRETE CURB AND GUTTER	LF	46	25.00	1,150.00	15.00	690.00	18.00	828.00
02 41 33.4	REMOVE EXISTING STORM SEWER	LF	50	40.00	2,000.00	20.00	1,000.00	26.75	1,337.50
31 23 10.2	SELECT TOPSOIL BORROW (CV)	CY	26	65.00	1,690.00	64.00	1,664.00	125.00	3,250.00
31 23 10.3	DITCHING TYPE A	LF	130	30.00	3,900.00	75.00	9,750.00	11.00	1,430.00
31 25 10.1	SILT FENCE, TYPE MS	LF	20	10.00	200.00	9.00	180.00	15.75	315.00
31 25 10.2	STORM DRAIN INLET PROTECTION	EA	2	400.00	800.00	325.00	650.00	175.00	350.00
32 11 22.1	AGGREGATE BASE, CLASS 5 (IMPORTED)	TON	65	30.00	1,950.00	58.00	3,770.00	99.75	6,483.75
32 12 16.1	BITUMINOUS STREET PATCH 3.5-INCH (SPWEA330B)	SY	115	70.00	8,050.00	110.00	12,650.00	57.00	6,555.00
32 12 16.2	BITUMINOUS DRIVEWAY PATCH 2.5-INCH	SY	25	70.00	1,750.00	105.00	2,625.00	57.00	1,425.00
32 16 20.1	CONCRETE CURB AND GUTTER DESIGN B618	LF	128	75.00	9,600.00	60.00	7,680.00	32.75	4,192.00
32 92 12.1	HYDROSEEDING	SY	226	10.00	2,260.00	7.00	1,582.00	12.50	2,825.00
33 41 00.1	12-INCH RCP SEWER DES 3006 CL V	LF	50	125.00	6,250.00	71.00	3,550.00	111.00	5,550.00
33 41 00.2	15-INCH RCP SEWER DES 3006 CL V	LF	179	140.00	25,060.00	79.00	14,141.00	85.75	15,349.25
33 41 00.3	CONNECT TO EXISTING STORM STRUCTURE	EA	1	1,300.00	1,300.00	1,175.00	1,175.00	2,189.00	2,189.00
33 41 00.4	CONNECT TO EXISTING STORM SEWER	EA	1	1,300.00	1,300.00	850.00	850.00	1,796.00	1,796.00
33 41 00.5	48-INCH STORM MANHOLES	EA	2	6,000.00	12,000.00	4,700.00	9,400.00	5,750.00	11,500.00
33 41 00.6	TYPE H CATCH BASIN	EA	2	4,000.00	8,000.00	3,682.00	7,364.00	3,750.00	7,500.00
TOTAL BID PRICE - SCHEDULE A - SEH PLANS					107,284.00		94,771.00		86,467.50
Schedule A - WCD Plans									
1	INFILTRATION BASIN 1	LS	1	18,000.00	18,000.00	27,380.00	27,380.00	26,837.00	26,837.00
2	INFILTRATION BASIN 2	LS	1	18,000.00	18,000.00	27,540.00	27,540.00	28,040.00	28,040.00
3	INFILTRATION BASIN 3	LS	1	18,000.00	18,000.00	22,810.00	22,810.00	33,936.00	33,936.00
TOTAL BID PRICE - SCHEDULE A - WCD PLANS					54,000.00		77,730.00		88,813.00
TOTAL BID PRICE - SEH PLANS PLUS WCD PLANS					161,284.00		172,501.00		175,280.50



TABULATION OF BIDS

2nd Avenue North Drainage Improvements
 Bayport, Minnesota
 SEH No.: BAYPO 148260
 Bid Date: 2:00 p.m., Monday, February 25, 2019

Dresel Contracting Inc.
 24044 July Ave
 Chisago City, MN 55013
\$192,007.78

Shaded area denotes
corrected figure

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price
Schedule A - SEH Plans					
01 55 25.1	TRAFFIC CONTROL	LS	1	2,400.00	2,400.00
01 71 13.1	MOBILIZATION	LS	1	31,900.00	31,900.00
02 41 33.1	REMOVE BITUMINOUS PAVEMENT	SY	183	5.21	953.43
02 41 33.2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	397	3.60	1,429.20
02 41 33.3	REMOVE CONCRETE CURB AND GUTTER	LF	46	12.39	569.94
02 41 33.4	REMOVE EXISTING STORM SEWER	LF	50	27.24	1,362.00
31 23 10.2	SELECT TOPSOIL BORROW (CV)	CY	26	63.92	1,661.92
31 23 10.3	DITCHING TYPE A	LF	130	29.54	3,840.20
31 25 10.1	SILT FENCE, TYPE MS	LF	20	4.80	96.00
31 25 10.2	STORM DRAIN INLET PROTECTION	EA	2	180.00	360.00
32 11 22.1	AGGREGATE BASE, CLASS 5 (IMPORTED)	TON	65	30.28	1,968.20
32 12 16.1	BITUMINOUS STREET PATCH 3.5-INCH (SPWEA330B)	SY	115	48.00	5,520.00
32 12 16.2	BITUMINOUS DRIVEWAY PATCH 2.5-INCH	SY	25	48.00	1,200.00
32 16 20.1	CONCRETE CURB AND GUTTER DESIGN B618	LF	128	60.00	7,680.00
32 92 12.1	HYDROSEEDING	SY	226	6.00	1,356.00
33 41 00.1	12-INCH RCP SEWER DES 3006 CL V	LF	50	65.16	3,258.00
33 41 00.2	15-INCH RCP SEWER DES 3006 CL V	LF	179	64.91	11,618.89
33 41 00.3	CONNECT TO EXISTING STORM STRUCTURE	EA	1	1,032.00	1,032.00
33 41 00.4	CONNECT TO EXISTING STORM SEWER	EA	1	1,032.00	1,032.00
33 41 00.5	48-INCH STORM MANHOLES	EA	2	2,400.00	4,800.00
33 41 00.6	TYPE H CATCH BASIN	EA	2	2,760.00	5,520.00
TOTAL BID PRICE - SCHEDULE A - SEH PLANS					89,557.78
Schedule A - WCD Plans					
1	INFILTRATION BASIN 1	LS	1	35,025.00	35,025.00
2	INFILTRATION BASIN 2	LS	1	35,025.00	35,025.00
3	INFILTRATION BASIN 3	LS	1	32,400.00	32,400.00
TOTAL BID PRICE - SCHEDULE A - WCD PLANS					102,450.00
TOTAL BID PRICE - SEH PLANS PLUS WCD PLANS					192,007.78



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

DATE: February 20, 2019

TO: Mayor and City Council

FROM: Adam Bell, City Administrator
Sara Taylor, Assistant City Administrator/Planner
Elizabeth Kelly, Planning Commission Chair

RE: Consider appointments to the Planning Commission

BACKGROUND

Due to the election of John Dahl to the City Council, the Planning Commission currently has two vacant seats. Staff recently solicited interest from the two applicants the city had on file from 2018 and conducted an interview with Aaron Ochs and Orin Kipp on February 19 to discuss their background and interest. Following the interviews, staff agreed that both Aaron and Orin's experience would be an asset to the Planning Commission and therefore are recommending appointment.

RECOMMENDATION

Staff recommends the City Council adopt a motion appointing Aaron Ochs to fill the vacant seat with a term to expire on December 31, 2019 and Orin Kipp to fill the vacant seat with a term to expire on December 31, 2021.

CITY OF BAYPORT
PLANNING COMMISSION APPLICATION FORM

Name: ORIN KIPP
Address: 927 Inspiration Pkwy South, Bayport, md 55003
Email: _____
Home Phone: _____ Cell Phone: _____

Please describe your background and why you are interested in serving on the Bayport Planning Commission.

My wife and I grew up in the Stillwater area and have recently moved back after living in Wisconsin for several years. I've always enjoyed being involved in extracurricular activities and look forward to doing so on the planning commission. Being a part of a community and giving back is a great lesson I'd like to teach my two young children. I am a real estate and banking attorney practicing in Woodbury. I'm licensed to practice law in Minnesota and Wisconsin. My current position provides daily exposure to the varied responsibilities of local government and inter-governmental departments. I also clerked at a firm during law school that focuses on municipal law. I focused on real estate during law school. As such, I have a very well rounded working knowledge of the interplay between local governments, their comprehensive plans and the interaction with developers and business owners.

I've been appointed to a Minnesota Practice Committee by Minnesota's Federal Bankruptcy judges. Through my work on this committee I've gained valuable exposure to the work of a committee and the elements necessary for effective committee work. Importantly, this volunteer position has shown me the formalities through which committee work should be accomplished. Having formal policies and procedures for meeting conduct and adjournment is vital to a strong and focused committee. Moreover, I participate in mock judging which has helped to hone my ability to be objective and to look at problems or issues with an unbiased eye for resolution. In addition, my formal training as an attorney has taught me how to keenly review, analyze and interpret statutes, ordinances and contracts. I believe such skills and knowledge would be valuable to the planning commission.

In short, I want to be involved in this community and I feel my skill set is such that I would be a valuable member of the planning commission

Signature



Date

1.8.18

Please return to: Bayport City Hall
294 North 3rd Street
Bayport, MN 55003

**CITY OF BAYPORT
PLANNING COMMISSION APPLICATION FORM**

Name: Aaron Ochs

Address: 939 Inspiration Pkwy S.

Email: _____

Home Phone: _____ **Cell Phone:** _____

Please describe you background, qualifications, and why you are interested in serving on the Bayport Planning Commission.

I am interested in being a member of the City of Bayport Planning Commission and ask that you consider me for the current open seat. As you probably recall, I ran for City Council in 2016. I am serious in my commitment to the City of Bayport.

As an active and passionate member of our community, I would like to volunteer my time, skills and talents to assist in planning the future of our City, and help to strengthen the heritage and community we all love. As a degreed engineer with vast technical leadership experience, I believe I bring strong qualifications and unique skills to the table. In direct experience, I was a Civil Engineer for the City of Urbana in Illinois. Where I was a member in drafting re-zoning ordinances, site planning for roadways, coordinated with construction contractor, and managing the specification & performance of contracted road work. In addition to this direct experience, I am also uniquely qualified in my more recent experience in leading complex technical project teams, which includes budgetary and strategic planning initiatives.

In a country where local democracy is treasured, it's essential that citizens play an active role in their community, and I believe the local planning commission offers this important opportunity. I respectfully request your support in being appointed to the City of Bayport Planning Commission.

Respectfully,
Aaron Ochs



Signature

March 14, 2018
Date



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 14, 2019

To: Mayor and City Council

From: Adam R. Bell, City Administrator

Re: Consider authorization to declare no on-street parking on a portion of 5th Ave. N.

BACKGROUND

Street parking has been an ongoing issue for some residents on the 100 block of 5th Ave. N. This portion of the street currently includes several off-street parking spaces and a 2-hour parking restriction. Due to its proximity to Andersen Corporation, this street is often used for short-term parking by its employees and visitors. There is only one residential property with street access on this block, but unfortunately, the owner of the property has reported having trouble with cars limiting or blocking access to his property.

The Police Department has been actively patrolling the area for heightened parking enforcement. The Public Works Department has also attempted to alleviate the parking problem by extending yellow painting along the curb. However, during the winter time, this painted curb is often covered by snow and is ineffective. Therefore, staff believes this block should be posted "no parking" on the north side, from the intersection of 5th Ave. N. and 2nd St. N. to the off-street parking area on the east. This will not only improve safety, it will also reduce non-residential traffic and parking from interfering with access to surrounding properties.

RECOMMENDATION

Staff recommends the City Council adopt a motion to declare no on-street parking on a portion of the 100 block of 5th Ave. N.

ATTACHMENT

"No Parking" designation map



ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
AMENDING APPENDIX D, FEE SCHEDULE, OF THE CITY CODE**

THE CITY COUNCIL OF THE CITY OF BAYPORT DOES HEREBY ORDAIN:

Section 1. Appendix D – Fee Schedule of the Bayport City Code is hereby amended as follows:

Description	Fee
<u>Administration and Police</u>	
Service charge - late payment of quarterly utility bill	\$5.00 \$10.00
<u>Building</u>	
Occupancy - temporary certificate of occupancy	\$1,000.00 -- \$5,000 escrow as calculated by staff
<u>Public Works</u>	
Permit - grading/land disturbance	\$250.00 + \$1,000.00 escrow and costs incurred
<u>Utilities</u>	
Engineering – plan review and/or site inspection for utility service/connection	escrow deposit for costs incurred as calculated by staff
Water - connection/access	
Up to 1 inch meter (plus cost of meter)	\$1,200 \$1,700.00 /unit
1 inch meter (plus cost of meter)	\$2,000 \$2,500.00 /unit
1 ½ inch meter (plus cost of meter)	\$4,000 \$4,500.00 /unit
Water - turn on or off service during city business hours	\$30.00 \$50.00
<u>Zoning</u>	
Comprehensive plan amendment	\$500.00 + \$500.00 escrow and costs incurred
Conditional use permit	\$500.00 + \$500.00 escrow and costs incurred
Conditional use permit (interim)	\$500.00 + \$500.00 escrow and costs incurred
Minor subdivision (lot division/combination)	\$500.00 + \$500.00 escrow and costs incurred
Planned unit development (includes fees for rezoning, site plan review, variance)	\$650.00 + \$2,500.00 escrow and costs incurred
Plat	\$500.00 + \$50.00/lot or unit over two + escrow and other costs incurred
Rezoning	\$500.00 + \$500.00 escrow and costs incurred
Site plan, concept, or engineering review	\$300.00 + escrow and costs incurred
Telecommunication tower	\$250.00 + \$500.00 escrow and costs incurred
Vacation	\$250.00 + \$500.00 escrow and costs incurred
Variance	\$500.00+ \$500.00 escrow and costs incurred

Section 2. This ordinance shall be in full force and effect from and after its passage and publication according to law. Passed by the City Council for the City of Bayport this 4th day of March 2019.

Susan St. Ores, Mayor

Attest:

Adam Bell, City Administrator

Ordinance Summary No. _____

**ORDINANCES AMENDING APPENDIX D – FEE SCHEDULE
OF THE BAYPORT CITY CODE**

On March 4, 2019 the City of Bayport adopted an ordinance amending Appendix D of its Code of Ordinances in order to update fees, rates, and charges the city may impose for specific materials, licenses, permits, and services provided by the city. A printed copy of the ordinance is available for inspection during regular City Hall office hours or electronic mail.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 21, 2019
To: City Council
From: Adam Bell, City Administrator
Re: Update on short term rental activity and implementation of a potential ordinance regulating use

STR CRITERIA

PERMIT

Eligibility	The applicant has received written consent of at least 80 percent of all persons having ownership in a property within 200 feet for which the permit is sought and can consistently provide this written consent as often as the city deems necessary.
Requirement	An annual administrative permit is required and the zoning administrator may grant a permit if a property meets site specifications and occupancy conditions.
Fee	Initial application fee of \$500.00, which includes escrow for ongoing inspections and/or complaints; annual permit fee of \$200.00; No refunds if permit is revoked
Duration	January 1—December 31 of each year. Annual fee will be prorated per quarter in first year.
Inspection	Initial site inspection for building, health, fire code compliance; as needed on complaint basis
Enforcement	On a complaint basis; if city receives more than one substantiated complaint within a calendar year, the city may revoke the permit and/or impose administrative fine(s). Once a license is revoked, property owner must wait 1 year from date of revocation before reapplying for license.
Property Management	The owner shall provide the city and any tenant with a twenty-four (24) hour emergency contact who will be available to respond to complaints regarding the condition, operation, or conduct of occupants of a rental unit at the rental property within sixty (60) minutes

SITE SPECIFICATIONS

Distance	350 feet from other licensed STR
Lot area	6,000 square feet

Dwelling area	1,200 square feet
Bedrooms	2 located in principal dwelling; no accessory structure bedrooms allowed
Bathrooms	2
Kitchen	1
Signage	None
Parking	Minimum of 2 off-street spaces on asphalt or concrete; limit of 1 recreation vehicle, watercraft, or trailer parked outdoors on a hard surface
Refuse containers	The owner of a rental property shall provide sufficient trash and recycling collection containers and service to meet the demands of the occupants
Fence	May be required at city's discretion, subject to impacts related to potential outdoor activity
Outdoor use	No special events, camping, fireworks, or firearms allowed; all recreation facilities/amenities must be noted on site plan (deck, patio, grill, sauna, pool, whirlpool, game court, etc.)
Quiet hours	10:00 p.m. – 8:00 a.m. (noise shall not carry beyond property line)
Utilities	Must have operating gas, electric, water, and sewer service, as applicable; no delinquent municipal utility accounts or taxes

OCCUPANCY

Requirement	Owner occupied or non-owner occupied allowed
Limitation	2 occupants per bedroom, up to 8 occupants total; 1 STR per property
Duration/frequency	Up to 2 rentals within a 7-day period
Insurance	Owner must carry rental and liability insurance



Bayport Fire Department

1012 5th Avenue North (Station Address) Bayport, MN 55003
284 3rd St. North (Mailing Address) Bayport, MN 55003
Fire Hall Phone (650) 275-4401 • Fax (650) 275-4402

To: Mayor and City Council
Adam Bell, City Administrator

Date: February 24, 2019
From: Allen Eisinger, Fire Chief

Re: February Fire Chief's Memo

The February month-to-date call volume is 87, compared to 109 in February 2018. 2019 year-to-date is 74, compared to 215 year-to-date in 2018. Monthly drills consisted of blood-borne pathogens/hazardous materials (HazMat) awareness and CPR refresher continuing education. February drills consisted of HazMat and CPR/Mantoux testing. Fire inspections are ongoing as well as new plan reviews.

Meetings, Station Tours, Community Events

- Department head meetings
- Dispatch operations with Sheriff Starry and neighboring Fire Chiefs
- Auto-Aid meeting with neighboring departments
- Fire Advisory meeting

Upcoming Events

- Department head meeting
- West Lakeland Township annual meeting
- Working with Rosenbauer on completion of the new heavy rescue truck, with delivery estimated April
- Start marketing 1994 heavy rescue truck for sale, with an estimated April sale date.

Safety Tip

The record setting February snow has caused many fire hydrants to become hidden in the deep snow. Valuable time is taken away from our firefighting efforts trying to locate and dig out the buried hydrants. If you can lend the department a helpful hand by removing the snow around fire hydrants, it will help us do our job. Thank you to those who shovel out the hydrants after a heavy snowfall!



Bayport Police Department
294 North 3rd Street
Bayport, Minnesota 55003
Phone: 651-275-4400
Fax: 651-275-4411

Laura Eastman
Chief of Police

Jay Jackson
Sergeant

Date: February 26, 2019
To: Mayor and City Council
City Administrator Adam Bell
From: Police Chief Laura Eastman
Subject: Police Reports and Updates

Past Events

January 28 & 29: Part-time Officer/Eligibility Interviews
January 31: Andersen Elementary Security Meeting
February 6: Legislative Hearing at Stillwater Prison
February 7: Church Safety Audit
February 11: Police State Aid submitted
February 12 & 20: Finalist Interviews for Part-time Officer Position
February 22: Monthly Chief's Meeting
February 22: Contingent offers have been made to two applicants for the part-time officer position, pending successful passing of a background check, psychological, and physical testing.

Upcoming Events

March 6: Tour: Andersen Elementary Class "Meet and Greet" with Officers and Keylo
March 12: Reserve and Community Service Officer Interviews
March 14: Reminder: Karen Huftel's Retirement Gathering from 1-5 p.m., Council Chambers
April 15 - 17: Chief of Police Executive Training, hosted by the Minnesota Chief's Association

Miscellaneous - Facebook Post

Minnesota's basic speeding law prohibits motorists from driving "**at a speed greater than is reasonable and prudent under the conditions.**" The law also requires every driver to use due care while driving, remain aware of any hazards existing on the road, and reduce speed to avoid collisions.

What does this law mean? This means although the speed limit may be 30 mph, common sense should prevail when it is icy, snowing, blowing, etc. Please slow down, be aware of your surroundings, look for pedestrians that could slip and fall on the ice in front of you as they are crossing. Adjust your speed appropriately as your vehicle will not come to a quick stop on these roads, and leave space between you and the vehicle in front of you. Arrive alive and safe!

January Call Log (continued)

1/21/2019 1:13:51 AM BP19000439 70XXX -999 Highway 95 N, WWHeadlight
1/21/2019 5:11:47 AM BP19000442 Minnesota St S / 3rd Ave S, W/W Speed
1/21/2019 7:54:14 AM BP19000445 XXX 6th St N, BAYPORT MEDICAL - PSYCH ISSUE
1/21/2019 8:32:33 AM BP19000447 70XXX -972 MINNESOTA ST S, W/W SPEED
1/21/2019 10:47:05 AM BP19000448 XXX 3RD ST N, BAYPORT VACATION CHECKS
1/21/2019 3:32:49 PM BP19000455 XXX 3rd St N, BAYPORT VACATION CHECK REQUEST

1/21/2019 3:44:23 PM BP19000456 Highway 95 N & 10TH AVE N, CITE - DAS
 1/21/2019 8:53:32 PM BP19000459 XXX 3RD ST N, BAYPORT Public Assist
 1/21/2019 8:59:26 PM BP19000461 XXX 5TH AVE S, BAYPORT DIRECTED PATROL
 1/21/2019 10:13:26 PM BP19000468 XXX 2ND ST N, BAYPORT Warming House lock up
 1/21/2019 10:18:06 PM BP19000469 3RD ST N / 5TH AVE N, BAYPORT V/W headlight, DL address
 1/21/2019 10:25:32 PM BP19000470 XXX 3RD ST N, BAYPORT Squad maintenance
 1/21/2019 10:43:10 PM BP19000471 Minnesota St S / 3rd Ave S, W/W Speed
 1/21/2019 11:04:03 PM BP19000472 MINNESOTA ST S / 5TH AVE S, W/W Speed
 1/22/2019 12:53:11 AM BP19000473 3RD ST N / 4TH AVE N, BAYPORT Cite - No POI, W/W speed
 1/22/2019 1:45:19 AM BP19000475 3RD ST N / 3RD AVE N, BAYPORT Cite - False info, no POI
 1/22/2019 9:10:05 AM BP19000480 XXX MINNESOTA ST S, BAYPORT W/W SPEED
 1/22/2019 10:37:13 AM BP19000482 10XXX -198 5TH AVE N, BAYPORT CITE - PARK WHERE SIGNS PROHIBIT
 1/22/2019 10:44:05 AM BP19000483 10XXX -198 5TH AVE N, BAYPORT CITE - PARK WHERE SIGNS PROHIBIT
 1/22/2019 10:50:27 AM BP19000484 XXX 5TH AVE N, BAYPORT CITE - PARK WHERE SIGNS PROHIBIT
 1/22/2019 11:36:04 AM BP19000486 XXX MINNESOTA ST S, BAYPORT W/W SPEED
 1/22/2019 12:07:44 PM BP19000488 Ice Road, CITE - ALLOW UNDER 18 TO DRIVE W/O PERMIT OR DL
 1/22/2019 12:36:10 PM BP19000489 XXX 5TH ST N, BAYPORT ORDINANCE COMPLAINT
 1/22/2019 3:44:31 PM BP19000490 XXX MINNESOTA ST S, BAYPORT DIRECTED PATROL
 1/22/2019 4:31:51 PM BP19000491 3rd St N / 6th Ave N, BAYPORT W/W EXPIRED REG
 1/22/2019 5:18:01 PM BP19000493 Minnesota St S / 2nd Ave S, CITE - SPEED 45/30
 1/22/2019 8:43:38 PM BP19000494 XXX 1st Ave S, BAYPORT Vehicle Lockout
 1/22/2019 9:14:56 PM BP19000495 XXX 2ND ST N, BAYPORT Park close/lockup
 1/22/2019 9:54:05 PM BP19000502 1XXX INSPIRATION PKWY N, Alarm/Open Door
 1/22/2019 10:03:29 PM BP19000503 XXX Central Ave, BAYPORT MEDICAL
 1/23/2019 11:10:27 AM BP19000510 XXX 1st Ave N, BAYPORT Check the Welfare / Probation Violation
 1/23/2019 7:31:08 PM BP19000511 XX / 5th av s, BAYPORT VW/Headlight
 1/23/2019 10:24:17 PM BP19000513 95XXX /2nd av s, BAYPORT Crosswalk Violation
 1/24/2019 2:25:53 PM BP19000518 XXX LAKE ST S, BAYPORT Gun Permit
 1/24/2019 8:45:40 PM BP19000520 XXX Minnesota St S, BAYPORT SUSPICIOUS PERSON/ACTIVITY
 1/25/2019 7:27:14 AM BP19000528 XXX 3RD ST N, BAYPORT GUN PERMIT
 1/25/2019 9:13:18 AM BP19000531 STAGECOACH TRL N / 5TH AVE N, W/W SPEED
 1/25/2019 10:11:00 AM BP19000534 XXX MINNESOTA ST S, BAYPORT DIRECTED PATROL
 1/25/2019 10:17:49 AM BP19000535 MINNESOTA ST S / OSPREY BLVD, CITE - EXPIRED DL/EXPIRED REG JAN 2018
 1/25/2019 12:19:09 PM BP19000539 MINNESOTA ST S / 4TH AVE S, W/W SPEED
 1/25/2019 3:18:30 PM BP19000540 XXX 3RD ST N, BAYPORT SCHOOL CROSSING
 1/25/2019 4:44:07 PM BP19000541 XXX PICKETT ST N, BAYPORT CITE - DAC
 1/25/2019 8:25:16 PM BP19000543 XXX 5th St N, BAYPORT Warrant Attempt
 1/25/2019 9:19:42 PM BP19000551 XXX 5TH ST N, BAYPORT W/W Speed
 1/25/2019 9:27:19 PM BP19000552 10XXX -1098 5TH AVE N, Cite - Speed, W/W expired registration
 1/25/2019 9:45:39 PM BP19000553 20XXX -299 5TH AVE N, BAYPORT W/W SPEED
 1/26/2019 12:26:03 AM BP19000554 XXX MINNESOTA ST S, BAYPORT EXTRA PATROLS
 1/26/2019 12:43:58 AM BP19000557 XXX 2ND ST N, BAYPORT WARMING HOUSE CLOSE
 1/26/2019 4:20:10 AM BP19000559 Minnesota St S / 4th Ave S, MOTORIST ASSIST
 1/26/2019 8:09:32 AM BP19000565 XXX MINNESOTA ST S, BAYPORT DIRECTED PATROL
 1/26/2019 8:31:58 AM BP19000566 MINNESOTA ST S / OSPREY BLVD, W/W EXP REG
 1/26/2019 10:18:03 AM BP19000568 XXX 2ND ST N, BAYPORT TRAIL CAMERA INSTALLATION
 1/26/2019 12:32:34 PM BP19000571 XXX 1st Ave N, BAYPORT WELFARE CHECK
 1/26/2019 7:47:38 PM BP19000579 XX CENTRAL AVE, BAYPORT Found Ice Fishing equipment
 1/26/2019 9:10:42 PM BP19000582 XX Central Ave, BAYPORT MISSING PROPERTY (ICE FISHING ITEMS)
 1/26/2019 10:41:10 PM BP19000586 MINNESOTA ST S, BAYPORT COMMUNITY POLICING/OUTREACH
 1/27/2019 12:08:57 AM BP19000588 XXX MINNESOTA ST S, BAYPORT EXTRA PATROLS
 1/27/2019 12:10:31 AM BP19000589 XXX 3RD ST S, BAYPORT SUSPICIOUS VEHICLE/PARTIES
 1/27/2019 12:28:04 AM BP19000592 1XXX INSPIRATION PKWY N, CONSTRUCTION WALK THRU
 1/27/2019 1:38:27 AM BP19000593 XXX 4th St N, BAYPORT OPEN DOOR/WINDOW
 1/27/2019 8:11:52 AM BP19000599 XXX MINNESOTA ST S, BAYPORT MOTORIST ASSIST
 1/27/2019 8:28:09 AM BP19000600 MINNESOTA ST S / 5TH AVE S., W/W SEAT BELT VIOLATION
 1/27/2019 8:45:15 AM BP19000601 XXX MINNESOTA ST S, BAYPORT W/W SEAT BELT VIOLATION
 1/27/2019 12:21:42 PM BP19000604 XXX Minnesota St S, BAYPORT ORDINANCE VIOLATION - TRAILER ON GRASS/LAWN
 1/27/2019 12:46:39 PM BP19000605 3RD ST N / 1ST AVE N, BAYPORT W/W EXP REG

1/27/2019 2:26:43 PM BP19000607 XXX Inspiration Pkwy N, BAYPORT SILENT ALARM - FALSE ALARM/NO ISSUES
 1/27/2019 3:42:33 PM BP19000608 XXX Pickett St N, BAYPORT Parking Violation
 1/27/2019 4:47:15 PM BP19000609 PICKETT ST N & 56TH ST N, CITE - DAR
 1/27/2019 7:27:09 PM BP19000611 XXX Pickett St N, BAYPORT WELFARE CHECK
 1/27/2019 8:32:29 PM BP19000612 XX Central Ave, BAYPORT LOST PROPERTY REPORT (FOUND)
 1/27/2019 9:53:43 PM BP19000614 XXX 2ND ST N, BAYPORT Warming House Close
 1/24/2019 11:27:57 AM BP19000517 5XXX Stillwater Blvd N, CHILD ABUSE
 1/27/2019 4:47:15 PM BP19000609 Highway 36 / OSGOOD AVE N, TRAFFIC STOP
 AOA: 1/27/2019 9:02:49 PM BP19000613 6XXX Panama Ave N,
 1/28/2019 12:04:36 AM BP19000615 XXX 4th St N, STILLWATER AOA SW PD - RUNAWAY/DISTURBANCE
 2/1/2019 1:47:45 AM BP19000684 XXX CHURCHILL ST W, AOA SWPD - FELONY WARRANT ARREST.
 1/28/2019 8:32:30 AM BP19000618 4TH Ave N / 3rd St N, MOTORIST ASSIST
 1/28/2019 12:51:15 PM BP19000623 XXX Lakeside Bay S, BAYPORT CIVIL MATTER/DISPUTE
 1/28/2019 1:09:19 PM BP19000624 XXX MINNESOTA ST S, BAYPORT ORDINANCE COMPLAINT
 1/28/2019 5:44:51 PM BP19000627 10th Ave N / Saint Croix Trl N, TRAIN COMPLAINT
 1/28/2019 10:04:18 PM BP19000632 XXX 2ND AVE N, BAYPORT Perro Park lock up
 1/28/2019 10:04:33 PM BP19000633 XXX 2ND AVE N, BAYPORT Found Property - Hockey Skates
 1/28/2019 11:26:27 PM BP19000636 XXX 4th Ave N, BAYPORT Vehicle Lockout
 1/29/2019 2:25:13 PM BP19000642 XXX 3rd St N, BAYPORT Question
 1/30/2019 3:29:00 AM BP19000653 XXX 3rd St N, BAYPORT Public Assist
 1/30/2019 7:48:51 AM BP19000658 XXX 3rd St N, BAYPORT Property Damage Crash
 1/30/2019 9:32:26 AM BP19000659 XXX 3rd St N, BAYPORT Carbon Monoxide Check
 1/30/2019 11:43:27 AM BP19000660 XXX 3RD ST N, BAYPORT Council Packets
 1/30/2019 6:14:31 PM BP19000661 XXX 6th St N, BAYPORT Probation Violation / Trespass Letter
 1/31/2019 12:00:12 AM BP19000665 XXX 3rd Ave N, BAYPORT FALL - LEVEL 2

February Call Log

2/1/2019 1:48:20 PM BP19000685 56TH ST N, BAYPORT DAS
 2/1/2019 2:48:32 PM BP19000686 3rd St N / 3rd Ave N, BAYPORT MOTORIST ASSIST
 2/1/2019 3:01:44 PM BP19000687 XXX PRAIRIE WAY S, BAYPORT Vacation Check
 2/1/2019 3:16:17 PM BP19000688 3RD ST N / 2ND AVE N, BAYPORT School Crossing
 2/1/2019 3:19:21 PM BP19000689 Unknown, BAYPORT CITIZEN/PUBLIC ASSIST
 2/1/2019 7:53:48 PM BP19000690 XXX 3RD ST N, BAYPORT Cite - Parking violation
 2/1/2019 7:57:14 PM BP19000691 XXX 3RD ST N, BAYPORT Cite - Parking violation
 2/1/2019 8:02:06 PM BP19000692 Hwy 95 / 7th Ave n, BAYPORT VW No headlights
 2/1/2019 8:17:56 PM BP19000693 XXX Highway 95 N, BAYPORT MEDICAL
 2/1/2019 9:07:26 PM BP19000694 XXX Pickett St N, BAYPORT MEDICAL
 2/1/2019 10:18:15 PM BP19000695 XXX MINNESOTA ST S, BAYPORT DIRECTED PATROL
 2/1/2019 10:36:23 PM BP19000698 MINNESOTA ST S / OSPREY BLVD, Cite - Expired POI
 2/1/2019 10:55:48 PM BP19000699 XXX 2ND ST N, BAYPORT Ice Rink lockup
 2/1/2019 11:00:26 PM BP19000700 4TH AVE N / 5TH ST N, BAYPORT VW Headlight and fail to change address
 2/2/2019 12:19:39 AM BP19000706 Hwy 95/7th ave n, BAYPORT W/W Speed
 2/2/2019 4:07:24 AM BP19000710 XXX 3rd St N, BAYPORT DWI - 3rd Degree
 2/2/2019 2:06:42 PM BP19000711 XXX Highway 95 N, BAYPORT MEDICAL
 2/2/2019 2:57:40 PM BP19000712 MINNESOTA ST S / 3RD ST S, FDCR & Fail to Change Address on DL
 2/2/2019 4:16:05 PM BP19000713 XXX Minnesota St S, BAYPORT City Ordinance Complaint
 2/2/2019 8:41:47 PM BP19000715 XXX 3RD ST N, BAYPORT Cite-Parking violation
 2/2/2019 11:13:50 PM BP19000719 XXX 2ND ST N, BAYPORT Park Close
 2/2/2019 11:51:09 PM BP19000723 XXX 5th Ave S, BAYPORT DWI - 4th degree
 2/3/2019 11:57:42 AM BP19000726 XXX 6TH ST N, BAYPORT Probation Violation
 2/3/2019 3:46:50 PM BP19000727 XXX PRAIRIE WAY S, BAYPORT EXTRA PATROL REQUEST
 2/3/2019 4:29:08 PM BP19000728 XXX 5th Ave N, BAYPORT PROPERTY DAMAGE
 2/3/2019 9:17:18 PM BP19000731 XXX 3rd St N, BAYPORT Suspicious vehicle
 2/3/2019 9:45:28 PM BP19000732 XXX 3rd St N, BAYPORT Business walkthrough
 2/3/2019 10:12:42 PM BP19000733 XXX 3RD ST N, BAYPORT Public Works call out
 2/3/2019 10:29:56 PM BP19000736 XXX 2ND ST N, BAYPORT Park Close
 2/4/2019 12:00:48 AM BP19000737 XXX 3RD ST N, BAYPORT Business assist
 2/4/2019 1:32:11 AM BP19000738 XXX 3RD ST N, BAYPORT Public works call out
 2/4/2019 3:13:05 AM BP19000740 5th Ave N / 6th St N, BAYPORT MOTORIST ASSIST

2/4/2019 8:30:52 AM BP19000741 Unknown, BAYPORT PHONE CALL REQUEST
 2/4/2019 4:25:59 PM BP19000747 XXX 4th Ave N, BAYPORT WATER BUBBLING OUT OF GROUND
 2/5/2019 8:05:13 AM BP19000754 Minnesota St S / 2nd Ave S, W/W SPEED
 2/5/2019 8:23:51 AM BP19000755 70XXX -972 MINNESOTA ST S, W/W SPEED
 2/5/2019 8:40:40 AM BP19000756 XXX 3RD ST N, BAYPORT SCHOOL CROSSING
 2/5/2019 9:58:27 AM BP19000757 XXX 5th Ave N, BAYPORT CITE - PARK ADJACENT TO YELLOW CURB
 2/5/2019 10:20:18 AM BP19000758 XXX 2ND ST S, BAYPORT CPS REFERRAL - SCREENED OUT
 2/5/2019 11:52:35 AM BP19000760 10XXX -198 5TH AVE N, BAYPORT CITE - PARK WHERE SIGNS PROHIBIT
 2/5/2019 11:57:24 AM BP19000761 10XXX -198 5TH AVE N, BAYPORT CITE - PARK WHERE SIGNS PROHIBIT
 2/5/2019 3:17:20 PM BP19000763 XXX 3RD ST N, BAYPORT SCHOOL CROSSING
 2/5/2019 3:39:42 PM BP19000764 XXX 4TH ST S, BAYPORT PARKING COMPLAINT
 2/5/2019 3:58:13 PM BP19000765 XXX 5TH ST S, BAYPORT ORDINANCE VIOLATION - VACANT HOME CONCERN
 2/5/2019 4:24:00 PM BP19000766 30XXX -399 MINNESOTA ST S,CITE - WRONG USE OF PLATES
 2/5/2019 5:33:20 PM BP19000767 XXX Minnesota St S, BAYPORT PARKING COMPLAINT
 2/5/2019 9:57:12 PM BP19000769 4TH AVE N / 3RD ST N, BAYPORT Public Assist
 2/6/2019 11:17:31 AM BP19000778 XXX Mariner Dr, BAYPORT FRAUD/SCAM
 2/6/2019 11:53:45 AM BP19000779 XXX Mariner Dr, BAYPORT FRAUD/SCAM
 2/6/2019 12:16:07 PM BP19000780 XXX 1st Ave N, BAYPORT lock out
 2/6/2019 3:41:56 PM BP19000781 XXX 3rd St N, BAYPORT OFP VIOLATION
 2/6/2019 4:56:59 PM BP19000782 XXX Highway 95 N, BAYPORT 911 ABANDONED/HANGUP/OPEN LINE
 2/6/2019 9:44:39 PM BP19000783 XXX Hwy 95 N, BAYPORT MEDICAL
 2/6/2019 10:22:36 PM BP19000786 XXX PRAIRIE WAY S, BAYPORT Found animal
 2/6/2019 10:43:47 PM BP19000790 XXX 4th Ave N, BAYPORT MEDICAL
 2/6/2019 11:53:01 PM BP19000791 XXX MINNESOTA ST S, BAYPORT DIRECTED PATROL
 2/7/2019 1:15:44 AM BP19000796 5TH AVE N / STAGECOACH TRL N,
 2/7/2019 1:29:12 PM BP19000799 XXX Highway 95 N, BAYPORT MEDICAL
 2/7/2019 2:44:39 PM BP19000801 XXX 5th Ave N, BAYPORT Found Cat (brown/black, photo in RMS)
 2/7/2019 3:11:51 PM BP19000800 Highway 95 N, BAYPORT CITIZEN/PUBLIC ASSIST
 2/7/2019 6:28:58 PM BP19000804 XXX 3rd St S, BAYPORT Domestic / child placement
 2/8/2019 4:36:53 AM BP19000812 XXX 3RD ST N, BAYPORT Harassment Report
 2/8/2019 8:13:32 AM BP19000815 XXX 3RD ST N, BAYPORT ASSIST TO CITY HALL
 2/8/2019 8:32:40 AM BP19000816 3RD AVE N & 7TH ST N, BAYPORT CITE - USE OF COMM DEVICE
 2/8/2019 8:57:43 AM BP19000817 3RD ST N / CENTRAL AVE, W/W SEAT BELT VIOL
 2/8/2019 9:14:10 AM BP19000818 XXX 4th St S, BAYPORT PARKING VIOLATION
 2/8/2019 1:03:30 PM BP19000821 3rd St N / Central Ave, BAYPORT MOTORIST ASSIST - STALL BLOCKING
 2/8/2019 1:27:06 PM BP19000823 XXX 3rd St N, BAYPORT COUNTERFEIT CURRENCY / THEFT - COLD
 2/8/2019 2:22:58 PM BP19000824 XXX 6th St N, BAYPORT WARRANT ARREST
 2/8/2019 3:19:37 PM BP19000825 83XXX -BLK MINNESOTA ST S, MOTORIST ASSIST
 2/8/2019 4:03:49 PM BP19000827 Unknown, BAYPORT PHONE CALL REQUEST
 2/8/2019 6:15:04 PM BP19000829 XXX 5th St N, BAYPORT INFORMATIONAL ON MISSING DOG
 2/8/2019 6:20:25 PM BP19000830 Unknown, BAYPORT PHONE CALL REQUEST - OWNER OF MISSING CAT
 2/8/2019 8:56:59 PM BP19000831 XXX 2ND ST N, BAYPORT WARMING HOUSE LOCK
 2/8/2019 10:03:08 PM BP19000833 XXX 3RD ST N, BAYPORT PLATE IMPOUNDMENT (REF BP19000710)
 2/9/2019 1:05:03 AM BP19000839 XXX 3rd St N, BAYPORT FIGHT/ARREST
 2/9/2019 7:10:56 AM BP19000842 XXX 3rd St N, BAYPORT COUNTERFEIT CURRENCY - FAKE 50 USD
 2/9/2019 10:27:17 AM BP19000846 XXX 4th Ave N, WELFARE CHECK - POSS ABANDONED VEHICLE ON ICE ROAD,
 2/9/2019 11:40:33 AM BP19000849 Saint Croix Trl N / 56th St N,CITE - DAR
 2/9/2019 3:33:40 PM BP19000852 12XXX -199 3RD ST S, BAYPORT W/W EXPIRED REG
 2/9/2019 5:00:37 PM BP19000853 XXX Lakeside Dr S, CITE - PARK WHERE SIGNS PROHIBIT (ICE ROAD VIOL)
 2/9/2019 9:37:08 PM BP19000854 XXX 2ND ST N, BAYPORT WARMING HOUSE LOCK
 2/9/2019 9:56:47 PM BP19000859 XXX 7th St N, BAYPORT WELFARE CHECK
 2/10/2019 7:33:10 AM BP19000861 XXX 5TH AVE N, BAYPORT ABANDONED SNOWMOBILE
 2/10/2019 9:27:59 AM BP19000865 XXX 4TH ST S, BAYPORT CITE - PARK ON STREET OVER
 2/10/2019 10:51:41 AM BP19000868 Unknown, BAYPORT PHONE CALL REQUEST - PLATE IMPOUNDMENT
 2/10/2019 12:32:55 PM BP19000870 XXX 3rd St S, BAYPORT BROKEN WATER METER - PUBLIC WORKS CALL OUT
 2/10/2019 4:54:37 PM BP19000874 XXX 3RD ST N, BAYPORT PUBLIC WORKS CALL OUT
 2/10/2019 5:43:24 PM BP19000875 80XXX -999 Highway 95 N,V/W EXPIRED REG
 AOA: 2/10/2019 7:45:31 PM BP19000876 4XXX Stagecoach Trl N,
 2/10/2019 1:40:52 AM BP19000860 SAINT CROIX TRL N / ST CROIX

TRAIL NORTH SB TO I94 WB RAMP, DWI/SPEED/OPEN BOTTLE/PARA/MARIJUANA 2/18/2019 2:49:00 AM BP19001022 xxx
 OSPREY BLVD, BAYPORT OPEN DOOR/WINDOW
 2/18/2019 7:48:51 AM BP19001026 XXX OSPREY BLVD, BAYPORT DIRECTED PATROL
 2/18/2019 10:20:43 AM BP19001031 XXX 5th Ave S, BAYPORT W/W SEAT BELT VIOLATION
 2/18/2019 11:47:08 AM BP19001033 5TH AVE N / STAGECOACH TRL N, W/W SPEED/NO POI
 2/18/2019 12:46:35 PM BP19001034 XXX 5th Ave N, BAYPORT FOUND BB PELLET
 2/18/2019 2:41:08 PM BP19001036 3RD ST N / 4TH AVE N, BAYPORT W/W EXPIRED REG OCT 18
 2/18/2019 3:16:39 PM BP19001037 3RD AVE N / 2ND ST N, BAYPORT CITE - DAR/NO INSURANCE/ILLEGAL USE OF PLATES
 2/18/2019 3:40:58 PM BP19001038 XXX 8th St N, BAYPORT BURGLARY REPORT - STOLEN MEDICATIONS
 2/18/2019 6:17:41 PM BP19001039 XXX Pickett St N, BAYPORT MEDICAL
 2/18/2019 6:21:55 PM BP19001040 Minnesota St S / 4th Ave S, W/W TAIL LIGHT OUT/EXP. REG/ FAIL TO UPDATE DL
 2/18/2019 9:59:35 PM BP19001045 XXX Highway 95 N, BAYPORT MEDICAL - LEVEL I
 2/19/2019 8:40:06 AM BP19001051 XXX 3RD ST N, BAYPORT SCHOOL CROSSING
 2/19/2019 12:27:43 PM BP19001052 XXX 3RD ST N, BAYPORT SNOW PLOW COMPLAINT
 2/19/2019 12:28:18 PM BP19001053 XXX 3RD ST S, ORD. COMPLAINT - VEHICLE PARKING/ SHED FALLING APART
 2/19/2019 2:11:32 PM BP19001054 XXX 3rd St N, BAYPORT PROPERTY RETURN
 2/19/2019 2:42:13 PM BP19001055 XXX Maine St N, BAYPORT PARKING COMPLAINT
 2/19/2019 3:08:56 PM BP19001056 XXX 3rd St S, BAYPORT RUNAWAY REPORT - JUVENILE RETURNED
 2/19/2019 5:16:46 PM BP19001057 XXX Mariner Dr, BAYPORT MEDICAL LEVEL 1
 2/19/2019 10:02:55 PM BP19001064 SAINT CROIX TRL N / 10TH AVE N, SPEED 78/50 CITE
 2/20/2019 12:00:10 AM BP19001066 Unknown, BAYPORT PROPERTY QUESTIONS
 2/20/2019 6:03:32 AM BP19001067 XXX 3RD ST N, BAYPORT W/W PASS ON RIGHT
 2/20/2019 9:11:46 AM BP19001071 XXX Pickett St N, BAYPORT MEDICAL
 2/20/2019 2:58:07 PM BP19001072 XXX 4th Ave N, BAYPORT VEHICLE UNLOCK
 2/20/2019 3:24:02 PM BP19001074 XXX 3RD ST N, BAYPORT OFP Information/paperwork
 2/21/2019 8:14:02 AM BP19001095 XXX 3RD ST N, BAYPORT School Crossing
 2/21/2019 8:37:01 AM BP19001096 XXX OSPREY BLVD, BAYPORT DIRECTED PATROL
 2/21/2019 8:48:04 AM BP19001097 XXX 4th St S, BAYPORT CITIZEN/PUBLIC ASSIST
 2/21/2019 10:54:28 AM BP19001098 XXX 4TH AVE N, BAYPORT ACCIDENT
 2/21/2019 2:47:10 PM BP19001100 XXX 3RD ST S, BAYPORT Code Enforcement -CUP violation
 2/21/2019 3:10:33 PM BP19001102 XXX 3RD ST N, BAYPORT School Crossing
 2/21/2019 3:11:21 PM BP19001103 XXX 9TH ST N, BAYPORT THEFT FROM MOTOR VEHICLE
 2/22/2019 9:56:19 AM BP19001118 XXX 4th Ave N, BAYPORT OFFICER INFORMATION
 2/22/2019 10:45:48 AM BP19001119 XXX Mariner Dr, BAYPORT WILD ANIMAL - FOX ON FRONT PORCH
 2/22/2019 11:58:30 AM BP19001120 XXX 3RD ST S, BAYPORT CITE - 24 HOUR PARKING VIOL
 2/22/2019 12:16:12 PM BP19001121 XXX 3RD ST S, BAYPORT CITE - PARK IN ROADWAY
 2/22/2019 12:29:41 PM BP19001122 XXX 3RD ST S, BAYPORT CITE - PARKING OVER 24 HOUR ON STREET
 2/22/2019 2:18:52 PM BP19001123 3RD ST S / 1ST AVE S, BAYPORT CITE - 24 HOUR PARKING ON STREET
 2/22/2019 4:36:34 PM BP19001125 XXX 6TH ST N, BAYPORT PARKING QUESTIONS
 2/22/2019 6:32:23 PM BP19001126 XXX MINN ST S, VIOLATION - EXT LIGHT CONTINUOUS ILLUMINATED
 2/22/2019 6:39:02 PM BP19001127 20XXX -298 3RD ST N, BAYPORT V/W HEAD LIGHT OUT
 2/22/2019 6:44:00 PM BP19001128 XXX 3RD ST N, BAYPORT ROAD RAGE INCIDENT
 2/22/2019 8:32:03 PM BP19001129 hwy 95/3rd st s, BAYPORT VW/Speed
 2/22/2019 9:09:33 PM BP19001130 mn st/4th ave s, BAYPORT VW/Headlight
 2/22/2019 9:18:27 PM BP19001131 4TH ST N / 4TH AVE N, BAYPORT VW/Eqpt Violation
 2/22/2019 9:19:52 PM BP19001132 XXX Highway 95 N, BAYPORT Lift Assist
 2/23/2019 1:21:34 AM BP19001136 XXX MINNESOTA ST S, BAYPORT ORDINANCE VIOLATION
 2/23/2019 10:49:52 AM BP19001147 30XXX -349 4TH AVE S, BAYPORT CITE - NO INSURANCE
 2/23/2019 11:37:10 AM BP19001149 30XXX -399 3RD ST N, BAYPORT CITE - 48/30 / NO PROOF OF INS
 2/23/2019 1:56:06 PM BP19001151 XXX 4TH ST N, BAYPORT VEHICLE LOCKOUT
 2/23/2019 2:36:15 PM BP19001152 10XXX -199 3RD ST N, BAYPORT W/W SPEED
 2/23/2019 3:16:43 PM BP19001153 MINNESOTA ST S / OSPREY BLVD,CITE - NO INSURANCE
 2/23/2019 7:55:08 PM BP19001155 XXX 3rd St N, BAYPORT UNWANTED PARTY
 2/24/2019 1:53:57 AM BP19001158 1XXX INSPIRATION PKWY N, 911 OPEN LINE
 2/24/2019 10:31:02 AM BP19001162 3rd St S / 2nd Ave S, BAYPORT 2-VEH ACCIDENT/NO INJ - CITE ISSUED
 2/24/2019 11:55:10 AM BP19001163 XXX MINNESOTA ST S, BAYPORT MEDICAL LEVEL 3 - FALL
 2/24/2019 12:51:00 PM BP19001164 XXX Osprey Blvd, BAYPORT OPEN DOOR/WINDOW
 2/24/2019 12:54:52 PM BP19001165 XXX 3rd St S, BAYPORT SUSPICIOUS MALE/MEDICAL/MENTAL HEALTH ISSUE
 2/24/2019 5:06:15 PM BP19001167 1XXX Inspiration Pkwy S, LOCK UP NATURE CENTER
 2/24/2019 7:28:45 PM BP19001168 MINNESOTA ST S / OSPREY BLVD, W/W SPEED

2/24/2019 8:12:12 PM BP19001170 MINNESOTA ST S / OSPREY BLVD, 4TH DEGREE DWI ARREST
AOA: 2/23/2019 4:48:23 AM BP19001142 XXX 3RD ST S, STILLWATER AOA/Unknown Situation/Medical
2/24/2019 12:29:26 AM BP19001157 Saint Croix Trl N / 22nd St N, VOR - NO INJUR

Acronym/code: W/W = Written warning, TZD = grant work, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, UAC = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, UUMV = unauthorized use of mother vehicle, AOA-= Assist other agency, POR= predatory offender verification, watch property protection TC= camera placement, FDRC= fail to display current registration. VOR= Vehicle off the road.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: February 26, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: **March 2019 Public Works Report**

The record snowfall this month has kept the Public Works department extremely busy. Looking back on the snowfall events for the month, Public Works staff has completed a snow related activity 18 of the 28 days of February. That is a lot of long, hard hours for the staff. Obviously with the immense amount of snow, the available areas for depositing snow that is plowed off the roads and alleys are becoming limited. The department's main objective in snowplowing is to keep the roads open for safe travel. This means that at times snow will be incidentally deposited into your driveway and onto the sidewalks, given the large amounts of snow on the boulevards.

With all of the snow related work there has been very little time for other tasks. Staff has been able to keep the warming house and ice rinks in working order, along with the normal daily tasks of reading pumps and water testing.

As always, I'll cover some of the larger projects that are occurring in the Public Works department at this time:

1. Pollinator Garden Project – An Eagle Scout has requested to complete a pollinator garden at Lakeside Park. Public Works staff identified an area surrounding one of the infiltration basins at the park, and the pollinator garden will be used as a buffer to this basin.
2. Perro Creek Bank Restoration – This Girl Scout project will be a continuation from the project that was started last year. The Girl Scouts will proceed with another 100 feet of restoring prairie plants along Perro Creek at Perro Park. The WMO will continue their support for this project as they view it as an excellent water quality effort.
3. MS4 Construction Site Inspections – This is a requirement that comes with being permitted as an MS4 designated city. The inspections involve site visits to construction site projects that fall under the MS4 criteria (primarily residential work in Inspiration). Public Works staff is looking at contracting out this service. Last summer, staff accomplished this task in house but it took a significant amount of time and effort. Staff has met with a local inspector who works with another area watershed district in this capacity and is interested in the job. The seasonal/part time budget would be used to pay for the inspection work. Enforcement of the inspections would still be delegated to city staff. This would include emailing site inspection results, requiring corrections, and enforcement actions for non-compliance.
4. Sidewalk Project – City staff continues with the assessment procedures of this project and the acquisition of quotes will be completed in the next two months.

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: February 21, 2019
To: Mayor and City Council; Adam Bell, City Administrator
From: Jill Smith, Bayport Public Library Director
Re: Bayport Library Update

Our biggest news for the month is that the new meeting room chairs and tables have arrived! We are very pleased with the color selection, and the ease of moving the new tables will make set up of the meeting space so much easier. We have also ordered new carpet for meeting room B and may have enough funds to repaint the larger meeting room. Please stop by and check out our new look!

We had a wonderful performance by Enso Daiko, Japanese drummers, on Saturday, February 2, and 58 people attended. All of the evaluations that were completed were extremely positive.

Three people attended the February book club meeting, I think deterred by the cold and snow. The group will read and discuss the Big Read in the St. Croix Valley title *Station Eleven* by Emily St. John Mandel for the April meeting.

We have once again started a weekly reading series at Croixdale. The theme for this session is stories of pioneers and the American West. We had 11 people join us for a reading from *The Emigrants* series by Vilhelm Moberg.

Our movie series ran into issues with the weather – extreme cold one week and snow the next week. We've rescheduled the evening showing for *Jane* to March 7 and *RBG* to March 14.

The Statewide Census Complete Count Committee met again in February, and I will be working to connect library resources with communities, training librarians to assist their communities with the Census, and spreading the word in the community about the importance of having a complete count.

I have started work on the annual report for the state. The Library Board will review it in March, and the submission deadline is April 1.

We had a great time celebrating I Love to Read Month in February all month long! Thanks for supporting readers at the Bayport Public Library!



CITY OF BAYPORT
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PHONE 651-275-4404 FAX 651-275-4411

Date: February 20, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: **Department Update – March City Council meeting**

LAND AND WATER LEGACY PROJECT (LWLP)

Staff met with the private donor on February 5, which included discussion on securing a memorandum of understanding (MOU) for their monetary contribution toward Phase II – Land Acquisition of this conservation project. Staff anticipates execution of the MOU within the next few weeks, which would complete Step 1 – Securing funding sources within this phase of the project and allow the city to then proceed with Step 2 – Execution of a purchase agreement with the landowners. Staff has also been developing a project timeline, as well as compiling information and cost estimates to address comments and questions raised by the Mayor and Councilmembers in past workshops and meetings. Assuming execution of the MOU and negotiations with the landowners can be accomplished within the coming weeks, a special meeting is anticipated to be convened with the City Council in mid to late March.

INSPIRATION

On February 8, Landucci Homes submitted revised plans for Phase II – Villas of Inspiration to comply with the city's conditions of approval from November 13, 2018. Staff is in the process of reviewing the plans, and assuming they are revised accurately to meet all conditions, staff will work with Landucci to get the plat and other related documents executed accordingly with the county. Groundbreaking is still on track for this spring.

PLANNING COMMISSION

Due to the recent election of John Dahl to the City Council, the Planning Commission currently has two vacant seats. Staff recently solicited interest from the two applicants the city had on file from 2018, requesting consideration of appointment to the Planning Commission. On February 19, City Administrator Adam Bell, Planning Commission Chairperson Beth Kelly, and I conducted an interview with Aaron Ochs and Orin Kipp to discuss their background and interest. Following the interviews, staff agreed that both Aaron and Orin's experience would be an asset to the Planning Commission and therefore will be recommending appointment at the March 4 City Council meeting.

The Planning Commission is tentatively scheduled to meet on March 18 to review a proposed ordinance regulating residential short term rental, which would include a public hearing. This topic was discussed by the Planning Commission in a workshop last October and the overall consensus was for support of an ordinance that would allow and regulate this activity. A recommendation on the ordinance is anticipated to be brought to the City Council following Planning Commission consideration.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: January 29, 2019
To: Honorable Mayor and City Council
From: Adam Bell, City Administrator
Re: **Administration Department Update – March City Council Meeting**

UNION CONTRACT NEGOTIATIONS

The city has finally received both the MN Public Employees Association Police Supervisors union and the Teamsters Local 320 Non-supervisor union. However, the drafts that were received require additional resolution on some terms before presentation to the City Council. As a reminder, staff has reached agreement in principle on most of the proposed terms with both unions. Unfortunately, consideration of these agreements has been delayed again until August.

POLICE DEPARTMENT STAFFING

Police Chief Eastman, Sergeant Jackson, and I conducted second interviews for an additional part-time patrol officer position and a hiring eligibility list. Four finalist candidates were interviewed and those candidates are now being processed for hiring eligibility. Following successful completion, these candidates will be presented to the Council at the April regular meeting.

CHAMBER OF COMMERCE TOAST AND TOPICS EVENT

Councilmember Hanson and I attended the Greater Stillwater Chamber of Commerce *Toast and Topics* event on February 25th. The speaker panel consisted of State Senator Karin Housley and State Representatives Shelly Christensen and Bob Dettmer. All three officials presented their 2019 legislative goals and provided updates on current issues.

BAYPORT FIRE ADVISORY GROUP MEETING

Mayor St. Ores, Fire Chief Eisinger, and I hosted the 2019 first quarter Bayport Fire Advisory Group with officials from Oak Park Heights, Baytown Township and West Lakeland Township at the Bayport Fire Station on Tuesday, February 26, 2019. Staff presented a review of 2018 calls and gave an update to our fire service members. We also discussed potential future staffing challenges and what we can do to address them. The next quarterly meeting is planned to take place in May 2019.

OFFICE SUPPORT SPECIALIST HIRING

The city has received about a dozen applications for the Office Support Specialist position. The job posting closed on March 4, 2019. Staff will be reviewing the applications and scheduling candidate interviews over the next couple weeks.

UPCOMING MEETINGS AND EVENTS

March 4	City Council Priorities Workshop	4:30 p.m.	City Hall
	City Council regular meeting	6:00 p.m.	
March 14	Karen Huftel's Retirement Reception	1:00 p.m. – 5:00 p.m.	City Hall
March 18	Planning Commission meeting	6:00 p.m.	City Hall
April 1	City Council Workshop	4:30 p.m.	City Hall
	City Council regular meeting	6:00 p.m.	