

**CITY OF BAYPORT
CITY COUNCIL MEETING
Council Chambers, 294 North 3rd Street
October 7, 2019**

REGULAR MEETING

6:00 P.M.

CALL TO ORDER

ROLL CALL (St. Ores, Buckley, Carlson, Dahl, Hanson)

APPROVAL OF AGENDA

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. The September recycling award recipient will be announced at the meeting and will be awarded for their recycling efforts, with funding made possible with a grant from Washington County
2. Recognition of Chuck Oswald for 20 years of service on the Bayport Fire Department

OPEN FORUM

The open forum is a portion of the meeting to address the City Council on subjects that are not a part of the meeting agenda. The City Council may take action or reply at the time of the statement or may give direction to staff regarding investigation of the concerns expressed. *A total of 15 minutes is allotted for the public comment period (not 15 minutes per person).*

1.

CONSENT AGENDA

TAB #

Consider a resolution adopting items 1 through 7

- | | |
|---|---|
| 1. September 9, 2019 City Council workshop meeting minutes | 1 |
| 2. September 9, 2019 City Council regular meeting minutes | 2 |
| 3. September payables and receipts (check numbers 011504-011614) | 3 |
| 4. September building, plumbing and mechanical permits report | 4 |
| 5. Hiring of Travis Lenander as a part-time police officer and PERA declaration (<i>Resolution 19-__</i>) | 5 |
| 6. Renewal of boat trailer parking agreement with Andersen Corporation | 6 |
| 7. Grant agreement with the Department of Natural Resources for volunteer fire assistance for the Fire Department | 7 |

SWEARING IN OF POLICE OFFICER TRAVIS LENANDER

PUBLIC HEARINGS

UNFINISHED BUSINESS

NEW BUSINESS

- | | |
|---|--------|
| 1. Consider an application submitted by Andersen Corporation for a variance from impervious coverage requirements for a parking lot and stormwater improvement project at 100 4 th Ave. N. | 8 |
| 2. Discuss residential solid waste, recycling, and yard waste collection proposals | 9 |
| 3. Discuss process for consideration of a short term rental ordinance amendment | NO TAB |

CITY COUNCIL LIAISON REPORTS

STAFF/CITY ADMINISTRATOR REPORTS

10

COUNCIL ITEMS AND ANNOUNCEMENTS

- 1.
- 2.

ADJOURNMENT

RESOLUTION NO. 19-_____

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 7, 2019**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on October 7, 2019 at 6:00 p.m.

Members Present:

Members Absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING CONSENT AGENDA ITEMS 1- 7 FROM THE
OCTOBER 7, 2019 CITY COUNCIL AGENDA**

1. September 9, 2019 City Council workshop meeting minutes
2. September 9, 2019 City Council regular meeting minutes
3. September payables and receipts (check numbers 011504-011614)
4. September building, plumbing and mechanical permits report
5. Hiring of Travis Lenander as a part-time police officer and PERA declaration (*Resolution 19-__*)
6. Renewal of boat trailer parking agreement with Andersen Corporation
7. Grant agreement with the Department of Natural Resources for volunteer fire assistance for the Fire Department

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St Ores -
John Dahl -

Connie Carlson-
Michele Hanson -

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota, this 7th day of October, 2019.

ATTEST:

Adam Bell, City Administrator

Susan St. Ores, Mayor

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
SEPTEMBER 9, 2019
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 4:34 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, Connie Carlson, and Michele Hanson

Members Absent: Councilmember John Dahl

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, Finance Officer Wanda Madsen, and Police Chief Laura Eastman

BUSINESS

DISCUSS CAPITAL IMPROVEMENT PLAN (CIP) FOR 2020-2024

Administrator Bell stated that this session was a continuation of the discussion from the July 29, 2019 workshop. He explained that the CIP for 2020 would be considered as part of the adoption of the preliminary levy and budget at tonight's regular meeting following the workshop. A CIP for 2021-2024 has also been prepared and includes tentative expenditures anticipated within the next 5 years. Administrator Bell reviewed the 2020 expenditures in detail by fund designation, including Office Automation, Park/Recreation, Police, Fire, Public Works, Water/Sewer, and Streets. Discussion followed on various park/recreation enhancements, potential leasing of fleet vehicles, new equipment purchases, and infrastructure improvements. He also reviewed the proposed property tax impact worksheet prepared by Washington County, noting a 12.5% growth in estimated market value and a tax rate decrease of 6.9% compared to 2019. The consensus of the City Council was to accept the CIP expenditures for 2020, as presented and discussed. Administrator Bell noted the final levy, budget, and CIP will be adopted at the December 2, 2019 regular City Council meeting.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to adjourn the workshop at 5:55 p.m.

**CITY OF BAYPORT
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
September 9, 2019
6:00 P.M.**

CALL TO ORDER

Pursuant to due call and notice, Mayor St. Ores called the regular City Council meeting of September 9, 2019, to order at 6:00 p.m., and asked councilmembers, staff, and the audience to join in pledging allegiance to the American Flag.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, Connie Carlson, and Michele Hanson

Members Absent: Councilmember Dahl

Staff Present: City Administrator Adam Bell, Assistant Administrator/Planner Sara Taylor, Police Chief Laura Eastman, Finance Director Wanda Madsen, Public Works Director Matt Kline, City Engineer John Parotti, and City Attorney Andy Pratt

APPROVAL OF AGENDA

It was moved by Councilmember Buckley and seconded by Councilmember Carlson to approve the September 9, 2019 City Council agenda as presented. Motion carried 4-0.

PROCLAMATIONS, COMMENDATIONS, PETITIONS, ANNOUNCEMENTS

1. The August recycling award recipient is Stephen McNair at 550 8th Street North who will be awarded for his recycling efforts, with funding made possible with a grant from Washington County.

OPEN FORUM

CONSENT AGENDA

Mayor St. Ores read items 1-12 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 19-24

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-12 FROM THE
SEPTEMBER 9, 2019 CITY COUNCIL AGENDA**

1. August 5, 2019 City Council workshop meeting minutes
2. August 5, 2019 City Council regular meeting minutes
3. August payables and receipts (check numbers 011407-011503)
4. August building, plumbing and mechanical permits report
5. Donations for Safety Camp and Night to Unite
6. Special event application from Andersen Parent Group for Diggy's Dash Walkathon on October 11, 2019 at Barker's Alps Park
7. Donation of park bench from Steven Schneckenberg in memory of Lucy Schneckenberg
8. Award of quote to complete a fire hydrant replacement project

9. Temporary liquor license from Afton-Bayport-Lakeland Lions Club for Derby Days on September 20-21, 2019
10. Special event application from Boy/Cub Scout Troop 113 for Pumpkin and Wreath Sales on September 28 and November 23, 2019 at Village Green Park
11. Special event application from Rich Dippel for St. Croix Preparatory Academy invitational cross country meet at Barker's Alps Park on October 10, 2019
12. Award of quote to replace culvert on 5th Avenue South

The motion for adoption of the foregoing resolution was duly seconded by Councilmember Buckley and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores - aye
John Buckley- aye

Connie Carlson- aye
Michele Hanson -aye

PUBLIC HEARINGS

Consider the vacation of a portion of 7th Avenue North adjacent to Croixdale: Public Works Director Kline explained that the property owner at 798 3rd St. N. commissioned a land survey of their property, in preparation of a proposed deck addition in October 2018 and discovered that the property line along 7th Ave. N. is only a few feet from the existing house. Staff has since been working with the surveyor, property owner, and Croixdale to identify possible solutions to address the property line discrepancy. Croixdale property extends into the 7th Ave. N. right-of-way, and subsequently, the street encroaches onto the properties to the south. To correct this and allow the property owners of 798 3rd St. N. to proceed with their proposed project, staff is recommending the following:

- City will acquire 30' from Croixdale on the north side of 7th Ave. N.
- City will vacate 30' on the south side of 7th Ave. N.
- City will acquire a 10' utility easement for utilities and drainage on a portion of the vacated south side of 7th Ave. N. (a water main is located in this area)

These actions will relocate the entire right-of-way 30' to the north, in line with the current city street. It will be the responsibility of the property owners to work with surveyor Barry Stack to realign their property lines accordingly. Given that the realignment corrects a surveying error and correlates with the existing city street and houses, staff believes this serves the interest of the public. As a condition of the vacation, a utility and drainage easement will be recorded on a portion of the vacated city right-of-way, adjacent to 787 5th St. N. and 798 3rd St. N. It is recommended the City Council adopt a resolution vacating a portion of 7th Ave. N. right-of-way, as described.

Mayor St. Ores opened the public hearing and no comments were received. It was moved by Councilmember Buckley and seconded by Councilmember Carlson to close the public hearing. Motion carried 4-0.

Councilmember Buckley introduced the following resolution and moved its adoption:

Resolution 19-25

RESOLUTION AUTHORIZING THE VACATION OF A PORTION OF PLATTED SEVENTH AVENUE NORTH

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
John Buckley – aye

Michele Hanson – aye
Connie Carlson– aye

UNFINISHED BUSINESS

NEW BUSINESS

1. Consider a drainage and utility easement for the vacated portion of 7th Avenue North: Public Works Director Kline explained that pursuant to the vacated portion of 7th Ave. N., the city will require a 10 foot drainage and utility easement in order to maintain a water main that is directly south of the paved street surface. The street vacation and subsequent relocation of the property lines will result in the water main being located about 3 feet from the north property lines of 787 5th St. N. and 798 3rd St. N.. Staff recommends the City Council adopt a motion approving the agreements, with a payment in the amount of \$1.00 to each property owner, for an easement on both properties, as presented.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve drainage and utility easements for 787 5th St. N. and 798 3rd St. N., for the vacated portion of 7th Ave. N. and upon roll call being taken, the following voted via voice:

Susan St Ores - aye
John Buckley- aye

Connie Carlson- aye
Michele Hanson -aye

2. Update on the purchase of real property for a Land and Water Legacy project (LWLP) and execution of conservation easement consistent with the approved Washington County acquisition agreement: Administrator Bell indicated the city and county have been working together on LWLP project in Bayport to acquire and conserve 11 contiguous acres on the St. Croix River for about 5 years. In 2018, the county authorized \$745,000 in LWLP funds to be expended toward this project. The city also secured two grants from the Department of Natural Resources in the amount of \$500,000 and a private donation of \$550,000 for the land acquisition. Together, these three sources are providing the funding to facilitate purchase of the land for this conservation initiative, which was approved by the City Council on May 20. At this meeting, the City Council also authorized completion of a Phase I Environmental Site Assessment and a Phase I Archeological Survey, to comply with state funding and grant requirements. Based on the findings of the Phase I Archeological survey, Principal Investigator Tim Tumberg indicated that he saw no reason why the city could not proceed with finalizing the purchase of the parcels at this point. He did recommend a Phase II assessment for the north portion of the parcel which previously contained St. Croix Lake Ice Company. This would provide a better understanding of what concrete/rock foundation remnants remain and how the proposed improvements on the site plan relate to these remnants from a location standpoint. Since findings of both studies do not indicate any known contaminants or artifacts of significance, the city is now authorized to proceed with executing the conservation easement with Washington County and schedule a closing date for land acquisition. The proposed conservation easement was prepared by Washington County and is consistent with other LWLP projects to conserve land for park and recreation areas. Potential future improvements may include relocation of the city's public boat launch and parking area, trail system, picnic and restroom shelter. Following approval, the easement will be recorded against the property. A late September/early October closing date is anticipated for the land acquisition. Staff recommends the City Council adopt a motion approving the execution of a conservation easement consistent with the approved Washington County acquisition agreement for the LWLP project.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to approve a conservation easement with Washington County for the Land and Water Legacy St. Croix Conservation Initiative project, as presented. Upon roll call being taken, the following voted via voice:

Susan St. Ores- aye
Michele Hanson – aye

Connie Carlson – aye
John Buckley – aye

3. Consider authorization to apply for a Water Efficiency Grant through the Metropolitan Council:
Assistant Administrator/Planner Taylor stated the city is part of the Washington County Municipal Water Coalition, which recently completed a study on the long-term sustainability of water resources within the county. The Met Council has created a Water Efficiency Grant Program to assist the coalition and other metro area cities implement goals and approaches to sustainable and efficient water use as recommended in the study. The program is geared to support efforts to improve water efficiency in the form of a rebate to residential property owners who choose to replace a water usage device that uses substantially less water. Eligible activities include replacement of toilets, washing machines, irrigation controllers and sprinkler bodies. Staff believes this grant program would be a good opportunity to implement some of the goals and approaches specified in the coalition's study, but also educate residents on the importance of water conservation and efficiency. Based on the grant criteria, staff also believes Bayport would be a good candidate because we have both an aging housing stock that could benefit from efficiency upgrades for appliances, as well as newer construction with irrigation systems that may not have adequate controllers. The grant application submittal deadline is September 30, with notification of grant award by December 2. Because of the unknown success rate in our city, staff believes a grant program total of \$6,000, funded 75% by Met Council and 25% by the city would be fitting on an initial trial basis. However, communities are eligible to apply for grants up to \$50,000. Disbursement of the city's 25% or \$1,500 contribution would only be required if rebates are requested. If grant funds are awarded but not expended, any surplus funds would be returned to Met Council for use elsewhere in the metro area. Staff recommends a motion to apply for a Water Efficiency Grant through the Metropolitan Council with a city contribution of up to \$1,500 or as otherwise directed by the City Council. Discussion followed on resident reporting requirements, maximum reimbursements per property, and staff workload to manage the grant.

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to authorize the application for a Water Efficiency Grant through the Metropolitan Council with a total program cost of \$6,000, including a city contribution of up to \$1,500. Upon roll call being taken, the following voted via voice:

Susan St. Ores- aye
Michele Hanson – aye

Connie Carlson – aye
John Buckley – aye

2020 BUDGET PRESENTATION

City Administrator Bell reported the city's financial standing remains steady. The 2020 tax base continues to grow with a 12.5% increase in the estimated market value, and \$13,915,200 in new construction value added for the 2020 tax year. Local Government Aid and fire service contract revenue increased slightly. The proposed preliminary budget is \$3,329,873, which is an increase of \$135,209 from 2019 (4.23%). He explained the proposed budget includes a 3.62% increase in operating costs, which still includes some capital outlays and a more accurate reflection of staff costs for park maintenance. The general fund budget was reviewed by each department. The Fire Relief funds are continuing to be phased out of the Fire Department budget, shifting \$10,000 to unallocated expenditures which will further spread the share of vehicle and equipment funding. The city anticipates a decrease in MNSPECT expenditures of \$45,000, which will be offset by decreases in revenue due to lower remaining new construction. The library requested no levy increase for 2020. Staff will be conducting a utility rate study in the future, but no adjustment to utility rates is proposed at this time. The Metropolitan Council is decreasing their sewage pumpage fee by 2.08%. The 2020 Capital Improvement Plan (CIP) was reviewed by each department. Due to conservative budgeting

and increased revenue, the proposed general fund levy has a slight increase for 2020 of \$67,881 (5.91%). The total 2020 levy is \$1,392,344, which is a 5.13% increase; however, due to increased revenue and home values, the budget is achievable with a tax rate of 31.6%, which is a 6.9% decrease compared to 2019. The resulting dollar increase for the median valued home is about \$25.00.

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 19-26

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ESTABLISHING THE 2019 PRELIMINARY LEVY CERTIFICATION FOR THE CITY'S
GENERAL FUND AND LIBRARY FUND AT \$1,392,344**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
John Buckley – aye

Connie Carlson - aye
Michele Hanson – aye

Councilmember Carlson introduced the following resolution and moved its adoption:

Resolution 19-27

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ADOPTING THE PRELIMINARY CITY BUDGET FOR 2020**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Hanson and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
John Buckley – aye

Connie Carlson - aye
Michele Hanson – aye

Councilmember Hanson introduced the following resolution and moved its adoption:

Resolution 19-28

**RESOLUTION OF THE CITY OF BAYPORT, WASHINGTON COUNTY, MINNESOTA,
ADOPTING THE PRELIMINARY CAPITAL IMPROVEMENT PLAN FOR 2020**

The motion for adopting the foregoing resolution was duly seconded by Councilmember Buckley and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye
John Buckley – aye

Connie Carlson - aye
Michele Hanson – aye

Public input on the 2020 budget and levy (Truth in Taxation hearing) is scheduled for the December 2, 2019 City Council meeting. Administrator Bell reminded the City Council that the 2020 levy can be reduced but not increased when the final budget is approved in December.

CITY COUNCIL LIAISON REPORTS

Councilmember Carlson reported that the Library Board last met on August 22. The board is looking for a new member beginning in 2020. There is a new meditation class beginning at the library on September 14 at 10:30 a.m. There will be special library activities associated with Derby Days on September 21, including a medallion hunt for children. The Library Board acknowledged Archer and

Greta Mishek, young residents of Bayport, who donated the proceeds of their lemonade stand to the library. The next Library Board meeting is September 19 at 6:00 p.m.

Councilmember Buckley reported that the Planning Commission will meet on September 23 at 6:00 p.m. to discuss two variance applications.

Councilmember Hanson reported that the Cable Commission will meet on September 23 at 6:00 p.m. She also promoted Derby Days on September 20 and 21.

STAFF/CITY ADMINISTRATOR REPORTS

Police Chief Eastman reported that the staff had a successful Safety Camp on August 5-6 and Night to Unite on August 6. Sergeant Jackson and Chief Eastman attended active shooter training on August 16. The department, including reserve officers, will be busy with Derby Days on September 20-21. All officers will participate in scenario range training. The department has elected not to hold their annual Halloween Open House this year in light of K-9 Keylo's passing. The department has logged 4168 incidents year to date.

Public Works Director Kline reported that the Public Works Department continues to see significant park usage both from rentals and general use. Garbage clean up indicates that our parks are seeing immense usage. JoAnn Sandahl, the part-time seasonal employee, played a large role in keeping the parks maintained this summer. Public Works is also dealing with a number of city and private contractor projects, including the 5th Ave. S. culvert and fire hydrant replacements, hydrant painting, Villas of Inspiration development project, and 2nd Ave. N. drainage project. Larger projects include the Highway 95 road project, the 2nd Ave. N. drainage improvement, hydrant painting, and Emerald Ash Borer (EAB). The Department of Agriculture has verified the presence of EAB within the city. This fall, they will help the city complete a visual survey to determine the extent of the infestation. After this survey, staff will collaboratively work with outside agencies to determine the best plan of action moving forward.

Assistant Administrator/Planner Taylor reported that the Planning Commission is scheduled to meet on September 23 to hold two public hearings. The first application is a variance to expand an existing legally non-conforming single family home with an attached single stall garage and second story addition at 466 Perro Creek Drive. The second application is a variance from impervious coverage requirements for a parking lot and stormwater improvement project at Andersen Corporation, located at 100 4th Avenue North. The next edition of the city newsletter will be ready for print and distributed within the next week. Review of building, zoning and site plan permits continues to be steady and updates are being finished for the Comprehensive Plan. Work will begin on the grant application and program work plan for the water efficiency grant. Preparations have begun for upcoming 2020 elections, the first of which will be the presidential primary election on March 3.

Administrator Bell has completed the 2020 preliminary budget and 2020-2024 Capital Improvement Plan. Staff and Valley Access Channels have been busy with the City Council Chambers audio and video broadcast upgrades. The city received three proposals for waste hauling (Republic, Highland Sanitation, and Waste Management). Staff is reviewing the proposals, and if appropriate, will begin conducting interviews in the coming weeks. If favorable, the staff will bring the proposal and possible new contract to the City Council to consider at the October meeting. In August, the city and SEH conducted a required traffic study on all the Bayport railroad crossings to determine the average daily traffic counts for each intersection. That traffic data has been updated and submitted to the Federal Railroad Administration (FRA) as part of the reaffirmation process for the partial quiet-zone. The staff

also conducted a diagnostic evaluation with reps from Union Pacific, FRA, and MNDOT for adding the pedestrian crossing at the Lakeside Park parking lot to the partial quiet zone. As a reminder, this crossing was not part of the original quiet zone inventory and was never added when the lot was constructed. Based on the evaluation, additional warning signage was added. Hopefully, there are no additional issues discovered with the reaffirmation materials and the FRA can recertify the partial quiet zone quickly.

CITY COUNCIL ITEMS AND ANNOUNCEMENTS

Mayor St. Ores acknowledged the memorial bench for Lucy Schneckenberg and thanked Steven Schneckenberg for his donation.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Carlson to adjourn the meeting at 7:45 p.m. Motion carried 4-0.

City Administrator/Clerk

CITY OF BAYPORT

*Budget Control Summary

Current Period: SEPTEMBER 2019

Account Descr	2019 Cumulative Budget	2019 Cumulative Actuals	2019 Cumulative Variance	2019 %
FUND 101 GENERAL				
Revenue Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$2,089,107.00	\$523,739.10	\$1,565,367.90	74.93%
DEPT 41200 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41240 RECYCLING	\$6,500.00	\$6,784.00	-\$284.00	-4.37%
DEPT 41600 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41602 CURB & SIDEWALK PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$175,500.00	\$81,185.03	\$94,314.97	53.74%
DEPT 41940 MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42000 PUBLIC SAFE CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42100 POLICE	\$94,900.00	\$36,537.57	\$58,362.43	61.50%
DEPT 42200 FIRE PROTECTION	\$495,558.00	\$348,302.35	\$147,255.65	29.72%
DEPT 42201 FIRE STATION	\$0.00	-\$215.61	\$215.61	0.00%
DEPT 43100 STREET MAINT	\$7,000.00	\$6,035.00	\$965.00	13.79%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 PARKS	\$34,150.00	\$29,764.53	\$4,385.47	12.84%
DEPT 43201 PERRO PARK PROJECT/PLAN	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43300 CEMETERY	\$0.00	\$3,225.00	-\$3,225.00	0.00%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 80066 STILLWATER SCHOOLS ESCR	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue Accounts	\$2,902,715.00	\$1,035,356.97	\$1,867,358.03	64.33%
Expenditure Accounts				
DEPT 00000 GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41100 ELECTIONS	\$1,580.00	\$888.75	\$691.25	43.75%
DEPT 41200 MAYOR & COUNCIL	\$189,145.00	\$182,138.12	\$7,006.88	3.70%
DEPT 41240 RECYCLING	\$6,524.00	\$4,652.10	\$1,871.90	28.69%
DEPT 41400 ADMINISTRATION	\$172,251.00	\$150,509.09	\$21,741.91	12.62%
DEPT 41601 ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 PLANNING & ZONING	\$254,242.00	\$190,635.39	\$63,606.61	25.02%
DEPT 41940 MUNICIPAL BUILDINGS	\$50,865.00	\$89,717.54	-\$38,852.54	-76.38%
DEPT 42100 POLICE	\$901,130.00	\$623,452.04	\$277,677.96	30.81%
DEPT 42200 FIRE PROTECTION	\$553,302.00	\$709,341.59	-\$156,039.59	-28.20%
DEPT 42201 FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 STREET MAINT	\$361,876.00	\$668,208.96	-\$306,332.96	-84.65%
DEPT 43130 STREET - FLOOD PREPARATIO	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43135 56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43140 HAYNER/2ND ST. S UTILITY PR	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43141 STILLWATER SCH - BUS FACILI	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43142 LAND WATER LEGENCY PROG	\$0.00	\$175.00	-\$175.00	0.00%
DEPT 43145 2017 STREET IMPROVEMENT	\$0.00	\$210.06	-\$210.06	0.00%
DEPT 43160 STREET LIGHTING	\$29,750.00	\$24,843.31	\$4,906.69	16.49%
DEPT 43200 PARKS	\$125,310.00	\$84,034.43	\$41,275.57	32.94%
DEPT 43300 CEMETERY	\$7,775.00	\$62.36	\$7,712.64	99.20%
DEPT 44100 PROJECT	\$0.00	\$0.00	\$0.00	0.00%

VARS
10-2-19

CITY OF BAYPORT

10/01/19 3:35 PM

*Fund Summary -
Budget to Actual©

Page 1

SEPTEMBER 2019

	2019 YTD Budget	SEPTEMBER MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
FUND 101 GENERAL					
Revenue	\$2,902,715.00	\$54,742.39	\$1,035,356.97	\$1,867,358.03	35.67%
Expenditure	\$2,653,750.00	\$189,523.72	\$2,728,868.74	-\$75,118.74	102.83%
		<u>-\$134,781.33</u>	<u>-\$1,693,511.77</u>		
FUND 102 STREET RECONSTRUCTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 103 G O TIF BD FUND 1990 CAP PROJ					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 106 TIF ECON DEV DIST 2					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 107 TIF REDEVELOPMENT DISTRICT 2-1					
Revenue	\$0.00	\$0.00	\$42,747.76	-\$42,747.76	0.00%
Expenditure	\$0.00	\$0.00	\$38,472.99	-\$38,472.99	0.00%
		<u>\$0.00</u>	<u>\$4,274.77</u>		
FUND 200 FIRE EQUIPMENT REPLACEMENT FUN					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 201 D.A.R.E.					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 202 DRUG FORFEITURE					
Revenue	\$0.00	\$0.00	\$4,462.50	-\$4,462.50	0.00%
Expenditure	\$0.00	\$0.00	-\$633.47	\$633.47	0.00%
		<u>\$0.00</u>	<u>\$5,095.97</u>		
FUND 203 PUBLIC WORKS EQUIPMENT REPL					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 204 RECREATION CAP EQUIP & MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 205 TAX STABILIZATION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT

10/01/19 3:35 PM

*Fund Summary -
Budget to Actual©

Page 2

SEPTEMBER 2019

	2019 YTD Budget	SEPTEMBER MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 206 WATER/SEWER IMPROVEMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 207 PARK IMPROVEMENT FUND					
Revenue	\$0.00	\$1,000.00	\$17,000.00	-\$17,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,000.00	\$17,000.00		
FUND 208 PRISON SEWER PROJECT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 209 DEVELOPER REIMBURSED PROJECTS					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 210 K-9 UNIT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 211 LIBRARY					
Revenue	\$315,800.00	\$154.00	\$224,359.52	\$91,440.48	71.04%
Expenditure	\$315,800.00	\$21,523.13	\$236,507.78	\$79,292.22	74.89%
		-\$21,369.13	-\$12,148.26		
FUND 300 ANDERSEN WINDOWS EQUIP GRANT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 303 GO TIF BOND 1990 DEBT SERVICE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$12.68	-\$12.68	0.00%
		\$0.00	-\$12.68		
FUND 306 DEBT GO BOND 2015A \$2,025,000					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 311 GO IMPROV BONDS OF 1992 DEBT S					
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		

CITY OF BAYPORT

10/01/19 3:35 PM

Page 3

***Fund Summary -
Budget to Actual©**

SEPTEMBER 2019

	2019 YTD Budget	SEPTEMBER MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
FUND 400 NEW FIRE STATION					
Revenue	\$0.00	\$13,037.02	\$108,727.17	-\$108,727.17	0.00%
Expenditure	\$0.00	\$0.00	\$170,612.50	-\$170,612.50	0.00%
		\$13,037.02	-\$61,885.33		
FUND 412 CEMETERY CAPITAL IMPROV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 413 POLICE EQUIPMENT FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 414 OFFICE AUTOMATION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 415 MUNICIPAL BLDGS MAINT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 416 PERRO CREEK OUTLET					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 601 WATER					
Revenue	\$391,750.00	\$4,450.00	\$50,812.79	\$340,937.21	12.97%
Expenditure	\$515,274.00	\$25,543.53	\$325,048.87	\$190,225.13	63.08%
		-\$21,093.53	-\$274,236.08		
FUND 602 SEWER					
Revenue	\$678,000.00	\$800.00	\$12,772.71	\$665,227.29	1.88%
Expenditure	\$311,926.00	\$63,092.54	\$635,918.52	-\$323,992.52	203.87%
		-\$62,292.54	-\$623,145.81		
FUND 700 BAYTOWN SURCHARGE					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 800 INVESTMENTS-POOLED					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 803 P & Z ESCROWS					
Revenue	\$0.00	-\$2,500.00	-\$1,000.00	\$1,000.00	0.00%
Expenditure	\$0.00	\$2,707.73	\$30,243.32	-\$30,243.32	0.00%

CITY OF BAYPORT

10/01/19 3:35 PM

***Fund Summary -
Budget to Actual©**

Page 4

SEPTEMBER 2019

	2019 YTD Budget	SEPTEMBER MTD Amount	2019 YTD Amount	2019 YTD Balance	2019 % YTD Budget
		-\$5,207.73	-\$31,243.32		
FUND 851 NON EXP TRUST					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		-\$230,707.24	-\$2,669,812.51		

CITY OF BAYPORT
REVENUE SUMMARY YTD THRU 09/30/2019

FUND	FUND Descr	2019 Budget	2019 YTD Amt	2019 % of Budget	2019 % of Budget Remain
FUND 101	GENERAL	\$2,902,715.00	\$1,035,356.97	35.67%	64.33%
FUND 102	STREET RECONSTRUCTION	\$0.00	\$0.00	0.00%	0.00%
FUND 103	G O TIF BD FUND 1990 CAP PRO	\$0.00	\$0.00	0.00%	0.00%
FUND 106	TIF ECON DEV DIST 2	\$0.00	\$0.00	0.00%	0.00%
FUND 107	TIF REDEVELOPMENT DISTRICT	\$0.00	\$42,747.76	0.00%	0.00%
FUND 200	FIRE EQUIPMENT REPLACEMENT	\$0.00	\$0.00	0.00%	0.00%
FUND 202	DRUG FORFEITURE	\$0.00	\$4,462.50	0.00%	0.00%
FUND 203	PUBLIC WORKS EQUIPMENT REP	\$0.00	\$0.00	0.00%	0.00%
FUND 204	RECREATION CAP EQUIP & MAIN	\$0.00	\$0.00	0.00%	0.00%
FUND 205	TAX STABILIZATION FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 206	WATER/SEWER IMPROVEMENT F	\$0.00	\$0.00	0.00%	0.00%
FUND 207	PARK IMPROVEMENT FUND	\$0.00	\$17,000.00	0.00%	0.00%
FUND 208	PRISON SEWER PROJECT	\$0.00	\$0.00	0.00%	0.00%
FUND 209	DEVELOPER REIMBURSED PROJE	\$0.00	\$0.00	0.00%	0.00%
FUND 210	K-9 UNIT	\$0.00	\$0.00	0.00%	0.00%
FUND 211	LIBRARY	\$315,800.00	\$224,359.52	71.04%	28.96%
FUND 300	ANDERSEN WINDOWS EQUIP GR	\$0.00	\$0.00	0.00%	0.00%
FUND 303	GO TIF BOND 1990 DEBT SERVIC	\$0.00	\$0.00	0.00%	0.00%
FUND 306	DEBT GO BOND 2015A \$2,025,00	\$0.00	\$0.00	0.00%	0.00%
FUND 400	NEW FIRE STATION	\$0.00	\$108,727.17	0.00%	0.00%
FUND 412	CEMETERY CAPITAL IMPROV	\$0.00	\$0.00	0.00%	0.00%
FUND 413	POLICE EQUIPMENT FUND	\$0.00	\$0.00	0.00%	0.00%
FUND 414	OFFICE AUTOMATION	\$0.00	\$0.00	0.00%	0.00%
FUND 415	MUNICIPAL BLDGS MAINT	\$0.00	\$0.00	0.00%	0.00%
FUND 416	PERRO CREEK OUTLET	\$0.00	\$0.00	0.00%	0.00%
FUND 601	WATER	\$391,750.00	\$50,812.79	12.97%	87.03%
FUND 602	SEWER	\$678,000.00	\$12,772.71	1.88%	98.12%
FUND 700	BAYTOWN SURCHARGE	\$0.00	\$0.00	0.00%	0.00%
FUND 800	INVESTMENTS-POOLED	\$0.00	\$0.00	0.00%	0.00%
FUND 803	P & Z ESCROWS	\$0.00	-\$1,000.00	0.00%	0.00%
FUND 851	NON EXP TRUST	\$0.00	\$0.00	0.00%	0.00%
		\$4,288,265.00	\$1,495,239.42	34.87%	65.13%

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: **SEPTEMBER**

FUN	Tran Date	Amount	Refer	Comments	Account Descr
FUND 101 GENERAL					
101	09/18/19	\$30.00	9471	ASSESSMENT SEARCH CK # 9410	R 101-00000-34105 USER FEE
101	09/18/19	\$30.00	9471	ASSESSMENT SEARCH CK # 9410	R 101-00000-34105 USER FEE
101	09/18/19	\$30.00	9471	ASSESSMENT SEARCH CK # 9410	R 101-00000-34105 USER FEE
101	09/18/19	\$30.00	9471	ASSESSMENT SEARCH CK # 9410	R 101-00000-34105 USER FEE
101	09/18/19	\$30.00	9471	ASSESSMENT SEARCH CK # 9410	R 101-00000-34105 USER FEE
101	09/18/19	\$376.58	9470	SPECIAL ASSMT COLL CTY CK # 204	R 101-00000-36102 SPECIAL
101	10/01/19	\$3,569.57	17151	SEPT 2019 MTHLY RENT (DOC)	R 101-00000-36220 RENTAL I
101	09/23/19	\$2,485.00	9482	SAC CK00015380 9/23/19	G 101-20102 S A C CHARGES
101	09/18/19	\$1.00	8681	BUILDING SURCHARGE CK 3383 and 3410	G 101-20104 STATE SURCHA
101	09/23/19	\$1.00	8692	BUILDING SURCHARGE CK 9547 9/23/19	G 101-20104 STATE SURCHA
101	09/23/19	\$1.00	8698	BUILDING SURCHARGE CK 300035 9/23/19	G 101-20104 STATE SURCHA
101	09/24/19	\$1.00	8705	BUILDING SURCHARGE CK 8219 9/24/2019	G 101-20104 STATE SURCHA
101	09/24/19	\$61.55	8710	BUILDING SURCHARGE CK 121458 9/24/19	G 101-20104 STATE SURCHA
101	09/03/19	\$1.00	9347	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	09/16/19	\$1.96	9372	BUILDING SURCHARGE CASH 9/16/19 Ma	G 101-20104 STATE SURCHA
101	09/17/19	\$22.50	9376	BUILDING SURCHARGE CK 8217 Crayford	G 101-20104 STATE SURCHA
101	09/19/19	\$173.00	9406	BUILDING SURCHARGE CK 22651 CoBeck	G 101-20104 STATE SURCHA
101	08/27/19	\$7.50	9413	BUILDING SURCHARGE CK 00014950 8/27	G 101-20104 STATE SURCHA
101	08/28/19	\$1.00	9417	BUILDING SURCHARGE CK 7996 8/28/19	G 101-20104 STATE SURCHA
101	09/17/19	\$22.50	9467	BUILDING SURCHARGE CK8218 9/17/19	G 101-20104 STATE SURCHA
101	09/18/19	\$7.00	9473	BUILDING SURCHARGE CK 38596 9/18/19	G 101-20104 STATE SURCHA
101	09/19/19	\$1.00	9476	BUILDING SURCHARGE CK 10405 Anderso	G 101-20104 STATE SURCHA
101	09/19/19	\$1.00	9477	BUILDING SURCHARGE CK 2083 Kimble	G 101-20104 STATE SURCHA
101	09/23/19	\$1.00	9479	BUILDING SURCHARGE CK 5309 9/23/19	G 101-20104 STATE SURCHA
101	09/23/19	\$1.00	9482	MECHANICAL SURCHARGE - RESIDENTIAL	G 101-20104 STATE SURCHA
101	09/23/19	\$1.00	9482	PLUMBING SURCHARGE - RESIDENTIAL C	G 101-20104 STATE SURCHA
101	09/23/19	\$150.00	9482	BUILDING SURCHARGE CK00015380 9/2	G 101-20104 STATE SURCHA
101	09/16/19	\$0.27	8675	State Sales Tax Ck 810108871 9/16/19	G 101-20603 SALES TAX PAYA
101	09/19/19	\$7.13	8683	State Sales Tax Ck 3490 9/19/19	G 101-20603 SALES TAX PAYA
101	08/28/19	\$3.56	9416	State Sales Tax Permit 54 CASH Sutterfield	G 101-20603 SALES TAX PAYA
101	08/29/19	\$1.78	9418	State Sales Tax CK 5348 9/29/19	G 101-20603 SALES TAX PAYA
101	08/29/19	\$7.13	9418	State Sales Tax CK 5348 9/29/19	G 101-20603 SALES TAX PAYA
101	09/03/19	\$5.34	9419	State Sales Tax Ck 5085 9/3/19	G 101-20603 SALES TAX PAYA
101	09/04/19	\$10.64	9421	State Sales Tax CASH	G 101-20603 SALES TAX PAYA
101	09/04/19	\$9.98	9426	State Sales Tax CK 7104 9/3/19	G 101-20603 SALES TAX PAYA
101	09/18/19	\$11.31	9458	State Sales Tax CASH	G 101-20603 SALES TAX PAYA
101	09/18/19	\$0.66	9458	State Sales Tax CK # 2050	G 101-20603 SALES TAX PAYA
101	09/16/19	\$0.27	9460	State Sales Tax CK # 810216151 9/16/19	G 101-20603 SALES TAX PAYA
101	09/23/19	\$0.27	9481	State Sales Tax Ck 811751062 9/23/19	G 101-20603 SALES TAX PAYA
101	09/03/19	\$95.14	9411	HEALTH PARTNERS CK # 210062	G 101-27109 HEALTH PARTNE
101	09/23/19	\$50.00	8698	CONTRACTOR LICENSE - SPECIALTY CK 3	R 101-41910-32100 BUSINES
101	09/23/19	\$50.00	9479	CONTRACTOR LICENSE - SPECIALTY CK 5	R 101-41910-32100 BUSINES
101	09/16/19	\$65.00	9374	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	08/28/19	\$25.00	9414	FENCE PERMIT Check # 4991 8/28/2019	R 101-41910-32200 NONBUSI
101	09/04/19	\$15.00	9428	SPECIAL EVENT APP - NONPROFIT/PUBLI	R 101-41910-32200 NONBUSI
101	09/18/19	\$79.00	8681	BUILDING PERMIT CK 3383 and 3410 9/1	R 101-41910-32210 BUILDIN
101	09/18/19	\$5.00	8681	BUILDING LICENSE LOOKUP CK 3383 and	R 101-41910-32210 BUILDIN
101	09/23/19	\$79.00	8692	BUILDING PERMIT Ck 9547 9/23/19	R 101-41910-32210 BUILDIN
101	09/23/19	\$5.00	8692	BUILDING LICENSE LOOKUP CK 9547 9/2	R 101-41910-32210 BUILDIN
101	09/23/19	\$79.00	8698	BUILDING PERMIT CK 300035 9/23/19	R 101-41910-32210 BUILDIN
101	09/23/19	\$5.00	8698	BUILDING LICENSE LOOKUP CK 300035 9	R 101-41910-32210 BUILDIN
101	09/24/19	\$5.00	8705	BUILDING LICENSE LOOKUP CK 8219 9/2	R 101-41910-32210 BUILDIN

CITY OF BAYPORT
MONTHLY RECEIPTS

10/01/19 3:33 PM
Page 2

Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	09/24/19	\$79.00	8705	BUILDING PERMIT CK 8219 9/24/2019	R 101-41910-32210 BUILDIN
101	09/24/19	\$780.49	8710	PLAN REVIEW CK 121458 9/24/19	R 101-41910-32210 BUILDIN
101	09/24/19	\$1,200.75	8710	BUILDING PERMIT CK 121458 9/24/19	R 101-41910-32210 BUILDIN
101	09/16/19	\$67.11	9372	PLAN REVIEW CASH 9/16/19 Mahowald 3	R 101-41910-32210 BUILDIN
101	09/16/19	\$103.25	9372	BUILDING PERMIT CASH 9/16/19 Mahowa	R 101-41910-32210 BUILDIN
101	09/17/19	\$5.00	9376	BUILDING LICENSE LOOKUP CK 8217 Cra	R 101-41910-32210 BUILDIN
101	09/17/19	\$408.20	9376	PLAN REVIEW CK 8217 Crayford 9/16	R 101-41910-32210 BUILDIN
101	09/17/19	\$628.00	9376	BUILDING PERMIT CK 8217 Crayford 9/16	R 101-41910-32210 BUILDIN
101	09/19/19	\$2,532.75	9406	BUILDING PERMIT CK 22651 CoBeck 9/19	R 101-41910-32210 BUILDIN
101	09/19/19	\$1,646.29	9406	PLAN REVIEW CK 22651 CoBeck 9/19/19	R 101-41910-32210 BUILDIN
101	08/27/19	\$172.58	9413	PLAN REVIEW CK 00014950 8/27/19	R 101-41910-32210 BUILDIN
101	08/27/19	\$265.50	9413	BUILDING PERMIT Ck 00014950 8/27/19	R 101-41910-32210 BUILDIN
101	08/27/19	\$5.00	9413	BUILDING LICENSE LOOKUP	R 101-41910-32210 BUILDIN
101	08/28/19	\$5.00	9417	BUILDING LICENSE LOOKUP CK 7996 8/2	R 101-41910-32210 BUILDIN
101	08/28/19	\$99.00	9417	BUILDING PERMIT Ck 7996 8/28/19	R 101-41910-32210 BUILDIN
101	09/17/19	\$628.00	9467	BUILDING PERMIT Ck8218 9/17/19	R 101-41910-32210 BUILDIN
101	09/17/19	\$5.00	9467	BUILDING LICENSE LOOKUP CK 8218 9/1	R 101-41910-32210 BUILDIN
101	09/17/19	\$408.20	9467	PLAN REVIEW CK 8218 9/17/19	R 101-41910-32210 BUILDIN
101	09/18/19	\$250.75	9473	BUILDING PERMIT CK 38596 9/18/19	R 101-41910-32210 BUILDIN
101	09/18/19	\$162.99	9473	PLAN REVIEW CK 38596 9/18/19	R 101-41910-32210 BUILDIN
101	09/18/19	\$5.00	9473	BUILDING LICENSE LOOKUP CK 38596 9/	R 101-41910-32210 BUILDIN
101	09/19/19	\$79.00	9476	BUILDING PERMIT CK 10405 Anderson He	R 101-41910-32210 BUILDIN
101	09/19/19	\$5.00	9476	BUILDING LICENSE LOOKUP CK 2082 Kim	R 101-41910-32210 BUILDIN
101	09/19/19	\$5.00	9477	BUILDING LICENSE LOOKUP CK 2083 Kim	R 101-41910-32210 BUILDIN
101	09/19/19	\$79.00	9477	BUILDING PERMIT CK 2083 Kimble	R 101-41910-32210 BUILDIN
101	09/23/19	\$79.00	9479	BUILDING PERMIT CK 5309 9/23/19	R 101-41910-32210 BUILDIN
101	09/23/19	\$5.00	9479	BUILDING LICENSE LOOKUP CK 5309 9/2	R 101-41910-32210 BUILDIN
101	09/23/19	\$1,466.89	9482	PLAN REVIEW CK00015380 9/23/19	R 101-41910-32210 BUILDIN
101	09/23/19	\$60.00	9482	SITE INSPECTION (BLG) CK00015380 9	R 101-41910-32210 BUILDIN
101	09/23/19	\$5.00	9482	BUILDING LICENSE LOOKUP CK00015380	R 101-41910-32210 BUILDIN
101	09/23/19	\$180.00	9482	SEDIMENT & EROSION CONTROL CK0001	R 101-41910-32210 BUILDIN
101	09/23/19	\$2,256.75	9482	BUILDING PERMIT CK00015380 9/23/19	R 101-41910-32210 BUILDIN
101	09/23/19	\$5.00	9482	BUILDING LICENSE LOOKUP CK00015380	R 101-41910-32210 BUILDIN
101	09/23/19	\$5.00	9482	BUILDING LICENSE LOOKUP CK00015380	R 101-41910-32210 BUILDIN
101	09/03/19	\$300.00	9423	ROW EXCAVATION PERMIT CK 11010159	R 101-41910-32214 EXCAVAT
101	09/03/19	\$50.00	9423	ROW EXCAVATION INSPECTION CK 1101	R 101-41910-32214 EXCAVAT
101	09/03/19	\$79.00	9347	PLUMBING PERMIT - RESIDENTIAL CK 50	R 101-41910-32220 PLUMBIN
101	09/23/19	\$199.00	9482	PLUMBING PERMIT - RESIDENTIAL CK000	R 101-41910-32220 PLUMBIN
101	09/23/19	\$199.00	9482	MECHANICAL PERMIT - RESIDENTIAL CK0	R 101-41910-32230 MECHANI
101	09/03/19	\$500.00	9420	VARIANCE ESCROW CK # 1068	R 101-41910-34100 P & Z PE
101	09/17/19	\$5.00	8677	PET LICENSE - SPAY/NEUT Cash 9/17/19	R 101-42100-32240 ANIMAL F
101	09/17/19	\$10.00	8677	PET LICENSE - SPAY/NEUT Cash 9/17/19	R 101-42100-32240 ANIMAL F
101	09/17/19	\$10.00	8679	PET LICENSE - SPAY/NEUT Cash \$10.00 9	R 101-42100-32240 ANIMAL F
101	09/16/19	\$3.73	8675	POLICE REPORTS Ck 810108871 9/16/19	R 101-42100-34201 POLICE A
101	09/16/19	\$3.73	9460	POLICE REPORTS CK # 810216151 9/16/	R 101-42100-34201 POLICE A
101	09/23/19	\$3.73	9481	POLICE REPORTS Ck 811751062 9/23/19	R 101-42100-34201 POLICE A
101	10/01/19	\$1,850.48	17152	AUG 2019 TRIAL CT/POLICE DEPT	R 101-42100-35101 COURT FI
101	09/03/19	\$250.00	9422	DONATIONS POLICE (U/N) Ck 2818 9/3/1	R 101-42100-36231 DONATIO
101	09/12/19	\$12,937.17	9456	FIRE SERVICE CONTRACT CK # 11303	R 101-42200-34202 FIRE CON
101	09/12/19	\$24,327.51	9457	FIRE SERVICE CONTRACT CK # 13818	R 101-42200-34202 FIRE CON
101	09/24/19	\$15.61	9472	FIRE DONATIONS CK # 1626	R 101-42200-36232 DONATIO
101	09/24/19	\$100.00	9472	FIRE DONATIONS CK # 7298	R 101-42200-36232 DONATIO
101	09/19/19	\$100.00	8683	BEACHHOUSE - RESIDENT(FRI-SUN) Ck 3	R 101-43200-34780 PARK FEE
101	08/28/19	\$50.00	9416	BOAT TRAILER PARKING PERMIT Permit 5	R 101-43200-34780 PARK FEE

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: SEPTEMBER

FUN	Tran Date	Amount	Refer	Comments	Account Descr
101	08/29/19	\$100.00	9418	BEACHHOUSE - RESIDENT(FRI-SUN) CK 5	R 101-43200-34780 PARK FEE
101	08/29/19	\$25.00	9418	BEACHHOUSE - FIREPLACE USAGE CK 534	R 101-43200-34780 PARK FEE
101	09/03/19	\$75.00	9419	BEACHHOUSE - RESIDENT(M-TH) Ck 5085	R 101-43200-34780 PARK FEE
101	09/04/19	\$149.36	9421	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	09/04/19	\$140.00	9426	NATURE CENTER CK 7104 9/3/19	R 101-43200-34780 PARK FEE
101	09/18/19	\$158.70	9458	BOAT TRAILER PARKING PERMIT CASH	R 101-43200-34780 PARK FEE
101	09/18/19	\$9.33	9458	BOAT TRAILER PARKING PERMIT CK # 20	R 101-43200-34780 PARK FEE
101	09/17/19	\$75.00	9464	CEMETERY - MARKING HEADSTONE LOCA	R 101-43300-34940 CEMETER
FUND 101 GENER		\$63,068.49			
FUND 206 WATER/SEWER IMPROVEMENT FUND					
206	09/19/19	\$0.12	0	UB Receipt Serv 37 TRUNK S/COMM	G 206-12103 A/R GEN BILLIN
206	09/19/19	\$8.88	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/24/19	\$7.92	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/24/19	\$8.16	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/19/19	\$15.59	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/19/19	\$0.12	0	UB Receipt Serv 27 TRUNK W/COMM	G 206-12103 A/R GEN BILLIN
206	09/05/19	\$24.73	0	UB REC Re-trans UB SERV 36 TRUNK S/RE	G 206-12103 A/R GEN BILLIN
206	09/19/19	\$8.87	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/19/19	\$67.81	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/11/19	\$5.40	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/05/19	\$50.11	0	UB REC Re-trans UB SERV 26 TRUNK W/R	G 206-12103 A/R GEN BILLIN
206	09/11/19	\$18.60	0	UB Receipt Serv 26 TRUNK W/RESI	G 206-12103 A/R GEN BILLIN
206	09/11/19	\$5.49	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/11/19	\$5.82	0	UB Receipt Serv 36 TRUNK S/RESI	G 206-12103 A/R GEN BILLIN
206	09/05/19	\$4.47	0	UB REC Re-trans UB SERV 36 TRUNK S/RE	G 206-12103 A/R GEN BILLIN
206	09/05/19	\$4.18	0	UB REC Re-trans UB SERV 26 TRUNK W/R	G 206-12103 A/R GEN BILLIN
FUND 206 WATER		\$236.27			
FUND 207 PARK IMPROVEMENT FUND					
207	09/23/19	\$1,000.00	9482	PARK DEDICATION-OLD CK00015380 9/	R 207-00000-34780 PARK FEE
FUND 207 PARK I		\$1,000.00			
FUND 211 LIBRARY					
211	09/18/19	\$5.00	9469	LIBRARY SERVICE CHARGE CK # 9013	R 211-45500-34760 LIBRARY
211	09/18/19	\$9.00	9469	LIBRARY SERVICE CHARGE CK # 1767	R 211-45500-34760 LIBRARY
211	09/18/19	\$140.00	9469	LIBRARY SERVICE CHARGE CASH	R 211-45500-34760 LIBRARY
FUND 211 LIBRA		\$154.00			
FUND 400 NEW FIRE STATION					
400	09/12/19	\$4,250.05	9456	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
400	09/12/19	\$8,786.97	9457	FIRE DEPT. SHARE BOND REIMBURSEME	R 400-00000-39310 COMPETI
FUND 400 NEW F		\$13,037.02			
FUND 601 WATER					
601	09/05/19	\$50.50	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	09/19/19	\$983.95	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/11/19	\$67.12	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/11/19	\$5.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/24/19	\$4.87	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/19/19	\$11.18	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/11/19	\$15.00	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/05/19	\$648.66	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	09/05/19	\$15.57	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	09/24/19	\$95.25	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING

CITY OF BAYPORT
MONTHLY RECEIPTS

Period Name: **SEPTEMBER**

FUN	Tran Date	Amount	Refer	Comments	Account Descr
601	09/11/19	\$253.32	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/19/19	\$108.34	0	UB Receipt Serv 1 WATER	G 601-14601 WATER BILLING
601	09/05/19	\$5.00	0	UB REC Re-trans UB SERV 1 WATER	G 601-14601 WATER BILLING
601	09/19/19	\$0.16	0	UB Receipt Serv 8 SAFE WT'R FE	G 601-14601 WATER BILLING
601	09/19/19	\$1.00	0	UB Receipt Serv 5 COMM WATER	G 601-14601 WATER BILLING
601	09/19/19	\$24.02	0	UB Receipt Serv Pen 1 WATER	G 601-14601 WATER BILLING
601	09/03/19	\$1,700.00	9347	WATER CONNECTION - TO 1 IN CK 5070/	R 601-46120-34601 WATER H
601	09/23/19	\$1,700.00	9482	WATER CONNECTION - TO 1 IN CK00015	R 601-46120-34601 WATER H
601	09/03/19	\$400.00	9347	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	09/23/19	\$400.00	9482	WATER METER - TO 1 IN (INCLUDES INS	R 601-46120-34602 WATER M
601	09/19/19	\$145.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/11/19	\$5.00	0	UB UR Receipt Group 01 CITY WIDE	R 601-46120-37110 WATER R
601	09/05/19	\$100.00	0	UB REC Re-trans UB UR	R 601-46120-37110 WATER R
FUND 601 WATER		<u>\$6,738.94</u>			
FUND 602 SEWER					
602	09/05/19	\$274.34	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	10/01/19	\$29,695.34	0	UB Receipt Serv 19 PRISON SEWER	G 602-14602 SEWER BILLING
602	09/11/19	\$62.65	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/11/19	\$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/11/19	\$66.70	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/11/19	\$5.00	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/05/19	\$5.00	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	09/05/19	\$15.57	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	09/24/19	\$90.74	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/19/19	\$99.81	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/24/19	\$4.87	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/19/19	\$11.18	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/19/19	\$175.60	0	UB Receipt Serv 10 SEWER	G 602-14602 SEWER BILLING
602	09/19/19	\$14.02	0	UB Receipt Serv Pen 10 SEWER	G 602-14602 SEWER BILLING
602	09/19/19	\$1.00	0	UB Receipt Serv 25 COMM SEWER	G 602-14602 SEWER BILLING
602	09/05/19	\$50.21	0	UB REC Re-trans UB SERV 10 SEWER	G 602-14602 SEWER BILLING
602	09/23/19	\$800.00	9482	SEWER CONNECTION (INCLUDES INSPEC	R 602-46200-34651 SEWER H
FUND 602 SEWER		<u>\$31,377.03</u>			
FUND 700 BAYTOWN SURCHARGE					
700	09/19/19	\$20.00	0	UB Receipt Surc 18 BT SURCHARGE	G 700-14601 WATER BILLING
700	09/11/19	\$20.00	0	UB Receipt Surc 18 BT SURCHARGE	G 700-14601 WATER BILLING
FUND 700 BAYTO		<u>\$40.00</u>			
FUND 803 P & Z ESCROWS					
803	09/03/19	\$500.00	9420	JEFF OSWALD ESCROW CK # 1068	R 803-80074-34100 P & Z PE
FUND 803 P & Z E		<u>\$500.00</u>			
		<u>\$116,151.75</u>			

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2019

9 Month = 75.06

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
FUND 101 GENERAL					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41100	ELECTIONS	\$1,580.00	\$888.75	\$691.25	43.75%
41200	MAYOR & COUNCIL	\$189,145.00	\$182,138.12	\$7,006.88	3.70%
41240	RECYCLING	\$6,524.00	\$4,652.10	\$1,871.90	28.69%
41400	ADMINISTRATION	\$172,251.00	\$150,509.09	\$21,741.91	12.62%
41601	ALLEY PAVING PROJECT	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$254,242.00	\$190,635.39	\$63,606.61	25.02%
41940	MUNICIPAL BUILDINGS	\$50,865.00	\$89,717.54	-\$38,852.54	-76.38%
42100	POLICE	\$901,130.00	\$623,452.04	\$277,677.96	30.81%
42200	FIRE PROTECTION	\$553,302.00	\$709,341.59	-\$156,039.59	-28.20%
42201	FIRE STATION	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$361,876.00	\$668,208.96	-\$306,332.96	-84.65%
43130	STREET - FLOOD PREPARATION	\$0.00	\$0.00	\$0.00	0.00%
43135	56TH ST & PICKETT AVE TRAIL	\$0.00	\$0.00	\$0.00	0.00%
43140	HAYNER/2ND ST. S UTILITY PR	\$0.00	\$0.00	\$0.00	0.00%
43141	STILLWATER SCH - BUS FACILIT	\$0.00	\$0.00	\$0.00	0.00%
43142	LAND WATER LEGENCY PROGRA	\$0.00	\$175.00	-\$175.00	0.00%
43145	2017 STREET IMPROVEMENT	\$0.00	\$210.06	-\$210.06	0.00%
43160	STREET LIGHTING	\$29,750.00	\$24,843.31	\$4,906.69	16.49%
43200	PARKS	\$125,310.00	\$84,034.43	\$41,275.57	32.94%
43300	CEMETERY	\$7,775.00	\$62.36	\$7,712.64	99.20%
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL		\$2,653,750.00	\$2,728,868.74	-\$75,118.74	-2.83%
FUND 208 PRISON SEWER PROJECT					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
FUND 208 PRISON SEWER PROJECT		\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJECTS					
41911	BAYTOWN DEVELOPMENTS	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
41913	EMERALD FALLS	\$0.00	\$0.00	\$0.00	0.00%
FUND 209 DEVELOPER REIMBURSED PROJ		\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT					
42103	K - 9 UNIT	\$0.00	\$0.00	\$0.00	0.00%
FUND 210 K-9 UNIT		\$0.00	\$0.00	\$0.00	0.00%
FUND 211 LIBRARY					
45500	LIBRARY	\$315,800.00	\$236,507.78	\$79,292.22	25.11%
FUND 211 LIBRARY		\$315,800.00	\$236,507.78	\$79,292.22	25.11%
FUND 306 DEBT GO BOND 2015A \$2,025,000					
41903	DEBT SERVICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 306 DEBT GO BOND 2015A \$2,025,0		\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2019

9 Month = 75.06

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
FUND 400 NEW FIRE STATION					
42201	FIRE STATION	\$0.00	\$170,612.50	-\$170,612.50	0.00%
FUND 400 NEW FIRE STATION					
		\$0.00	\$170,612.50	-\$170,612.50	0.00%
FUND 412 CEMETERY CAPITAL IMPROV					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
43300	CEMETERY	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 CEMETERY CAPITAL IMPROV					
		\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 POLICE EQUIPMENT FUND					
		\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%
41400	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00%
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
42100	POLICE	\$0.00	\$0.00	\$0.00	0.00%
43100	STREET MAINT	\$0.00	\$0.00	\$0.00	0.00%
43200	PARKS	\$0.00	\$0.00	\$0.00	0.00%
46120	WATER	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 OFFICE AUTOMATION					
		\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
41600	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	0.00%
41900	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00%
41940	MUNICIPAL BUILDINGS	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 MUNICIPAL BLDGS MAINT					
		\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER					
41609	TCE EVAL GRANT	\$0.00	\$0.00	\$0.00	0.00%
41610	LYNN MOST PROJECT	\$0.00	\$0.00	\$0.00	0.00%
44151	TCE WATER MAIN IMPROVEMEN	\$0.00	\$0.00	\$0.00	0.00%
46110	WATER-PUMPHOUSE	\$54,900.00	\$18,776.22	\$36,123.78	65.80%
46120	WATER	\$460,374.00	\$306,272.65	\$154,101.35	33.47%
FUND 601 WATER					
		\$515,274.00	\$325,048.87	\$190,225.13	36.92%
FUND 602 SEWER					
44100	PROJECT	\$0.00	\$0.00	\$0.00	0.00%
46200	SEWER - OPERATING	\$311,926.00	\$164,564.02	\$147,361.98	47.24%
46250	CONTRIBUTED CAPITAL OUT	\$0.00	\$0.00	\$0.00	0.00%
46990	SEWER - NON-OPERATING	\$0.00	\$471,354.50	-\$471,354.50	0.00%
FUND 602 SEWER					
		\$311,926.00	\$635,918.52	-\$323,992.52	-103.87%
FUND 800 INVESTMENTS-POOLED					
00000	GENERAL GOVERNMENT	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2019

9 Month = 75.06

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
47000	INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
FUND 800 INVESTMENTS-POOLED		\$0.00	\$0.00	\$0.00	0.00%
FUND 803 P & Z ESCROWS					
41910	PLANNING & ZONING	\$0.00	\$0.00	\$0.00	0.00%
41912	INSPIRATION	\$0.00	\$0.00	\$0.00	0.00%
80001	ANDERSEN ESCROW	\$0.00	\$344.20	-\$344.20	0.00%
80003	BAYTOWN ANNEXATION	\$0.00	\$0.00	\$0.00	0.00%
80006	OSTERTAG VARIANCE	\$0.00	\$0.00	\$0.00	0.00%
80008	CHARLES LUTZ STREET VACATI	\$0.00	\$0.00	\$0.00	0.00%
80010	JERRY PETERSON ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80011	CAPTAINS CORNER	\$0.00	\$0.00	\$0.00	0.00%
80012	FRIENDS OF ST. CROIX PREP.	\$0.00	\$0.00	\$0.00	0.00%
80013	BAYPORT MARINA	\$0.00	\$0.00	\$0.00	0.00%
80014	GROUP 41	\$0.00	\$0.00	\$0.00	0.00%
80015	GARY SWAGER	\$0.00	\$0.00	\$0.00	0.00%
80016	PETE MILLER - PHASE 11/BAYT	\$0.00	\$0.00	\$0.00	0.00%
80017	AMERICAN LEGION POST 491	\$0.00	\$0.00	\$0.00	0.00%
80018	MSCWM PERRO CREEK OUTLET	\$0.00	\$0.00	\$0.00	0.00%
80019	JG HAUSE CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00%
80020	HYNNEK CUP APPLICATION	\$0.00	\$0.00	\$0.00	0.00%
80021	GORDON TELLINGHUISEN	\$0.00	\$144.68	-\$144.68	0.00%
80022	DUANCE JOHNSON	\$0.00	\$0.00	\$0.00	0.00%
80023	MI-TECH SERVICES, INC.	\$0.00	\$0.00	\$0.00	0.00%
80024	RICK PARENT	\$0.00	\$0.00	\$0.00	0.00%
80025	JUDY SEEBERGER	\$0.00	\$0.00	\$0.00	0.00%
80026	MIDWEST PARA TRANSIT	\$0.00	\$0.00	\$0.00	0.00%
80027	CEMETARY - ST. MIKE S/ST. CH	\$0.00	\$0.00	\$0.00	0.00%
80028	ASPHALT SPEC - 111 CENTRAL	\$0.00	\$0.00	\$0.00	0.00%
80029	BRIAN ZELLER	\$0.00	\$0.00	\$0.00	0.00%
80030	LARKIN HOFFMAN & LUNDGREN	\$0.00	\$0.00	\$0.00	0.00%
80031	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80040	HEFTY	\$0.00	\$0.00	\$0.00	0.00%
80041	VALLEY GREEN	\$0.00	\$0.00	\$0.00	0.00%
80042	LANDFORM/VARDE GROUP	\$0.00	\$0.00	\$0.00	0.00%
80043	MAINSTREET HOLDING, LLC	\$0.00	\$0.00	\$0.00	0.00%
80044	HAYNER PROPERTY FEASIB STU	\$0.00	\$0.00	\$0.00	0.00%
80045	DRH-INSPIRATION PHASE II PL	\$0.00	\$0.00	\$0.00	0.00%
80046	JOE BUSH/DAVID KLINGER	\$0.00	\$0.00	\$0.00	0.00%
80047	JANE KEYES	\$0.00	\$0.00	\$0.00	0.00%
80048	KAEMMER/VRAMBOUT	\$0.00	\$0.00	\$0.00	0.00%
80049	AMERICAN LEGION	\$0.00	\$0.00	\$0.00	0.00%

CITY OF BAYPORT
EXPENSE SUMMARY YTD THRU 09/30/2019

9 Month = 75.06

DEPT	DEPT Descr	2019 Budget	2019 YTD Amt	Balance	2019 % of Budget Remain
80050	12 POINT ROAD	\$0.00	\$0.00	\$0.00	0.00%
80051	BERGSTROM/ ENG & GRADING	\$0.00	\$0.00	\$0.00	0.00%
80052	MILLER EXCAVATING WATER SE	\$0.00	\$0.00	\$0.00	0.00%
80053	CHRIS HAYNER	\$0.00	\$0.00	\$0.00	0.00%
80054	LYNN MOST	\$0.00	\$0.00	\$0.00	0.00%
80055	MATTAMY MN PARTNERSHIP	\$0.00	\$264.13	-\$264.13	0.00%
80056	KYLE CARLSON	\$0.00	\$0.00	\$0.00	0.00%
80058	MILLER FARMS/DERRICK PHASE	\$0.00	\$0.00	\$0.00	0.00%
80059	ARNE GRANT/ ENG SUPPLY	\$0.00	\$0.00	\$0.00	0.00%
80060	GREGG ELLINGSON 293 3RD ST	\$0.00	\$0.00	\$0.00	0.00%
80061	M & I MN INSPIRATION 4	\$0.00	\$357.64	-\$357.64	0.00%
80062	GREGG ELLINGSON 515 LAKESI	\$0.00	\$0.00	\$0.00	0.00%
80063	UNIVERSAL FINANCIAL 125 SO	\$0.00	\$0.00	\$0.00	0.00%
80064	TODD KONIGSON - ESCROW OA	\$0.00	\$0.00	\$0.00	0.00%
80065	INSPIRATION PH II LANDUCCI	\$0.00	\$25,302.53	-\$25,302.53	0.00%
80066	STILLWATER SCHOOLS ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80067	WILLIAM COFFMAN ESCROW	\$0.00	\$0.00	\$0.00	0.00%
80068	CHRIS AMODT CAHANES DEVL E	\$0.00	\$0.00	\$0.00	0.00%
80069	JENNIFER CATES FINE HOMES	\$0.00	\$392.53	-\$392.53	0.00%
80070	PETER & MOLLY LENTZ	\$0.00	\$0.00	\$0.00	0.00%
80072	CHRIS & ANDREA WYFFELS	\$0.00	\$2,890.49	-\$2,890.49	0.00%
80073	PAUL & SARA ZEULI	\$0.00	\$227.25	-\$227.25	0.00%
80074	JEFF OSWALD	\$0.00	\$319.87	-\$319.87	0.00%
FUND 803 P & Z ESCROWS		\$0.00	\$30,243.32	-\$30,243.32	0.00%
		\$3,796,750.00	\$4,127,199.73	-\$330,449.73	-8.70%

*Check Summary Register©

SEPTEMBER 2019

Name	Check Date	Check Amt	
10100 FIRST ST BK GEN FUND			
Paid Chk# 011504	ACTION RENTAL	9/5/2019	\$50.00 RAILING REPAIR/STREET DEPT
Paid Chk# 011505	B H E RENEWABLES	9/5/2019	\$1,896.78 JUL 2019 RENEWABLES
Paid Chk# 011506	BANYON DATA SYSTEMS	9/5/2019	\$785.00 PSN, PAY DIR DEPOSIT, UB SUPPO
Paid Chk# 011507	BAYPORT TRANSMISSION & AU	9/5/2019	\$25.00 2015 CHARGER/POLICE DEPT
Paid Chk# 011508	BCA	9/5/2019	\$33.25 BACKGROUND PATRICK OBRIEN/POLI
Paid Chk# 011509	CENTURY COLLEGE, ROOM 230	9/5/2019	\$3,050.00 CLASS REGISTRATION/FIRE DEPT
Paid Chk# 011510	COMCAST	9/5/2019	\$65.97 SEPT 2019 HIGHSPEED INTERNET
Paid Chk# 011511	EARL F ANDERSEN, INC	9/5/2019	\$227.75 TRAIN SIGNS/STREET DEPT
Paid Chk# 011512	ECKBERG LAMMERS - ATTORNE	9/5/2019	\$2,660.79 SEPT 2019 PROSECUTION/POLICE D
Paid Chk# 011513	FASTENAL	9/5/2019	\$4.22 SS BOLTS/STREET DEPT
Paid Chk# 011514	HAWKINS, INC.	9/5/2019	\$30.00 WATER CHEM/WATER DEPT
Paid Chk# 011515	IDEAL SERVICE, INC.	9/5/2019	\$495.00 UFD PREVENTATIVE MAINT/WATER D
Paid Chk# 011516	JACKSON, JAY	9/5/2019	\$140.00 URN (KEYLO) POLICE DEPT
Paid Chk# 011517	LEAGUE OF MINNESOTA CITIES	9/5/2019	\$30.00 ANNUAL MAYOR DUES
Paid Chk# 011518	LOCAL UNION NO. 320 TEAMSTE	9/5/2019	\$390.00 SEPT MTHLY DUES
Paid Chk# 011519	MCCARDLES JANITORIAL SERVI	9/5/2019	\$437.50 OLD FIRE HALL
Paid Chk# 011520	METROPOLITAN COUNCIL	9/5/2019	\$4,920.30 AUG 2019 SAC REPORT
Paid Chk# 011521	MINN CHIEFS OF POLICE ASSO	9/5/2019	\$150.00 REGISTRATION/RYAN RUZICH
Paid Chk# 011522	MNPEA	9/5/2019	\$78.00 SEPT 2019 MTHLY DUES
Paid Chk# 011523	MES - MIDAM	9/5/2019	\$982.91 RED ASSEMBLY/FIRE DEPT
Paid Chk# 011524	MINNESOTA VALLEY TESTING L	9/5/2019	\$54.00 BACTI TEXT/WATER DEPT
Paid Chk# 011525	POSITIVE PROMOTIONS, INC	9/5/2019	\$441.89 HALLOWEEN SUPPLIES/POLICE DEPT
Paid Chk# 011526	STACK LAND SURVEYING	9/5/2019	\$875.00 LAND SURVEY WORK/STREET DEPT
Paid Chk# 011527	STILLWATER TOWNING, INC.	9/5/2019	\$300.00 POLICE DEPT
Paid Chk# 011528	STILLWATER TURF & POWER	9/5/2019	\$60.49 TRIMMER REPAIR/PARK DEPT
Paid Chk# 011529	T.R.F. SUPPLY	9/5/2019	\$1,253.96 PARK SUPPLIES/PARK DEPT
Paid Chk# 011530	THE PLANNING COMPANY LLC	9/5/2019	\$612.50 COMP PLAN
Paid Chk# 011531	TR COMPUTER SALES LLC	9/5/2019	\$601.94 VIDEO MATERIAL
Paid Chk# 011532	TRI-STATE PUMP & CONTROL, I	9/5/2019	\$1,220.01 LIFT STATION REPAIR/SEWER DEPT
Paid Chk# 011533	U S BANK	9/5/2019	\$4,750.46 B & H PHOTO MOTO
Paid Chk# 011534	NATIONWIDE RETIREMENT SOL	9/5/2019	\$489.40 Vendor Liability/BELL & BUEGE
Paid Chk# 011535	VERIZON WIRELESS	9/5/2019	\$236.82 JUL/AUG 2019 PHONES
Paid Chk# 011536	WHITE BEAR IT SOLUTIONS LLC	9/5/2019	\$1,539.00 MTHLY CONTRACT SERVICES
Paid Chk# 011537	XCEL ENERGY	9/5/2019	\$10,899.59 JUL/AUG 2019 GAS & ELECTRIC SE
Paid Chk# 011538	ALLIED GENERATORS	9/12/2019	\$330.00 GENERATOR INSPECTION
Paid Chk# 011539	ANCOM TECHNICAL CENTER	9/12/2019	\$1,167.00 PAGERS/FIRE DEPT
Paid Chk# 011540	AT & T MOBILITY	9/12/2019	\$205.69 AUG 2019 PHONES/POLICE DEPT
Paid Chk# 011541	AUTO ZONE	9/12/2019	\$107.94 ANTIFREEZE/FIRE DEPT
Paid Chk# 011542	BAYPORT FIRE RELIEF ASSOCI	9/12/2019	\$145.00 REFUND FIRE DONATIONS
Paid Chk# 011543	BAYPORT MARINA ASSOCIATIO	9/12/2019	\$1,501.32 SUPPLIES FIRE BOAT COVERS/FIRE
Paid Chk# 011544	COMCAST	9/12/2019	\$161.72 SEPT/OCT 2019 HIGHSPEED INTERN
Paid Chk# 011545	EMERGENCY APPARATUS MAIN	9/12/2019	\$474.75 ENGINE E-1 / FIRE DEPT
Paid Chk# 011546	FASTENAL	9/12/2019	\$8.46 WRENCH-STREET DEPT
Paid Chk# 011547	HEALTH PARTNERS	9/12/2019	\$17,298.44 OCT 2019 MTHLY PREMIUM
Paid Chk# 011548	HOLIDAY STATIONSTORES, LLC	9/12/2019	\$1,509.82 AUG 2019 FUEL
Paid Chk# 011549	J H LARSON CO	9/12/2019	\$127.56 LIGHT BULBS/STREET DEPTY
Paid Chk# 011550	JEFF BROWER	9/12/2019	\$304.30 AUG 2019 INSPECTION/STREET DEP
Paid Chk# 011551	LEAGUE OF MINNESOTA CITIES	9/12/2019	\$4,335.00 2019-2020 MEMBERSHIP DUES
Paid Chk# 011552	M/I HOMES, LLC	9/12/2019	\$3,000.00 1203 INSPIRATION
Paid Chk# 011553	MENARDS STILLWATER	9/12/2019	\$18.97 TOOLS/STREET DEPT
Paid Chk# 011554	MINNESOTA DEPARTMENT OF H	9/12/2019	\$32.00 WATER SUPPLY EXAM/ROSS LINDGRE
Paid Chk# 011555	MNSPECT	9/12/2019	\$7,959.20 AUG 2019 BLG INSPECTIONS
Paid Chk# 011556	NARDINI FIRE EQUIPMENT CO I	9/12/2019	\$1,153.25 ANNUAL FIRE EXTINGUISHER
Paid Chk# 011557	NOVA COMMUNICATIONS	9/12/2019	\$684.08 AUG 2019 PHONE EQUIPMENT

*Check Summary Register©

SEPTEMBER 2019

Name	Check Date	Check Amt	
Paid Chk# 011558 GOPHER STATE ONE-CALL	9/12/2019	\$86.40	LOCATES/WATER DEPT
Paid Chk# 011559 ST, CROIX SIGNWORKS	9/12/2019	\$625.00	TRUCK LOGO'S/STREET DEPT
Paid Chk# 011560 STREICHER'S, INC	9/12/2019	\$305.25	OPERATING SUPPLIES/POLICE DEPT
Paid Chk# 011561 THOMSON REUTERS - WEST	9/12/2019	\$198.84	AUG 2019 INFORMATION/POLICE DE
Paid Chk# 011562 TRUGREEN PROCESSING CENT	9/12/2019	\$242.00	GRUB CONTROL/PARK DEPT
Paid Chk# 011563 VANTAGEPOINT TRANSFER AG	9/12/2019	\$730.00	Vendor Liability/MATT KLINE
Paid Chk# 011564 WASHINGTON COUNTY SHERIF	9/12/2019	\$1,010.52	AUG 2019 FUEL/POLICE DEPT
Paid Chk# 011565 AIR FRESH INDUSTRIES	9/25/2019	\$455.00	9/10/19-10/719 TENNIS CT & RIV
Paid Chk# 011566 ANCOM TECHNICAL CENTER	9/25/2019	\$72.80	MINITOR CLIP/FIRE DEPT
Paid Chk# 011567 BAKER & TAYLOR	9/25/2019	\$1,919.85	AUG 2019 BOOKS
Paid Chk# 011568 BAYPORT FIRE RELIEF ASSOCI	9/25/2019	\$115.61	DONATION REFUNDS
Paid Chk# 011569 BAYPORT TRANSMISSION & AU	9/25/2019	\$45.00	FORD/POLICE DEPT
Paid Chk# 011570 BEST & FLANAGAN LLP	9/25/2019	\$1,708.00	GENERAL MATTERS
Paid Chk# 011571 BIBLIOTHECA, LLC	9/25/2019	\$1,947.00	2 LEGACY UPGRADE KIT & ADMIN/L
Paid Chk# 011572 COMCAST	9/25/2019	\$155.06	SEPT 2019 HIGHSPEED INTERNET
Paid Chk# 011573 DEFINITIVE TECHNOLOGY SOLUT	9/25/2019	\$165.52	AUG/SEPT 2019 CONTRACT SERVICE
Paid Chk# 011574 DELTA DENTAL OF MINNESOTA	9/25/2019	\$1,032.30	OCT 2019 MTYLY PREMIUM
Paid Chk# 011575 ECM PUBLISHERS, INC.	9/25/2019	\$190.20	STREET VACATION 7TH AVE N
Paid Chk# 011576 JOSHUA EISINGER	9/25/2019	\$125.00	SEPT 2019 CLEANING/FIRE DEPT
Paid Chk# 011577 EMERGENCY APPARATUS MAIN	9/25/2019	\$731.41	ENGINE E-2/FIRE DEPT
Paid Chk# 011578 FOREMOST PROMOTIONS	9/25/2019	\$1,973.14	EVENT/FIRE DEPT
Paid Chk# 011579 FRED'S TIRE	9/25/2019	\$781.60	VEH MAINT/FIRE DEPT
Paid Chk# 011580 MIKE GALOWITZ	9/25/2019	\$125.00	SEPT 2019 CLEANING/FIRE DEPT
Paid Chk# 011581 HAWKINS, INC.	9/25/2019	\$2,971.34	WATER CHEMS/WATER DEPT
Paid Chk# 011582 INDEPENDENT TESTING	9/25/2019	\$2,658.60	MN 95 BORINGS
Paid Chk# 011583 J H LARSON CO	9/25/2019	\$142.56	SHOP LIGHTS/STREET DEPT
Paid Chk# 011584 JODI OTTO	9/25/2019	\$160.30	FALL CONTAINERS/LIBRARY
Paid Chk# 011585 JOHNNY'S TV	9/25/2019	\$602.48	FULL MOTION WALL MOUNT
Paid Chk# 011586 RIVER VALLEY SERVICES, INC.	9/25/2019	\$44.27	FALL MAINT/LIBRARY DEPT
Paid Chk# 011587 LOCAL UNION NO. 320 TEAMSTE	9/25/2019	\$390.00	OCT 2019 MTHLY DUES
Paid Chk# 011588 LOFFLER COMPANIES - 131511	9/25/2019	\$545.83	QTRLY CONTRACT OVERAGE
Paid Chk# 011589 METROPOLITAN AREA MANAGE	9/25/2019	\$25.00	LUNCHEON/ADAM BELL
Paid Chk# 011590 METROPOLITAN COUNCIL (SDS)	9/25/2019	\$47,135.45	OCT 2019 ANNUAL FLOW/SEWER DEP
Paid Chk# 011591 MINNESOTA FIRE SERVICE	9/25/2019	\$125.00	5 RECERTIFICATION/FIRE DEPT
Paid Chk# 011592 MNPEA	9/25/2019	\$78.00	OCT 2019 MTHLY DUES
Paid Chk# 011593 MES - MIDAM	9/25/2019	\$164.33	OPERATING SUPPLIES/FIRE DEPT
Paid Chk# 011594 MINNESOTA VALLEY TESTING L	9/25/2019	\$54.00	BACTI TESTING/WATER DEPT
Paid Chk# 011595 NARDINI FIRE EQUIPMENT CO I	9/25/2019	\$65.00	RECHARGE FIRE EXT
Paid Chk# 011596 NCPERS GROUP LIFE INS	9/25/2019	\$48.00	OCT 2019 MTHLY PREM
Paid Chk# 011597 OFFICE OF MN.IT SERVICES	9/25/2019	\$781.44	JUL 2019 PHONES/LIBRARY
Paid Chk# 011598 OVERHEAD DOOR COMPANY	9/25/2019	\$1,044.50	ANNUAL PREVENTIVE MAINT/FIRE D
Paid Chk# 011599 PLUNKETT'S PEST CONTROL	9/25/2019	\$161.20	2019 QTR PROGRAM/NATURE CENTER
Paid Chk# 011600 POSTMASTER	9/25/2019	\$364.70	3RD QTR 2019 UB BILLING
Paid Chk# 011601 REGENTS OF THE UNIVERSITY	9/25/2019	\$395.00	RAPTOR - SAFETY COMAP/POLICE D
Paid Chk# 011602 ROETTGER WELDING	9/25/2019	\$250.00	MANHOLE REPAIR 5TH ST
Paid Chk# 011603 S E H	9/25/2019	\$13,504.74	XCEL ST OPENING-LANDUCCI ESCRO
Paid Chk# 011604 ST CROIX RECREATION CO., IN	9/25/2019	\$2,430.14	BENCH LEGS/PARK DEPT
Paid Chk# 011605 STREICHER'S, INC	9/25/2019	\$233.82	S & W PRACTICE/POLICE DEPT
Paid Chk# 011606 SUN LIFE FINANCIAL	9/25/2019	\$626.05	OCT 2019 MTHLY PREMIUM
Paid Chk# 011607 TASC	9/25/2019	\$15.00	NOV 2019 ADMIN FEE
Paid Chk# 011608 UNUM LIFE INSURANCE COMPA	9/25/2019	\$255.61	OCT 2019 PREMIUM
Paid Chk# 011609 USA BLUE BOOK	9/25/2019	\$44.57	TEST SUPPLIES/WATER DEPT
Paid Chk# 011610 VANTAGEPOINT TRANSFER AG	9/25/2019	\$730.00	MATT KLINE
Paid Chk# 011611 VSA, INC.	9/25/2019	\$3,240.00	DATA VIDEO
Paid Chk# 011612 W.S. DARLEY & CO	9/25/2019	\$1,107.43	EQUIP/NEW BOAT FIRE DEPT

***Check Summary Register©**

SEPTEMBER 2019

Name	Check Date	Check Amt	
Paid Chk# 011613 WASHINGTON COUNTY	9/25/2019	\$92.00	WYFFELS 333 LAKE ST
Paid Chk# 011614 WASHINGTON COUNTY LIBRAR	9/25/2019	\$112.64	GALE LITFINDER/LIBRARY
Paid Chk# 031216E PUBLIC EMPLOYEES RETIREME	9/5/2019	\$45.26	COUNCIL RETIREMENT
Paid Chk# 031217E UNITED STATES TREASURY	9/5/2019	\$3,989.91	PAYROLL FED, SS, MEDICARE WITH
Paid Chk# 031218E MINNESOTA REVENUE	9/5/2019	\$596.38	PAYROLL WITHHOLDINGS
Paid Chk# 031219E MINNESOTA REVENUE	9/5/2019	\$164.00	AUG 2019 SALES & USE TAX
Paid Chk# 031220E NATIONWIDE RETIREMENT SOL	9/12/2019	\$300.00	Vendor Liability/EASTMAN-MADSE
Paid Chk# 031221E AFLAC	9/12/2019	\$18.20	SEPT 2019 MTHLY PREMIUM
Paid Chk# 031222E UNITED STATES TREASURY	9/12/2019	\$10,189.99	PAYROLL FED,SS,MEDICARE WITHHO
Paid Chk# 031223E MINNESOTA REVENUE	9/12/2019	\$2,423.93	PAYROLL WITHHOLDINGS
Paid Chk# 031224E PUBLIC EMPLOYEES RETIREME	9/12/2019	\$10,205.77	PAYROLL RETIREMENT
Paid Chk# 031225E OPTUM	9/12/2019	\$1,905.83	PAYROLL H S A
Paid Chk# 031226E NATIONWIDE RETIREMENT SOL	9/23/2019	\$300.00	EASTMAN/MADSEN
Paid Chk# 031227E UNITED STATES TREASURY	9/23/2019	\$10,393.44	PAYROLL SS,MEDICARE, FED WITHH
Paid Chk# 031228E MINNESOTA REVENUE	9/23/2019	\$2,341.92	PAYROLL WITHHOLDINGS
Paid Chk# 031229E PUBLIC EMPLOYEES RETIREME	9/23/2019	\$9,821.75	PAYROLL RETIREMENT
Paid Chk# 031230E OPTUM	9/23/2019	\$1,905.83	PAYROLL H S A
Paid Chk# 509370E Monthly ACH	9/6/2019	\$1,486.54	
Paid Chk# 509397E Monthly ACH	9/6/2019	\$13,418.58	
Paid Chk# 509420E Bi-Weekly ACH	9/12/2019	\$34,594.97	
Paid Chk# 509443E Bi-Weekly ACH	9/26/2019	\$35,471.74	
Total Checks		\$315,225.57	

City of Bayport - Building Permit Report September 2019

Issue Date	Permit Number	Parcel Number	Job Description	Job Address	Permit Type	Total Fees	Zoning	Contractor Name
9/25/2019	BA-2019-00223	1102920220017		582 N 4th Street, BA, MN 55003	ZNG - Sign	\$25.00	Commercial	No Contractor Assigned
9/24/2019	BA-2019-00198	2029203300044	Re-roof	100 N 4TH AVE, BA, MN 55003	BLDG - Roof Replace/Repair	\$2,042.79	Commercial	Berwald Roofing Co
9/19/2019	BA-2019-00173	2029203300044	New Renovation of B33 Bathroom on the second floor in plant	100 N 4TH AVE, BA, MN 55003	BLDG - Remodel	\$4,352.04	Commercial	Cobeck Construction
9/16/2019	BA-2019-00165	3029204400068	Replace rotted and broken windows, move entrance, concrete patio, replace fence	328 N 5TH AVE, BA, MN 55003	BLDG - Remodel	\$175.32	Commercial	Homeowner - DBJ LLC
9/16/2019	BA-2019-00202	3029204400068	Fence Permit, required plan review	328 N 5TH AVE, BA, MN 55003	ZNG - Fence (up to 7' high)		Commercial	Homeowner - DBJ LLC
9/3/2019	BA-2019-00172	81519	R.O.W permit for Villas of Inspiration - electric and gas utilities	VILLAS INSPIRATION PARKWAY, BA, MN 55003	PW - ROW/Utilities/Obstruction/Permissive	\$350.00	Commercial	No Contractor Assigned
9/30/2019	BA-2019-00205	1002920130045	X New Home with morning room option	1115 N Inspiration Parkway, BA, MN 55003	BLDG - New Construction Res	\$10,503.64	Residential	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/30/2019	BA-2019-00224	1002920130040		1020 N Inspiration Parkway, BA, MN 55003	MECH - Fireplace RES	\$85.00	Residential	Hearth & Home Technologies
9/24/2019	BA-2019-00217	1002920240052		278 N Primrose Path, BA, MN 55003	PLG - Pre-Existing	\$85.00	Residential	No Contractor Assigned
9/23/2019	BA-2019-00196	1002920240054	New Construction	282 N Primrose Path, BA, MN 55003	BLDG - New Construction Res	\$10,503.64	Residential	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/23/2019	BA-2019-00212	1102920320052	Unit Heater	201 S 2nd Avenue, BA, MN 55003	MECH - Pre-Existing	\$85.00	Residential	No Contractor Assigned
9/23/2019	BA-2019-00213	1002920430015	Fireplace - Unit Heater - Gas Line	464 S Prairie Way, BA, MN 55003	MECH - Pre-Existing	\$85.00	Residential	No Contractor Assigned
9/23/2019	BA-2019-00214	3029204400003	Air-Conditioner - Furnace	852 N 6TH ST, BA, MN 55003	MECH - Pre-Existing	\$85.00	Residential	No Contractor Assigned
9/23/2019	BA-2019-00215	1002920130053	New Home	1015 N Inspiration Parkway, BA, MN 55003	PLG - New Home Res	\$205.00	Residential	No Contractor Assigned
9/23/2019	BA-2019-00216	1002920130053		1015 N Inspiration Parkway, BA, MN 55003	MECH - New Res	\$205.00	Residential	No Contractor Assigned
9/19/2019	BA-2019-00208	1002920430015		464 S Prairie Way, BA, MN 55003	MECH - Pre-Existing	\$85.00	Residential	Anderson Heating
9/19/2019	BA-2019-00209	1102920230012	Replacing existing gas service due to a leak	143 N 2nd Street, BA, MN 55003	PW - ROW/Utilities/Obstruction/Permissive	\$0.00	Residential	No Contractor Assigned
9/19/2019	BA-2019-00211	1002920430015	shower/sink/toilet	464 S Prairie Way, BA, MN 55003	PLG - Pre-Existing	\$85.00	Residential	No Contractor Assigned
9/18/2019	BA-2019-00206	1002920120024	Gas Water Heater	499 N 9th Street, BA, MN 55003	PLG - Water Heater & Softner	\$85.00	Residential	Champion Plumbing
9/18/2019	BA-2019-00168	1002920240052	New deck on back of home. A portion of the deck will have a roof that ties into the roof of the home.	278 N Primrose Path, BA, MN 55003	BLDG - Deck	\$1,063.70	Residential	Green Oasis
9/18/2019	BA-2019-00171	1002920430023	Bathroom Remodel	410 S Prairie Way, BA, MN 55003	BLDG - Remodel	\$425.74	Residential	Great Lakes Window and Siding
9/18/2019	BA-2019-00189	1002920240052	Basement Finish to New Home including bedroom, bathroom, rec room, and exercise room	278 N Primrose Path, BA, MN 55003	BLDG - Basement Finish	\$1,063.70	Residential	Green Oasis
9/17/2019	BA-2019-00203	1002920130045	New Home Mech	1115 N Inspiration Parkway, BA, MN 55003	MECH - New Res	\$205.00	Residential	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/17/2019	BA-2019-00204	1002920130045	New Home	1115 N Inspiration Parkway, BA, MN 55003	PLG - New Home Res	\$205.00	Residential	No Contractor Assigned
9/11/2019	BA-2019-00195	1002920110007	Windows 3	725 N 3rd Avenue, BA, MN 55003	MAINT - Window Replace	\$75.00	Residential	Homeowner - PETER & ANN HUDSON
9/10/2019	BA-2019-00169	1102920310073	Raze existing structures and haul away	333 S Lake Street, BA, MN 55003	BLDG - Demo	\$420.39	Residential	No Contractor Assigned
9/9/2019	BA-2019-00052	1002920420061	X New Home Construction with wood front porch and fireplace	324 S PRAIRIE WAY, BA, MN 55003	BLDG - New Construction Res	\$13,014.40	Residential	J.L. James Homes
9/9/2019	BA-2019-00191	1002920120030		416 N 9th Street, BA, MN 55003	MAINT - Window Replace	\$80.00	Residential	No Contractor Assigned
9/9/2019	BA-2019-00192	1102920230035		101 N State Street, BA, MN 55003	MECH - Pre-Existing	\$85.00	Residential	Schwantes Heating
9/9/2019	BA-2019-00193	1002920240054	New Home Mechanical	282 N Primrose Path, BA, MN 55003	MECH - New Res	\$205.00	Residential	M/I HOMES MINNEAPOLIS/ST PAUL LLC
9/9/2019	BA-2019-00194	1002920240054	New Home Plumbing	282 N Primrose Path, BA, MN 55003	PLG - New Home Res	\$205.00	Residential	No Contractor Assigned
9/5/2019	BA-2019-00190	1002920410003		346 S 6th Street, BA, MN 55003	ZNG - Fence (up to 7' high)	\$25.00	Residential	No Contractor Assigned
9/5/2019	BA-2019-00188	1002920240062	New Residential Fireplace	1204 N Inspiration Parkway, BA, MN 55003	MECH - Fireplace RES	\$85.00	Residential	Firestone Hearth

Baytown Township - Building Permit Report September 2019

Issue Date	Permit Number	Parcel Number	Job Description	Job Address	Permit Type	Total Fees	Zoning	Contractor Name
9/3/2019	BA-2019-00013	1502920230038	Baytown Water Connection	3722 NE PETE MILLER AVE, Baytown Township, MN 55082	PLG - Baytown Water Connection	\$2,180.00	Residential	Homeowner - CREATIVE HOMES



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 18, 2019

To: Mayor and City Council
Adam Bell, City Administrator
Wanda Madsen, Finance Officer

From: Laura Eastman, Chief of Police

Subject: Hiring of Travis Lenander as a part-time police officer and PERA declaration

BACKGROUND

As you may know, the Bayport Police Department currently has a vacant part-time position and I would like to promote Mr. Travis Lenander to a licensed officer position. Mr. Lenander is currently employed with Regions Hospital as an Emergency Room Technician. He comes to us with a variety of law enforcement experience both as a volunteer with Washington County Sheriff's Office and as a Savage Police Department Community Service and licensed Peace Officer.

In December 2018, Mr. Lenander participated in the Bayport Police Department eligibility / part-time officer interview process and scored among the highest. He has passed all the required medical and psychological tests. Upon your approval, I believe Mr. Lenander will be a great asset to our department with his prior law enforcement and crisis intervention experience. An effective start date of September 30, 2019, pay rate of \$19.89 per hour, and his participation in the Public Employees Retirement Association (PERA) is recommended. The public appointment/oath of office will be held at the October 7 City Council meeting.

RECOMMENDATION

Staff recommends the City Council adopt a motion to promote Travis Lenander to a part-time peace officer at a pay rate of \$19.89 per hour.

RESOLUTION NO. 19- _____

**EXTRACT OF THE CITY COUNCIL MEETING MINUTES OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 7, 2019**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at Bayport City Hall in said municipality on the 7th day of October 2019.

Members Present:

Members Absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING PART-TIME POLICE OFFICER TRAVIS LENANDER DECLARATION
AS REQUIRED BY THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA)**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council, of the City of Bayport hereby declares that the position titled Part-Time Police Officer, currently held by Travis Lenander meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota Peace Officer Standards and Training Board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-name employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

NOW, THEREFORE BE IT RESOLVED that Adam Bell, City Administrator, is hereby authorized to execute such agreements as are necessary to implement the membership on behalf of the City of Bayport.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores -
John Dahl -

Connie Carlson -
Michele Hanson -

WHEREUPON, said Resolution was declared duly passed and adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 7th day of October 2019.

ATTEST:

Adam Bell, City Administrator

Susan St. Ores, Mayor

PARKING LICENSE AGREEMENT

THIS PARKING LICENSE AGREEMENT ("Agreement") is made effective as of this ____ day of _____, 2019, between Andersen Corporation, a Minnesota corporation with an address of 100 Fourth Avenue North, Bayport, MN 55003 ("Andersen"), and the City of Bayport, a Minnesota municipal corporation (the "City").

WHEREAS, Andersen owns that certain parking area shown on the attached Exhibit A (the "License Area") located upon real property located in Washington County, Minnesota legally described as Mill Lots 6 and 7 of the Plat of Bayport (formerly South Stillwater) on file and of record in the Office of the County Recorder of Washington County ("Property"); and

WHEREAS, the City has a legally recorded Dedication Deed for the 4th Avenue street right-of-way and the City has for years used the portion of the right-of-way that extends into the Lake St. Croix River as a boat launch ("Boat Launch"); and

WHEREAS, the City wishes to obtain a license for parking purposes upon the License Area to serve the Boat Launch; and

WHEREAS, the parties have agreed to the terms and conditions set forth herein with regard to the License Area.

NOW, THEREFORE, for good and valuable consideration, the parties hereto agree as follows:

1. **Non-Exclusive License.** Andersen hereby grants to the City a non-exclusive right and license to allow individuals who live or work in the City and who have applied for and received a Parking Permit (as defined below) to use the License Area for the purpose of parking vehicles with boat trailers, subject to the terms and conditions set forth herein (the "License"). Upon the terms and conditions set forth herein, the City will have the right to allow Parking Permit holders to park on the License Area and to use Andersen's adjacent Property for ingress and egress to and from 4th Avenue to the License Area following the routes designated by Andersen. Parking will occur on a first come, first served basis; provided, however, that not more than twenty (20) vehicles with boat trailers may be parked on the License Area on weekends and Holidays (as defined herein) and not more than five (5) vehicles with boat trailers may be parked on the License Area on weekdays. The City, at its expense, will install signs specifically designating the parking spaces permitted to be used on the License Area.
2. **Term.** The term of the License will commence on May 1, 2019 and expire as of September 30, 2019, and commence on May 1, 2020 and expire as of September 30, 2020 (the "Term"), unless terminated earlier as set forth herein. Notwithstanding the foregoing, if Andersen is reasonably concerned about flooding on the License Area, Andersen may suspend the License upon written notice during any time period for which flooding reasonably remains a concern for Andersen. Notwithstanding anything to the contrary set forth herein, Andersen may terminate the License at any time upon thirty (30) days prior written notice if use of the License Area interferes with the operation of Andersen's business activities in Andersen's reasonable judgment.
3. **Days and Times of Usage.** The License Area may only be used during the Term between the hours of 6:00 AM to 10:00 PM. Overnight parking on the License Area is not allowed.
4. **Permitted Uses.**
 - (a) The License Area will be used for the sole purpose of parking and for no other purpose. The City and its employees, contractors, agents, invitees, Parking Permit holders and other users (collectively, the "City Parties") will not use the License Area or adjacent Property in any way that would damage, injure or interfere with Andersen's Property or business operations.
 - (b) The City will enact, maintain and enforce an ordinance limiting use of the Boat Launch

for the launching of non-commercial watercraft. Such ordinance shall contain language prohibiting long-term parking of boats, fishing, tanning or other loitering, and swimming or diving. The City, at its expense, will post signage warning the public of prohibited activities. The City will be solely responsible to ensure the following: (i) noise levels concerning the Boat Launch and License Area are kept at or below the acceptable noise levels, as per Section 26-30 of the Bayport Municipal Code, (ii) the City Parties do not disturb the peace, (iii) there are no safety hazards, (iv) the City Parties do not cause unreasonable congestion in the area of 4th Avenue and/or the License Area and (v) any structures placed on the License Area or Boat Launch shall be removed from November 1 to April 1.

5. **Permits.** The City will ensure that anyone parking upon the License Area must display a parking permit issued by the City (“Parking Permit”) on the lower left side of the boat trailer. The City will issue Parking Permits only to individuals who live or work within the municipal boundaries of the City. The City will provide to Parking Permit holders a copy of the rules and restrictions on the usage of the Boat Launch and the License Area. The City police will patrol the lot at least three times per day and will ticket and tow vehicles within the License Area that do not display the Parking Permit or an Andersen employee parking permit. Andersen may tow any such vehicles not promptly towed by the City upon Andersen’s request and the City will reimburse Andersen for the costs of any such towing.
6. **Trespassing.** The City, at its sole expense, will install signage approved by Andersen that warns users against trespassing upon any property owned by Andersen. The City police will patrol the License Area and Boat Launch at least three times per day to ensure public users are not trespassing upon Andersen’s property.
7. **Trash removal.** The City, at its sole cost, will be responsible for installing and maintaining, within 4th Avenue near the Boat Launch and/or the License Area, as requested by Andersen, adequate trash cans (not dumpsters) for the collection of trash from Boat Launch users. At least once per day on each day during the Term, the City public works staff will (i) empty said trash receptacles and (ii) pick up trash off of the Boat Launch and off of the ground on 4th Avenue, the License Area, and adjacent areas of the Property used by the City Parties for ingress and egress to the License Area. Upon written notice, the City will also install and maintain receptacles for the collection of live bait dumping within 4th Avenue if such dumping becomes an issue in Andersen’s reasonable judgment.
8. **Parking.** The City police will patrol 4th Avenue near the License Area at least three times per day and will ticket and tow any unlawfully parked boat trailers, along with any vehicles, along 4th Avenue per Section 54-27.1 of the Bayport Code. The City and Andersen may also enter into a separate annual MOU to limit further parking along 4th Avenue to avoid congestion to the Boat Launch and the License Area.
9. **No Restroom.** The City will not install a portable restroom on the License Area or Boat Launch without Andersen’s prior written consent, which may be granted or withheld in Andersen’s sole discretion, and will remove any such restroom within three (3) business days after Andersen’s request.
10. **Restrictions.** Nothing in this Agreement will give the City any right, title or interest to the License Area other than the license rights set forth herein. The City will not make any alterations, additions or improvements to the License Area. The City will not assign or transfer any rights granted herein beyond the issuance of the Parking Permits.
11. **Signage.** All signage provided for in this Agreement will be reasonably acceptable in size, content and placement to Andersen, and will be installed, maintained and removed at the City’s expense.
12. **Maintenance and Operation.**

(a) The City will be solely responsible for maintenance, repair and replacement of the Boat Launch at its sole expense. All maintenance, repair and replacement will be done in a manner so as to minimize any disruption or interference with Andersen’s property or business operations.

(b) The City will be responsible for complying with all statutes, rules, ordinances, orders, codes and regulations to the extent the same pertain to the Boat Launch and/or the City Parties' use of the Boat Launch, the License Area, and/or the Property.

(c) Without limiting the foregoing or any other provisions of this Agreement, none of the City Parties will improperly release any Hazardous Materials (as herein defined) onto the License Area, and/or the adjacent Property. The City must ensure all Hazardous Materials brought onto the License Area and the adjacent Property are properly collected by the City and removed each day of the Term as required by all applicable Environmental Laws (as herein defined). Upon expiration of the Term, the City will be responsible for all clean-up of the License Area, and the adjacent Property (including the removal of all Hazardous Materials brought onto the License Area by any City Parties) such that the area will be restored to substantially the same condition it was prior to the use of the License Area and adjacent Property by the City Parties. "Environmental Laws" means all statutes, rules, ordinances, orders, codes and regulations relating to the protection of the public health or safety of the environment. "Hazardous Materials" include substances (i) which require remediation under Environmental Laws; or (ii) which are or become defined as a hazardous waste, hazardous substance, pollutant or contaminant under any Environmental Laws; or (iii) which are explosive, corrosive, flammable, infectious, radioactive, carcinogenic or mutagenic; or (iv) which contain petroleum hydrocarbons, polychlorinated biphenyls, asbestos, asbestos containing materials or urea formaldehyde.

(d) The City will remove from the License Area and adjacent Property all personal property brought onto the License Area and/or adjacent Property by any of the City Parties. If any such personal property is not so removed, it will be deemed abandoned and may be retained by Andersen or disposed of by Andersen at the City's cost. All personal property (including vehicles and trash collection receptacles) brought onto the License Area and/or adjacent Property will be brought thereon at the City's sole risk. Except for any willful or wanton misconduct or gross negligence of Andersen, Andersen will have no liability to the City or any of the City Parties for any injury to property, injury to person, and/or any other loss, claims or damages incurred by City in connection with any use of the License Area, Boat Launch and/or adjacent Property by any of the City Parties.

- 13. Indemnification and Care of Property.** During the term of this Agreement, except for any willful or wanton misconduct or gross negligence of Andersen, the City will indemnify, defend (at Andersen's request) and hold Andersen harmless against and from any and all liabilities, claims of liability and losses, costs, expenses, and damages (including attorney's fees) suffered by or claimed against Andersen arising during the term of this Agreement out of (i) the use and/or occupancy of 4th Avenue, the Boat Launch, the License Area and/or the adjacent Property by any City Parties, and/or (ii) any breach or default of this Agreement by any City Parties and/or any violation of applicable laws by any City Parties, and/or (iii) any negligent, intentionally tortious or other act or omission of any of the City Parties during the term of this Agreement, and/or (iv) any injury to or death of any person or damage to any property occurring to, on or in 4th Avenue, the Boat Launch, the License Area and/or the adjacent Property. The indemnities given by the City in this Agreement will survive the termination or expiration of this Agreement only with respect to any liability, claim, loss, cost, expense or damage arising during the term of this Agreement. In no event shall the City be required by this Agreement to indemnify or hold Andersen harmless from any liability, claim, loss, cost, expense or damage that arises after the termination or expiration of this Agreement.
- 14. Insurance.** The City will maintain General Liability Insurance with minimum limits of not less than the current statutory limits, as provided in Minnesota Statutes, Chapter 466, as amended, per occurrence and Umbrella/Excess Liability Insurance with minimum limits of not less than the current statutory limits per occurrence, as well as all-risk property damage insurance for all of the personal property brought by the City onto the Boat Launch, the License Area and/or the adjacent Property, up to the full replacement value thereof. The City's insurance must cover all risks arising out of use of the Boat Launch, the License Area, and/or the adjacent Property by the City Parties. The City will provide Andersen with an annual insurance certificate showing such coverage and will name Andersen as an additional insured on such policy.
- 15. No Warranties.** Andersen makes no warranty to the City of any kind, either express or implied, as to the suitability of the License Area and/or any of the adjacent Property for the City's intended use. Andersen is

not obligated to provide any services, electricity, lighting, paving, sweeping or in any other way prepare any portion of its property for the use permitted hereunder. The License Area and adjacent Property area is made available "AS IS" and "WITH ALL FAULTS." Andersen will use commercially reasonable efforts to maintain the License Area during the Term in substantially the same condition it was in on the date of this Agreement.

16. Defaults. In the event any default occurs under this Agreement, Andersen will be entitled to terminate this Agreement immediately, re-enter and repossess the License Area, and/or pursue any other remedy available at law or in equity. Andersen will have the right to seek specific performance to enforce any provisions of this Agreement, as well as the right to seek an injunction to specifically enjoin any actions prohibited by this Agreement. Additionally, Andersen will have the right and option, in its sole discretion, to elect to cure any such default by the City, and to collect from the City all costs incurred in effectuating such cure, including reasonable attorney's fees; and such election may be made by the act of curing such default, and Andersen will not be required to provide written notice thereof to the City. Andersen may pursue any or all of these remedies. No failure of delay by Andersen to assert any right or remedy under this Agreement will be a waiver of that right or remedy if the circumstances giving rise to the right or remedy continue or are repeated. No waiver will be effective unless given in writing. All remedies are cumulative.

17. Notices. All notices under this Agreement will be in writing and will be deemed given if delivered personally or sent by reputable overnight courier or mailed by registered or certified mail, return receipt to the following addresses or to such other addresses as a party may notify the other party:

To the City: City Administrator
 City of Bayport
 294 North Third Street
 Bayport, MN 55003

To Andersen:

If by mail: Linda Larson
 Director, Real Estate Services
 Andersen Corporation
 100 Fourth Avenue North
 Bayport, MN 55003

With a copy to: Alan Bernick
 Chief Legal Officer
 Andersen Corporation
 100 Fourth Avenue North
 Bayport, MN 55003

If by overnight courier or personal delivery:

Linda Larson
Director, Real Estate Services
Andersen Corporation
5909 Omaha Avenue North
Oak Park Heights, MN 55082

With a copy to: Alan Bernick
 Chief Legal Officer
 Andersen Corporation
 5909 Omaha Avenue North
 Oak Park Heights, MN 55082

18. Miscellaneous

- (a) This Agreement with its exhibits constitutes the entire agreement of the parties with respect to the subject matter hereof and will not be amended except by a written agreement, signed by an authorized representative of both parties. If there is a conflict between the terms of this Agreement and an exhibit, the terms and conditions of this Agreement will control. No waiver of any provisions of this Agreement will be binding on the parties unless agreed to in writing.
- (b) This Agreement will be governed by and construed in accordance with the laws of the State of Minnesota.
- (c) If any provision of this Agreement will be held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remaining provisions will remain in full force and effect.
- (d) This Agreement will not be construed as creating a partnership, joint venture or agency relationship.
- (e) The rights, remedies and obligations of the parties contained in or made pursuant to this Agreement which by their terms or clear intent extend beyond the termination or expiration of this Agreement (including without limitation sections 9, 12 and 13 (for claims arising during the term of this Agreement)) will survive the termination or expiration of this Agreement and will remain in full force and effect.

[signatures on next page]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their officers or elected or appointed officials who have the authority to bind their respective parties effective as of the date set forth above.

ANDERSEN CORPORATION

CITY OF BAYPORT

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

By: _____

Name: _____

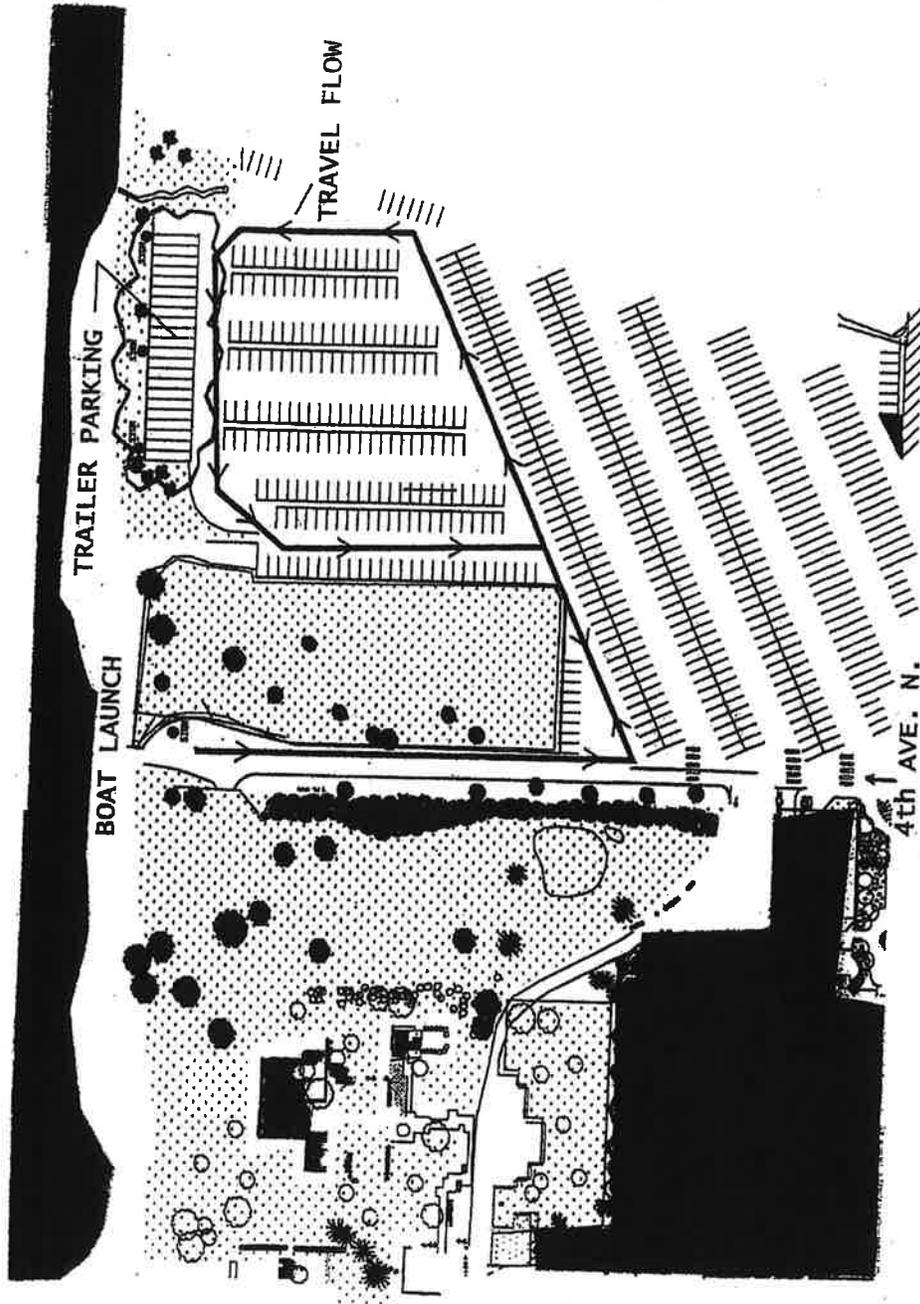
Title: _____

Date: _____

EXHIBIT A

Diagram of License Area

Exhibit A



STATE OF MINNESOTA GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Department of Natural Resources, Division of Forestry, 402 Southeast Eleventh Street, Grand Rapids, Minnesota 55744 ("State") and BAYPORT FIRE DEPT, 294 N 3 ST, BAYPORT, MN 55003- ("GRANTEE").

Recitals

1. Under Minn. Stat. 84.085 authorizes the Commissioner of Natural Resources, on behalf of the State, to accept and use grants of money for the United States or other grantors for conservation purposes not inconsistent with the laws of this state and in accordance with the purposes of the grant and applicable Federal and State laws and authorizes the Commissioner to make sub-grants of any money received to other agencies, units of local government, and private nonprofit corporations; and Minn. Stat. 88.067, as amended in Laws of Minnesota 2000, Chapter 231, Section 113, may make grants for procurement of fire suppression equipment and training of fire departments in techniques of fire control. The commissioner may require a local match for any grant. Grantee is a governmental unit and or is a fire fighting entity located in a rural area; and the State is empowered to enter into this grant.
2. The State is in need of fire department assistance to suppress wildland fires.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State.

Grant Agreement

1. Term of Grant Agreement

- 1.1 **Effective date:** This agreement becomes effective on August 1, 2019 or the date the State obtains all required signatures under Minnesota Statutes 16B.98, subdivision 5, whichever is later. **The Grantee must not begin work under this sub-grant agreement until this agreement is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.** No reimbursements will be made until or upon the date that the final required signature is obtained by the State, pursuant to Minnesota Statutes Section 16B.98, subdivision 5. Per Minnesota Statutes Section 16B.98, subdivision 7, no payments will be made to the Grantee until this grant agreement is fully executed.
- 1.2 **Expiration Date:** Work on this project must be completed on or before June 1, 2020. The State is to be invoiced on or before June 15, 2020 or the contract will be canceled without further notification.
- 1.3 **Survival of Terms:** The following clauses survive the expiration or cancellation of this grant agreement: 9 Liability; 10 Audits; 11 Government Data Practices and Intellectual Property; 13 Endorsement; 14 Governing Law, Jurisdiction, and Venue; 16 Data Disclosure; 19 Monitoring; and 24 Additional Program Requirements
- 1.4 **Incur Expenses:** Notwithstanding Minnesota Statutes, section 16A.41, expenditures made on or after August 1, 2019 are eligible for reimbursement. This agreement becomes effective on August 1, 2019 or the date the State obtains all required signatures under Minnesota Statutes 16B.98, subdivision 5, whichever is later.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

The Grantee will comply with required grants management policies and procedures set forth through Minnesota Statutes Section 16B.97, subdivision 4 (a) (1).

The Grantee agrees to complete the program in accordance with the approved budget to the extent practicable and within the program period specified in the grant agreement. Any material change in the grant agreement shall require an amendment by the State (see Section 7.2).

The Grantee is responsible for maintaining a written conflict of interest policy. Throughout the term of this agreement, the Grantee shall monitor and report any actual, potential, or perceived conflicts of interest to the State's Authorized Representative.

The Grantee shall be responsible for the administration, supervision, management, record keeping and program oversight required for the work performed under this agreement.

Complete work specified in the Project Proposal attached hereto as Exhibit A. This Project Proposal shall be a part of this grant. Highest priority is indicated in the office use only box of Exhibit A; however, any of the listed projects or a combination of the listed projects on Exhibit A, may also qualify for this grant with written approval from the State of Minnesota.

Insure all equipment acquired through this grant must be used solely for prevention, suppression and control of fire. Report GPS locations of dry hydrants or water facilities constructed under this grant to Shelly Serich, Rural Fire Programs Assistant, 402 Southeast Eleventh Street, Grand Rapids, Minnesota 55744 or his/her successor.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** Consideration for all services performed by Grantee pursuant to this grant agreement shall be paid by the State as follows:

4.1.1. **Compensation.** The Grantee will be paid in the amount not to exceed **\$2500.00**, based on the following computation:

4.1.2. **Matching Requirements.** The State shall reimburse Grantee for up to 50% of the reasonable net cost of items purchased or expenditures made, in accordance with the approved project proposal. This reimbursement shall not exceed the total amount of this grant.

Grant funds cannot be used by the Grantee as match or for reimbursement for any other grant or program without prior written authorization from the State's Authorized Representative.

4.1.3 **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will not exceed \$00.00.

THE TOTAL STATE OBLIGATION FOR ALL COMENSATION AND REIMBURSEMENTS TO GRANTEE SHALL NOT EXCEED \$2500.00.

Funds made available pursuant to this Agreement shall be used only for expenses incurred in performing and accomplishing the purposes and activities specified herein. Notwithstanding all other provisions of this Agreement, it is understood that any reduction or termination of funds allocated to the State may result in a like reduction to the Grantee.

4.2. Payment

The State shall disburse funds to the Grantee pursuant to this agreement on a **reimbursement basis**. The Grantee shall submit payment requests with required expenditure documentation. If necessary, advance payments on grants shall be negotiated between the State and Grantee on a case by case basis. In order to make advance payments, the Grantee must prepare and submit a written justification to the State for approval that details specific need to utilize advance payments. A copy of the signed justification must be maintained in the grant file. All advance payments on grants over \$50,000 must be reconciled within 12 months of issuance or within 60 days of the end of the grant period.

- 4.2.1. **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and upon completion by June 15, 2020.
- 4.2.2. **Federal funds.** Payments under this grant contract will be made from federal funds obtained by the State through the Cooperative Forestry Assistance Act of 1978, Public Law 95-313, CFDA number 10.664. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.
- 4.2.3. **Unexpended Funds.** The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

5 Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Tim Oland, Rural Fire Programs Coordinator, DNR Forestry, 402 Southeast Eleventh Street, Grand Rapids, Minnesota 55744, 218-322-2688, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the Fire Chief at (651) 300-2101. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Agreement Complete

- 7.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this grant agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2. **Amendments.** Any amendment to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3. **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or its right to enforce it.
- 7.4. **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 Subcontractors, Contracting and Bidding Requirements

- 8.1. The Grantee agrees that if it subcontracts any portion of this project to another entity, the agreement with the subcontractor will contain all provisions of the agreement with the State. The Grantee also agrees to comply with Title 2 Code of Federal Regulations (CFR) 200.317 and 200.322 (if applicable-both apply to state entities only) as well as 2 CFR 200.318-321, and 2 CFR 200.323-326.
- 8.2. Per Minnesota Statute 471.345, grantees that are municipalities as defined in Subd. 1 must follow that Uniform Municipal Contracting Law if contraction funds from this grant contract agreement for any

supplies, materials, equipment, or the rental thereof, or the construction, alteration, repair, or maintenance of real or personal property.

- 8.2.1. If the amount of the contract is estimated to be \$3,000-25,000 the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minnesota Statute 16C.28, Subd. 1, paragraph a, clause 2.
- 8.2.2. Any services and/or materials that are expected to cost less than \$3,000 do not require the solicitation of competitive quotations in accordance with 2 CFR 200.320(b). The Grantee must make an effort to equitably distribute these purchases.

9 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

10 Audits (State and Single)

Under Minn. Stat. §16B.98, subd. 8 and 2 CFR 200.331, the Grantee books, records, documents, and accounting procedures and practices relevant to this grant agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement.

All state and local governments, colleges and universities, and non-profit organizations that expend \$750,000 or more of Federal awards in a fiscal year must have a single audit according to the OMB Uniform Guidance: Cost Principles, Audit, and Administrative Awards Requirements for Federal Awards. This is \$750,000 total Federal awards received from all sources. If an audit is completed, forward a copy of the report to both the State's Authorized Representative and the State Auditor.

11 Government Data Practices and Intellectual Property

- 11.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11.2. **Intellectual Property Rights**
Intellectual Property Rights Not Applicable.
- 11.2.1. **Obligations.**
- (A) *Notification.* Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this contract, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
- (B) *Representation.* The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the

Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 9, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

12 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

13 Publicity and Endorsement

- 13.1. **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.
- 13.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services and the Grantee must adhere to the terms of 2 CFR 200.315.

14 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15 Termination

- 15.1. **Termination by the State.** The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 15.2. **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

16 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

17 American Disabilities Act

The Grantee is subject to complying with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101 et seq.) and all applicable regulations and guidelines. The Grantee must comply with the 2010 American Disabilities Act Standards for Accessible Design.

18 Reporting Requirements

The Grantee is bound to financial and performance reporting requirements as noted in the Minnesota Statutes Section 16B.97, subdivision 4 (a) (1).

19 Monitoring

The State shall be allowed at any time to conduct periodic site visits and inspections to ensure work progress in accordance with this grant agreement, including a final inspection upon program completion. At least one monitoring visit per grant period on all state grants of over \$50,000 will be conducted and at least annual monitoring visits on grants of over \$250,000.

Following closure of the program, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained and that no conversion of use has occurred.

20 Invasive Species Prevention

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

21 Pollinator Best Management Practices

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to Minnesota Statutes, section 84.973. Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: [*Link to December 2014 version*](#).

22 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

The prospective lower tier participant certifies, by submission of this agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

23 Recipient Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights

Recipient Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights

(a) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub.L. 112-239)

(b) The Award Recipient shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712

(c) The Award Recipient shall insert the substance of this clause, including this paragraph (c), in all sub awards or subcontracts over the simplified threshold. 42 CFR & 52.203-17 (as referenced in 42 CFR & 3.908-9)

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. " 16A.15 and 16C.05

Signed: Shelly Sench

Date: 9/16/2019

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

SWIFT Contract/PO No(s). 165803/160502

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Distribution:
Agency
Grantee BAYPORT FIRE DEPT
State's Authorized Representative - Photo Copy



MEMORANDUM

DATE: October 2, 2019

TO: City Council (October 7, 2019 meeting)
Adam Bell, City Administrator

FROM: Sara Taylor, Assistant City Administrator/Planner

SUBJECT: Consider an application submitted by Andersen Corporation for a variance from impervious coverage requirements for a parking lot and stormwater improvement project at 100 4th Avenue North

A. *BACKGROUND*

The subject property is located at 100 4th Avenue North and the project area encompasses approximately 3.2 acres of total land disturbance, including an area near the Pasture Warehouse building off Point Road, and an area adjacent to the city's public boat launch off 4th Avenue North. The legal description of the northeast parking lot is Part of Government Lot 6 being all lying east of the easterly line of the St. Paul-Stillwater and Taylors Falls Railroad right-of-way, and the legal description of the south parking lot is Mill Lots 7 and 8, except that part of Mill Lot 7 lying north of south line of 4th Avenue North, Bayport (formally South Stillwater), Washington County, Minnesota. The property is presently guided for industrial use by the Comprehensive Plan and zoned I-Industrial.

Over the past few years, Andersen Corporation has initiated multiple stormwater improvement projects. Most recently, these improvements related to the Pasture Warehouse expansion project and included installation of a filtration basin to remove suspended solids, minor regrading to direct more drainage area to the new basin, pave existing gravel parking lot with asphalt, and increase green space with additional landscaping. As a continuation of these efforts, Andersen is proposing to resurface two existing parking areas with new bituminous and install two rain gardens to infiltrate stormwater runoff. Because a majority of the existing facility consists of developed hard surface, Andersen Corporation is requesting a variance to allow flexibility with impervious coverage to facilitate the proposed project. Due to the capacity and location of the project, site plan review will be required to ensure compliance with zoning and engineering performance standards set forth by city code, as well as review by both the Middle St. Croix Watershed Management Organization (MSCWMO) and the Department of Natural Resources (DNR).

The following exhibits are attached:

- project narrative submitted by the applicant dated August 15, 2019
- city engineer review memo dated October 1, 2019
- project location map
- site plan of parking lot improvements

B. *STAFF COMMENTS*

Currently, the existing project area is considered legally non-conforming, because it does not comply with impervious coverage requirements set forth by city code. Although the proposed alterations to the site will actually decrease the impervious coverage, city code requires that a variance be granted because the site does not meet the requirement currently or as proposed.

Under the current classification, I-1 zoning of the property limits lot coverage to 40% and the Lower St. Croix River Bluffland and Shoreland District limits lot coverage to 20%. Currently, the site consists of approximately 100% impervious coverage. Because Andersen Corporation was developed prior to the adoption of the city's zoning code, much of the plant does not meet current standards, especially in regard to lot coverage requirements. However, when redevelopment or site improvement projects arise, efforts to reduce unnecessary impervious surface and improve stormwater infiltration should be explored and implemented, when feasible.

As proposed, a majority of the existing north parking area, which consists of approximately 1.4 acres, will be converted from gravel to bituminous surface and the remainder will be converted to vegetated green space to decrease impervious surface and reduce stormwater runoff, resulting in a net of 1.3 acres impervious. The south parking area, consisting of 1.7 acres, will also be converted from gravel to bituminous surface, with an additional 150 square feet to be added to expand a drive lane and improve vehicular safety. Two rain gardens will be constructed near the south parking area, adjacent to the St. Croix River, resulting in a total reduction of .2 acres of impervious surface for the overall project. The improvement plans also include an erosion control plan and stormwater pollution prevention plan to ensure compliance with watershed and environmental regulations.

The parking lot improvements will not substantially alter the overall visual character of the site and actually result in increased compliance with current city code, which requires off-street parking areas to be surfaced with asphalt (bituminous) or concrete. The rain garden improvements will also help to enhance treatment of stormwater runoff and soften the overall appearance of the site. All exterior lighting within the project area, both existing or proposed, will be required to be hooded or controlled to deflect light away from adjoining properties and public rights-of-way and not exceed 25 feet in height. Parking stalls will be clearly painted and delineated to comply with the ordinance, including 1 handicap stall per 50 stalls. Also, traffic lanes and drive aisles will be adequately designed and spaced to comply with the ordinance.

C. *SUGGESTED FINDINGS OF FACT AND CONDITIONS OF APPROVAL*

Minnesota Statutes 462.357. Subd 6.(2) states in part that "Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the variances are consistent with the comprehensive plan. Variances may be granted when the applicant establishes that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties." This language establishes the criteria by which the city is to consider the variance application. If the variance is determined to meet the criteria, a request for the variance should be granted.

Because this site was developed prior to adoption of the zoning ordinance, it does not meet current zoning requirements. To facilitate continued use of the property as an industrial manufacturing facility, with adequate parking areas for employees and visitors, flexibility in regards to application of impervious coverage is reasonable. Paving the parking areas with bituminous will eliminate existing gravel surfaces, which currently account for a majority of the sediment runoff from the site. Implementation of rain gardens will also help mitigate and treat other sources of stormwater runoff. Overall, the proposed project will result in a significant improvement over the present conditions. For these reasons, staff finds that the criteria for the variance has been met and therefore is recommending approval of the application, with the conditions listed in the city engineer memo and as follows:

- ❑ Per the DNR, FEMA requirements for non-residential floodproofing shall be met.
- ❑ The application shall be subject to review and approval by the City Engineer; all requirements shall be addressed in the final project design (refer to memo dated October 1, 2019).
- ❑ The application shall be subject to review and approval through the MSCWMO; all requirements shall be addressed in the final project design.
- ❑ All existing and proposed lighting shall be hooded or controlled to be directed away from adjacent properties and the public right-of-way and less than 25 feet in height.
- ❑ All surfaces used for parking and driving within the project area shall be surfaced with asphalt or concrete.
- ❑ All parking spaces shall be clearly delineated, painted, and signed, as required by the zoning ordinance and ADA, including 1 handicap stall per 50 stalls.
- ❑ Proposed drive aisles within the project area shall be striped and posted to delineate traffic circulation, as necessary.
- ❑ During construction, the smallest amount of ground shall be exposed for the shortest amount of time feasible and disruption of ground cover shall be restored upon completion of construction.
- ❑ An as-built survey may be required by the city which specifies all property lines, impervious coverage calculations, setbacks, and site improvements for the project area.
- ❑ The project area may be subject to site inspections by the city, DNR, and/or MSCWMO throughout the duration of the project, to ensure compliance with the variance and conditions of approval.
- ❑ All city consultant engineering, planning, and attorney fees associated with this project, that exceed the initial escrow submitted with this planning and zoning application, are the responsibility of and must be paid by the applicant, Andersen Corporation.

D. PLANNING COMMISSION ACTION

At its meeting on September 23, 2019 the Planning Commission discussed and held a public hearing on the application. No public comments were received. Following discussion, the Planning Commission voted 5-0 to recommend approval of the application to the City Council, subject to the findings of fact and conditions of approval recommended by staff.

E. RECOMMENDATION

Staff recommends approval of a variance from impervious coverage requirements for a parking lot and stormwater improvement project at 100 4th Avenue North. Suggested findings of fact and conditions of approval are as stated in section “C” of the staff report. The City Council is asked to take action on the application.

Memorandum

To: Sara Taylor, City of Bayport, MN
From: Adam Howard, Barr Engineering Co.
Subject: Andersen Corporation 2019 Parking Lot Improvements and Rainwater Gardens
Date: August 15, 2019
Project: 23821213.00
c: Greg Bookman, Andersen Corporation

On behalf of Andersen Windows, I submit the following permit application and attachments in compliance with the City of Bayport, MN Grading Permit Application. The project involves land alteration and requires a variance from the City of Bayport for deviation from impervious surface zoning requirement, therefore a permit is required. Additionally, the South lot is located below the 100-year base flood elevation.

Project Summary

The project includes bituminous paving of two parking lots and installation of two rainwater gardens on the Andersen site in Bayport, MN.

- The North Lot is an existing gravel parking lot that will be paved with bituminous pavement. A geotechnical investigation (attached) was conducted in July 2019, and revealed that the North Lot is comprised of existing gravel cover over a subbase of silty sand fill material which contains gravel. The subbase is considered fill material and native soils will not be exposed or disturbed, so the paving is categorized as resurfacing.
- A portion of the existing North Lot will be converted to a vegetated green space. The purpose of the green space is to reduce impervious surface area on the site to improve stormwater and reduce peak rates of stormwater runoff from the site.
- The South Lot is an existing gravel parking lot that will be paved with bituminous pavement. The geotechnical investigation (attached) revealed the South Lot is comprised of similar material to the North Lot. The existing subbase is considered fill material and native soils will not be exposed or disturbed, so the paving is also categorized as resurfacing and will not trigger volume or rate control rules. 150 square feet of new impervious surface will be added in the South Lot to improve traffic safety by eliminating a pinch point in a drive lane.
- Two rainwater gardens will be constructed adjacent to the South Lot on the East side (toward the St. Croix River). The purpose of the rainwater gardens is to reduce sediment and nutrient loading for the runoff contributing to the St. Croix River from the South Lot. The rainwater gardens will infiltrate stormwater runoff and reduce peak flow rates off the site. Runoff will enter the rainwater gardens through splash blocks for pretreatment/erosion protection and concentrated flows will leave the rainwater gardens through vegetated turf reinforcement mats. The basins will be vegetated. Based on an average saturated water level in the collected borings, the groundwater elevation was determined to be 681.8 in the south lot. The bottom of the basins has been set at 685 to ensure at least 3-ft separation from groundwater.

- The project drawings include an erosion control plan and Stormwater Pollution Prevention Plan to ensure conformance with MSCWMO erosion and sediment control performance standards and the requirements of the NPDES Construction Stormwater permit.

The area of land disturbance for the construction of the project features discussed above is 3.2 acres.

Table 1: Project Area Summary

Existing Conditions Summary	North Lot Impervious	1.4	acres
	South Lot Impervious	1.7	acres
Proposed Conditions Summary	North Lot Impervious	1.3	acres
	South Lot Impervious	1.6	acres
Entire Project Impact Summary	Total Reduction in Impervious Surface Area (North and South Lots combined)	0.2	acres
	Total Area of Land Disturbance	3.2	acres

The proposed pavement section in the North and South Lots consists of 3.5 inches of bituminous pavement, 6 inches of MnDOT Class 5 aggregate based (imported material), and 6 inches of MnDOT Class 3 or 4 aggregate base (existing material). The existing base material in the parking lots meets the requirements of MnDOT Class 3 or 4, so this material will remain in place and be used as subbase for the pavement.

Documentation

In support of this application, the following documents have been included with this letter:

1. Completed grading permit form
2. 100% Design Drawings – Issued for Permitting
 - a. Existing and proposed contours
 - b. Property lines (parcel and R/W easements)
 - c. OHW elevation and location
 - d. St. Croix River 100-year flood elevation
 - e. Bluff Line and
 - f. Erosion and Sediment Control Plan/Stormwater Pollution Prevention Plan (SWPPP)
3. Geotechnical Boring Logs

The information provided above should provide context and documentation of the proposed parking lot improvements and rainwater garden installation at the Andersen Corporation Bayport, MN facility. If you have any questions regarding this submittal please contact me.

Regards,

A handwritten signature in cursive script that reads "Adam Howard".

Adam Howard

office: 952.832.2674

cell: 712.898.0838

AHoward@barr.com



Building a Better World
for All of Us®

MEMORANDUM

TO: Sara Taylor | Bayport Assistant City Administrator/City Planner

FROM: John D. Parotti, PE | City Engineer (Lic. MN, WI)

DATE: October 1, 2019

RE: Andersen Corporation - 2019 Parking Lot Improvements
SEH No. BAYPO 145433 14.00

This memo serves to document the City Engineer review of plans for the proposed parking lot improvements at the Andersen Corporation facility located at 100 4th Avenue North in Bayport. The documents submitted by the applicant for this review are as follows:

- Cover letter and completed application forms dated August 19, 2019
- Memorandum from Barr Engineering Co. dated August 15, 2019
- Project design drawings titled Parking Lot Improvements prepared by Barr Engineering Co. with revision date of September 17, 2019 – (11 sheets)
- Geotechnical boring logs prepared by Barr Engineering Co. dated July 11, 2019
- Email from Todd Nickleski, Andersen Corp. dated September 17, 2019

Comments below retain the numbering of the City Engineer review memo dated September 6, 2019. Comments that have been addressed have been deleted.

REVIEW COMMENTS

1. The proposed project will pave existing gravel parking lots which will reduce the transport of sediment from the gravel surface to the St. Croix River. Since both gravel and paved surfaces are considered impervious, the effect of paving a gravel surface on volume of runoff is generally considered negligible.
2. The project requires a City Grading Permit per Appendix B, 509.05 and Appendix E, §503.03 and a variance to maximum impervious surface coverage per Appendix C, §402.01 (9). Completed application forms and required supporting documents have been submitted and are the subject of this review.
4. The project requires review and permitting through the MSCWMO, all requirements of the WMO must be addressed in the final design. The City will rely on the WMO review of the project regarding water quality improvements.

Update: As of September 18, 2019, WMO conditions have been met per letter from WMO Interim Administrator Matt Downing.

3. A maintenance plan and/or agreement needs to be developed for the proposed rain gardens.

Update: A maintenance agreement has not been submitted for review. Upon review of the City files, the required stormwater maintenance agreement for the 2018 Pasture Warehouse project was not found. Andersen can, at their option, prepare and submit two separate agreements or combine the two projects into one agreement.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128
SEH is 100% employee-owned | sehinc.com | 715.246.9906 | 888.881.4281 | 888.908.8166 fax

Plan Sheets G-04 and G-05

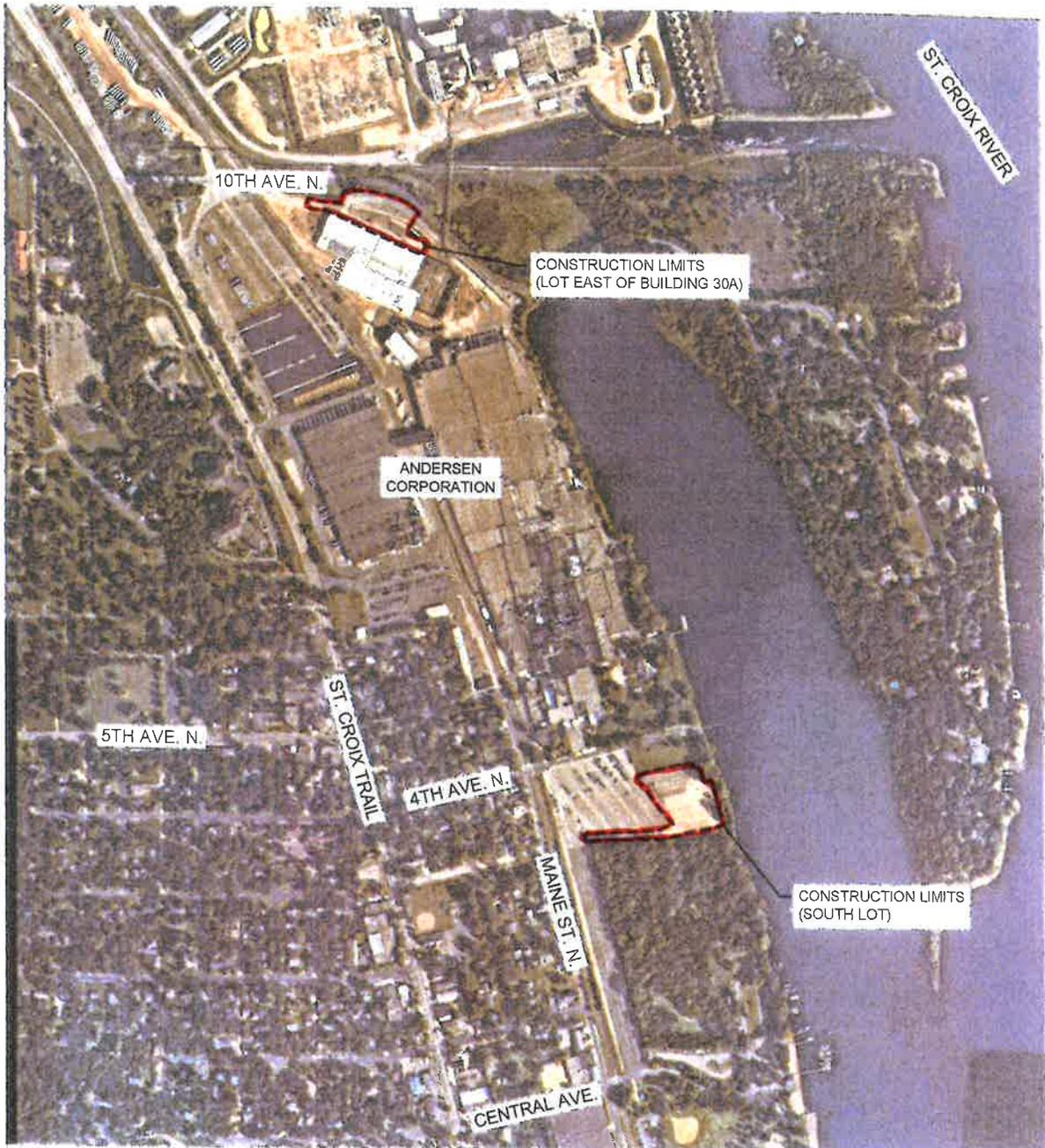
11. An area north of the north parking lot will be converted from gravel surface to turf. Since this area is to become green space, it could be graded as a depression and function as storm water treatment or simply as a depressed green space. Either option would provide an opportunity for some infiltration to occur and could also reduce the amount of icing on the paved surface during snow melt.

Sheets C-01, C-02 and C-03

12. The parking area to be paved must be striped as required by Appendix B, 712.03. The plans show striping lines but do not currently call out striping or show parking stall and drive lane dimensions. Dimensions shall comply with the requirements in Appendix B, 712.03. Site plan should be revised to include parking striping dimensions and resubmitted to the City for review. Note: white line striping is recommended for parking lots. If another color has been used in other areas of the campus, applicant may wish to continue use of the same color for consistency.

The comments contained in this memo as well as any comments or conditions provided by the MSCWMO and DNR should be made conditions of approval.

ANDERSEN CORPORATION BAYPORT, MN



PROJECT LOCATION MAP



RESOLUTION NO. 19- _____

**EXTRACT OF THE MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF BAYPORT,
WASHINGTON COUNTY, MINNESOTA HELD OCTOBER 7, 2019**

Pursuant to due call and notice therefore, a regular meeting of the City Council of the City of Bayport, Minnesota was duly held at the Bayport City Hall in said municipality on the 7th day of October, 2019 at 6:00 p.m.

The following members were present:

The following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

**A RESOLUTION APPROVING A VARIANCE FROM IMPERVIOUS COVERAGE REQUIREMENTS
FOR A PARKING LOT AND STORMWATER IMPROVEMENT PROJECT FOR THE AREAS
DEFINED ON THE ATTACHED LEGAL DESCRIPTIONS, LOCATED AT ANDERSEN
CORPORATION, 100 4TH AVENUE NORTH, BAYPORT, WASHINGTON COUNTY, MINNESOTA**

WHEREAS, The city received a request from Andersen Corporation to consider a variance from impervious coverage requirements for a parking lot and stormwater improvement project, which is located in an Industrial zoning district; and

WHEREAS, Under the current classification, I-Industrial zoning of the property limits lot coverage to 40% and the Lower St. Croix River Bluffland and Shoreland District limits lot coverage to 20%. Because this site was developed prior to adoption of the zoning ordinance, it does not meet current zoning requirements and consists of approximately 100% impervious coverage; and

WHEREAS, When redevelopment or site improvement projects arise, efforts to reduce unnecessary impervious surface and improve stormwater infiltration should be explored and implemented, when feasible; and

WHEREAS, The proposed project includes resurfacing two existing gravel parking areas with bituminous material and installing two rain gardens to infiltrate stormwater runoff, which will result in a reduction of impervious surface and improved treatment of stormwater; and

WHEREAS, The Planning Commission held a public hearing on September 23, 2019 for the purpose of obtaining public comment on the application. At the close of the public hearing, the Planning Commission unanimously recommended approval of the application to the City Council, with the conditions recommended by staff and listed within the report; and

WHEREAS, The City Council considered and approved the application on October 7, 2019 with the following findings of fact:

FINDINGS OF FACT

- A. On or about August 22, 2019, the city determined Andersen Corporation (applicant and property owner) submitted a substantially complete application to hold a public hearing to consider a variance from impervious coverage requirements for a parking lot and stormwater improvement project.
- B. The property is zoned I-Industrial District. The zoning ordinance limits lot coverage to 40% and the Lower St. Croix River Bluffland and Shoreland ordinance limits lot coverage to 20%. The applicant has requested a variance to allow flexibility within the defined project area for excess impervious coverage and facilitate reasonable industrial use of the site.
- C. The existing north parking area consists of approximately 1.4 acres. A majority will be converted from gravel to bituminous surface and the remainder will be converted to vegetated green space to decrease

impervious surface and reduce stormwater runoff, resulting in a net of 1.3 acres impervious. The south parking area consists of approximately 1.7 acres. This area will also be converted from gravel to bituminous surface and two rain gardens will be constructed adjacent to the St. Croix River. The improvements will result in a total reduction of .2 acres of impervious surface.

- D. The desire to improve the parking areas with a durable, dustless surface, as required by city ordinance, is reasonable and consistent with industrial use and will result in a decrease in impervious surface. The rain garden improvements will also help to enhance treatment of stormwater runoff. Together, these enhancements will be a significant improvement over the existing site conditions.
- E. Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the variances are consistent with the comprehensive plan. Variances may be granted when the applicant establishes that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. This language establishes the criteria by which the city is to consider a variance application.
- F. The Planning Commission held a public hearing on the application on September 23, 2019. At the close of the public hearing, the Planning Commission unanimously recommended approval of the request to the City Council.
- G. Based on paragraphs A-F above, the criteria for granting variances has been met.

NOW THEREFORE BE IT RESOLVED: The City Council of the City of Bayport, Washington County, Minnesota, does hereby ordain as follows:

- 1. The application for the requested variances is hereby approved, based on the findings of fact above and subject to the conditions below:
 - Per the DNR, FEMA requirements for non-residential floodproofing shall be met.
 - The application shall be subject to review and approval by the City Engineer; all requirements shall be addressed in the final project design.
 - The application shall be subject to review and approval through the MSCWMO; all requirements shall be addressed in the final project design.
 - All existing and proposed lighting shall be hooded or controlled to be directed away from adjacent properties and the public right-of-way and less than 25 feet in height.
 - All surfaces used for parking and driving within the project area shall be surfaced with asphalt or concrete.
 - All parking spaces shall be clearly delineated, painted, and signed, as required by the zoning ordinance and ADA, including 1 handicap stall per 50 stalls.
 - Proposed drive aisles within the project area shall be striped and posted to delineate traffic circulation, as necessary.
 - During construction, the smallest amount of ground shall be exposed for the shortest amount of time feasible and disruption of ground cover shall be restored upon completion of construction.

- ❑ An as-built survey may be required by the city which specifies all property lines, impervious coverage calculations, setbacks, and site improvements for the project area.
 - ❑ The project area may be subject to site inspections by the city, DNR, and/or MSCWMO throughout the duration of the project, to ensure compliance with the variance and conditions of approval.
 - ❑ All city consultant engineering and attorney fees associated with this project, that exceed the initial escrow submitted with this planning and zoning application, are the responsibility of and must be paid by the applicant, Andersen Corporation.
2. The entire record of the hearing before the Planning Commission, including without limitation, the testimony and exhibits presented together with the discussion of the City Council regarding the matters described herein are hereby made a part of the record of these proceedings.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores –	Michele Hanson –
Connie Carlson –	John Dahl –

WHEREUPON, said Resolution was declared duly passed, adopted and signed by the Mayor and attested by the City Administrator. Passed by the City Council, City of Bayport, Washington County, Minnesota this 7th day of October, 2019.

ATTEST:

Adam Bell, City Administrator

Susan St. Ores, Mayor

LEGAL DESCRIPTIONS

NORTH PARKING LOT:

Part of Government Lot 6 being all lying east of the easterly line of the St. Paul-Stillwater and Taylors Falls Railroad right-of-way, Bayport (formally South Stillwater), Washington County, Minnesota.

SOUTH PARKING LOT:

Mill Lots 7 and 8, except that part of Mill Lot 7 lying north of south line of 4th Avenue North, Bayport (formally South Stillwater), Washington County, Minnesota.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 2, 2019

To: Mayor and City Council

From: Adam Bell, City Administrator

RE: Discuss residential solid waste, recycling, and yard waste collection proposals

BACKGROUND

Since 2005, Republic Services has provided waste hauling for Bayport. Due to dissatisfaction with the current performance, the city is considering exercising its contractual right to terminate the current contract with Republic Services. In July of this year, the city released a Request for Proposals (RFP) for residential solid waste, recycling, and yard waste collection. The city received three proposals in response to the RFP, including one from the current hauler, Republic Services. Staff has been reviewing the submitted proposals and conducting reference checks.

The City Council has previously received electronic copies of the proposals, as well as a comparison summary of the proposals. Due to Councilmember Buckley's absence at the October City Council Meeting, no contract award is available for consideration tonight, but staff would like the City Council to provide feedback to the earlier materials provided in order to engage with one or two haulers on a new potential contract. Additional information will be provided at the meeting, but please review the previous materials in preparation for discussion.

ATTACHMENTS:

2013 Agreement for Recycling and Refuse Collection with Republic Services (Allied Waste)
2018 First Amendment to Agreement with Republic Services (Allied Waste)

**AGREEMENT FOR
RECYCLING AND REFUSE COLLECTION
BETWEEN THE CITY OF BAYPORT AND
ALLIED WASTE SERVICES OF THE TWIN CITIES**

This Agreement is made on the 3rd day of June, 2013 between the City of Bayport ("City") and Allied Waste Services of North America, LLC, a Republic Services Company and a Delaware limited liability company, d/b/a Allied Waste Services of the Twin Cities – St. Paul ("AW").

The purpose of this Agreement is to set forth the terms and conditions for recycling collection and refuse collection by AW for the City.

WHEREAS: The City requires collection and proper recycling processing of recyclable materials as defined in City Code Chapter 46 Solid Waste; and,

WHEREAS: The City requires collection and disposal of solid waste and yard waste as defined in City Code Chapter 46 Solid Waste, from residential properties within the City; and,

WHEREAS: AW is engaged in the business of collection and proper recycling of City identified recyclable items; and,

WHEREAS: AW is engaged in the business of collection and property disposal of cede waste.

WHEREAS: AW and the City entered into a recycling and refuse collection agreement on June 5, 2000, for a term of four years commencing on October 1, 2000, and ending on September 30, 2004, unless it was extended by the parties; and,

WHEREAS: AW and the City entered into another recycling and refuse collection agreement on September 1, 2004, extending the June 5, 2000 agreement and mutually agreed to modify the terms of the agreement to provide for a term of one year commencing October 1, 2004 and ending September 30, 2005, with one-year contract extension renewals; and,

WHEREAS: AW and the City entered into another recycling and refuse collection agreement on September 1, 2008, extending the June 5, 2004 agreement and mutually agreed to modify the terms of the agreement ending September 30, 2011, with three-year contract extension renewals; and,

WHEREAS: AW and the City agree to again extend the recycling and refuse collection agreement and mutually agree to modify the terms of the agreement changing from one-year contract extension renewals to two-year automatic contract extension renewals.

NOW, THEREFORE, IT IS AGREED between the City and AW as follows:

SECTION 1. DEFINITIONS.

- A. "Solid Waste" shall consist of garbage, cleanings, trash, rubbish, litter, organic waste or residual of animals, animals sold as meat, fruit or other vegetable matter, animal excreta, carcass of animals, tree or shrub trimmings, or other materials not defined as recyclable or yard waste.
- B. "Recyclable" shall consist of newspaper, magazines, catalogs, # 1 thru # 7 plastic containers & bottles, corrugated cardboard, milk cartons and other aseptic packaging, miscellaneous paper, glass bottles and jars, aluminum cans, steel and tin cans, junk mail, telephone books, paperboard, and other items specified by City Council Resolution.
- C. "Yard Waste" shall consist of grass trimmings, leaves, twigs and miscellaneous tree seeds and cones.
- D. "Recycling Collection" means picking up all recyclable materials accumulated at the curb at residential properties and other City-designated collection spots in the City and transporting of the recyclable materials to a specified processing site or market.

SECTION 2. OBLIGATIONS FOR RECYCLING

- A. AW shall provide curbside collection service for all City-established recyclable materials every other week and on the same day as solid waste collection.
- B. The City may require additional materials to be added to recyclables list upon thirty (30) days written notice to AW.
- C. AW will furnish residents with containers to place recyclable materials in for AW's collection.
- D. Reporting Requirements: AW shall be required to report the following information:
 - 1. AW must report weights of recyclables collected on a monthly basis. AW must provide certified weight receipts from all materials collected within fifteen (15) days of the end of the month for the previous month. If each material is not weighed separately on an ongoing basis, AW must indicate the procedure that has been used to determine individual material weight breakdown. The City may require AW to separately weigh each material at any time at its discretion and at any additional cost to substantiate accuracy for the proposed procedure.
 - 2. AW must report by individual materials and amounts where materials are delivered for recycling. State law requires Counties to insure that the materials are recycled. Consequently, if AW delivers materials to a broker, AW must report what end market the broker used. Summaries by brokers and end markets must be provided within fifteen (15) days of the end of the month for the previous month. Brokers or recyclable processors receiving

materials must have appropriate State and local permits or licenses. If materials are stored for a period longer than thirty (30) days by AW, the amount of materials by type and location of the storage must be reported. Reporting requirements shall not exceed the required by Federal, State, and local law or ordinance.

3. AW must provide household participation rates using a method acceptable to the City for all households placing recyclables out for collection and must report the participation rate within fifteen (15) days of the end of the respective months.
- E. AW is responsible for informing residential customers of how to properly prepare City-identified targeted recyclables for collection by AW.
- F. If AW fails to pick up City-targeted recyclable items at a residential customer's location because it was improperly prepared, it is AW's responsibility to inform the residential customer how to properly prepare the recyclable material so that it will be acceptable for pick up.

SECTION 3. OBLIGATIONS FOR SOLID WASTE

- A. AW shall have the exclusive right and obligation to collect solid waste and yard waste that accumulated in the ordinary operation of a household for all residential units within the City.
- B. If any resident of the City places any item out for pickup and the item is not taken by AW, AW shall provide written notification to the resident of reason(s) for refusal to pick up the item.
- C. AW shall pick up curbside solid waste once a week on a day or days to be specified by AW. AW shall furnish the City and all of its residents with a written copy of the schedule of collection for each area.
- D. AW shall advise the City and all residents in writing of any changes in schedule at least ten (10) days prior to the effective day of change. The press release of any schedule changes shall also be provided to the Stillwater Gazette, the Free Press and the Courier.
- E. Yard waste shall be prepared as specified by AW and collected at curbside on the same day as solid waste collection.
- F. Reasonable exceptions as to the manner of pick up for handicapped or disabled residents shall be made by AW.
- G. AW shall inform the City in writing by the fifteenth (15th) day of each month of the volume of tonnage collected of solid waste for the preceding month.

SECTION 4. GENERAL AW OBLIGATIONS.

- A. AW shall supply as additional consideration for this Agreement the pick up of solid waste, yard waste and recyclables generated by the City at its City Hall, Fire Station, Public Works Building, City Library and City Parks. Such collection shall be made by AW as often as reasonably necessary as determined by the City. Pick up from the City parks shall be between the hours of 11:00 a.m. and 3:00 p.m. at a minimum of twice weekly during the spring, summer and fall months.
- B. AW will provide, at no charge, the services, equipment, and staff for a yearly City clean-up for the City of Bayport. It will be held on an agreed-upon date at a specific location where residents can bring material to be discarded. The City will be responsible for the disposal fee for this event. In lieu of this yearly event, the City and AW may consider coordinating curbside pick-up of limited materials on an agreed-upon date, subject to terms and conditions mutually agreed upon by the City and AW.
- C. AW shall comply with all laws, regulations and local ordinances pertaining to the pick up and disposal of recyclable, solid waste and yard waste materials.
- D. AW shall furnish the City a Corporate Performance bond or cash in the amount of Five Thousand and no/100ths (\$5,000.00) Dollars to secure the satisfactory performance of this Agreement.
- E. Vehicles and equipment used by AW in fulfillment of this Agreement shall be kept neat and clean and subject to inspection by the City from time to time. AW shall clean up any waste spilled during the process of collection.
- F. Missed collections. The procedure for receiving and responding to complaints of missed collections shall be mutually agreed upon by the City and AW.
- G. Holidays. The procedure for holiday collection shall be mutually agreed upon by the City and AW. (Typically one day delayed basis.)
- H. AW must obtain the appropriate licenses from the City and County for other solid waste, recycling and waste hauling activities. There shall be no cost to the City for these license fees.

SECTION 5. BILLING.

- A. AW shall collect all charges from the residents for its collection services. Solid waste, yard waste, recyclables and additional refuse fees shall be collected as established in this Agreement.
- B. The City, on request, will inform AW of known changes of occupancies or vacancies or of residential use.

- C. AW may, independent of this Agreement, contract with any resident to collect waste or refuse excluded from the mandatory collection by the Agreement. AW's charge for the service shall be listed in attached Exhibit A, subject to change with the approval of the City. If the item for collection is not listed, the price shall be negotiated between AW and the customer.
- D. The City shall, at the request of AW, certify for collection with real estate taxes, all accounts subject to this Agreement and billed by AW that are at least sixty (60) days in arrears as of October 2nd of each year, upon proper documentation of such delinquent accounts being submitted to the City by AW. A penalty charge of \$25.00 or ten percent (10%) of the delinquent charges due, whichever is greater shall be added to the amount to be certified to reimburse the City for its administrative expenses resulting from the delinquency. When received by the City as a part of its tax settlement, these funds shall be remitted to AW within thirty (30) days after receipt of the tax settlement distribution report prepared and submitted by Washington County to the City.

SECTION 6. COLLECTION FEES.

- A. The monthly rate that AW may charge for Waste and Recycling services is as follows:

<u>10-1-13 to 9-30-14</u>	<u>Per month, Pre state and county taxes</u>
30 gallon	\$13.98
30 gallon senior	\$10.71
60 gallon	\$16.67
120 gallons (2 carts)	\$23.13
90 gallon	\$20.29
180 gallons (2 carts)	\$29.91
270 gallons (3 carts)	\$38.80
Yardwaste service	\$ 6.00

<u>10-1-14 to 9-30-15</u>	<u>Per month, Pre state and county taxes</u>
30 gallon	\$14.48
30 gallon senior	\$11.08
60 gallon	\$17.18
120 gallons (2 carts)	\$23.18
90 gallon	\$20.97
180 gallons (2 carts)	\$30.81
270 gallons (3 carts)	\$39.65
Yardwaste service	\$ 6.21

<u>10-1-15 to 9-30-16</u>	<u>Per month, Pre state and county taxes</u>
30 gallon	\$14.76
30 gallon senior	\$11.30
60 gallon	\$17.51
120 gallons (2 carts)	\$23.64
90 gallon	\$21.38
180 gallons (2 carts)	\$31.42

270 gallons (3 carts)	\$40.44
Yardwaste service	\$ 6.33

<u>10-1-16 to 9-30-17</u>	<u>Per month, Pre state and county taxes</u>
30 gallon	\$15.06
30 gallon senior	\$11.52
60 gallon	\$17.87
120 gallons (2 carts)	\$24.11
90 gallon	\$21.81
180 gallons (2 carts)	\$32.04
270 gallons (3 carts)	\$41.25
Yardwaste service	\$ 6.46

<u>10-1-17 to 9-30-18</u>	<u>Per month, Pre state and county taxes</u>
30 gallon	\$15.06
30 gallon senior	\$11.52
60 gallon	\$17.87
120 gallons (2 carts)	\$24.11
90 gallon	\$21.81
180 gallons (2 carts)	\$32.04
270 gallons (3 carts)	\$41.25
Yardwaste service	\$ 6.46

SECTION 7. GENERAL CONDITIONS.

- A. All services and duties performed by AW pursuant to this Agreement shall be performed to the reasonable satisfaction of the City and in accordance with all applicable Federal, State and local laws, ordinances, rules and regulations as a condition of payment.
- B. AW must obtain and provide the City a Certificate of Insurance indicating the following minimum levels of insurance coverage are in effect:
- | | |
|-------------------------------------|-------------|
| 1. Workers' Compensation | \$1,000,000 |
| 2. Contractor's Public Liability | \$2,500,000 |
| 3. Property Damage | \$2,500,000 |
| 4. Motor Vehicle - Public Liability | \$2,500,000 |

The Certificate of Insurance shall contain a provision that the coverage will not be canceled without thirty (30) days prior notice to the City.

- C. (1) AW shall indemnify and hold harmless the City, its employees and agents from all claims, damages, lawsuits and expenses, including but not limited to, reasonable attorney's fees, which they may suffer as a result of the negligence or willful misconduct of AW or its employees.

- (2) City shall indemnify and hold harmless AW, its employees and agents from all claims, damages, lawsuits and expenses, including but not limited to, reasonable attorney's fees, which they may suffer as a result of the negligence or willful misconduct of the City or its employees.
- D. AW is declared to be an independent Contractor and nothing in this Agreement shall be construed to create the relationship of employer and employee between the City and AW, its agents or its employees.
- E. No assignment of any rights or obligations under this Agreement shall be made without approval of the City Council and by mutual agreement of both parties.
- F. The City reserves the right to terminate this Agreement for material breach or unsatisfactory performance by AW. Termination shall not affect the City's right to make a claim against AW or its Performance Bond for the damages on account for such a breach.
- G. The term of this Agreement shall be five (5) years commencing October 1, 2013 and ending September 30, 2018 with three-year contract extension renewals. The City of Bayport or AW may opt out of the Agreement at any anniversary date by providing written notice to the other, ninety (90) days prior to the anniversary date of any renewal term. Parties may modify, upon mutual written agreement, any terms to this Agreement.
- H. AW agrees to take title of solid waste, yard waste, recyclables and all other collected materials upon collection by AW. AW agrees to indemnify and hold harmless the City, its employees and agents from all claims, damages, losses and expenses including, but not limited to, reasonable attorney's fees which they may suffer or for which they may be held liable as a direct result of assuming sole title of said collected materials.

It is agreed that the City at all times retains the sole right to direct the disposal of solid waste under this contract. City herein is directing AW, and AW agrees to comply with the City's directive, to take the solid waste under this Agreement to the disposal facility in RRT/Newport. However, should solid waste be rejected by an RDF facility as designated by the City, then waste is directed to go to AW's Pine Bend Landfill, Inc. Pine Bend Landfill, Inc., an affiliate of AW, shall provide the City a CERCLA indemnification, as Addendum A of this Agreement, for any such waste that is disposed at Pine Bend Landfill. Should waste not be accepted at Pine Bend Landfill, the City shall direct the disposal location for any such waste.

- I. For each year of the Agreement, AW will donate \$1,000.00 toward a scholarship for a Bayport resident seeking post high school higher education in an environmental field related to solid waste and recycling or toward educational efforts related to the disposal and collection of solid waste and recyclables on City-owned property.

- J. This Agreement embodies the entire agreement between the parties including all prior understandings and Agreements, and may not be modified, except in writing and signed by all parties.
- K. This Agreement is governed by the laws of the State of Minnesota.

CITY OF BAYPORT

Allied Waste Services of North America, LLC. A Republic Services Company and a Delaware limited liability company, d/b/a Allied Waste Services of the Twin Cities – St. Paul ("AW").

By: Susan St. On
Mayor, City of Bayport

By: Byron J. J. J.
Area President

By: Lisa Taylor
City Administrator, City of Bayport

Date: 7-12-13

Date: 7/8/13

ATTACHMENT A
City of Bayport Waste & Recycling Contract with Allied Waste

City of Bayport Extra/Bulky Item Price List

Household Appliances (each)	\$35.00
Furniture (desk, chair, dresser, table, couch, etc.) each	\$20.00
Mattress/Box Spring (each)	\$20.00
Pallets (each)	\$4.00
Wooden Spools (each)	\$3.00
Christmas Trees (each) (first tree per household is free)	\$5.00
Yard Waste (per bag)	\$2.50
Extra Garbage Pickup (per yard)	\$9.00

Optional Annual Yard Waste service cost is \$79.00 per year.

Extra Pickup Fees:

The Extra Pickup rate will be \$9.00 per yard of trash around container, on ground, or as a loose pickup.

Items NOT Allowed in Trash Container:

Tires, barrels, appliances, household electronic items, such as televisions, DVD players, VCR's, etc., hazardous waste, paint cans, closed or sealed containers, railroad ties, stumps/brush, medical waste, and all other items that are strictly prohibited by State law.

**FIRST AMENDMENT TO AGREEMENT FOR
RECYCLING AND REFUSE COLLECTION**

THIS FIRST AMENDMENT TO AGREEMENT FOR RECYCLING AND REFUSE COLLECTION (this "Amendment") is made effective as of October 1, 2018 (the "Amendment Effective Date") by Allied Waste Services of North America, LLC, a Delaware limited liability company, d/b/a Allied Waste Services of the Twin Cities – Inver Grove Heights // Republic Services of the Twin Cities – Inver Grove Heights ("AW"), and the City of Bayport ("City").

BACKGROUND

WHEREAS, AW and City are parties to an Agreement for Recycling and Refuse Collection, dated June 3, 2013 (the "Agreement").

WHEREAS, the Agreement is set to expire on September 30, 2018 and the parties desire to extend the Agreement as provided herein.

WHEREAS, upon the mutual written agreement of AW and City, the terms of the Agreement may be modified.

WHEREAS, the parties wish to further amend the Agreement as set forth below.

AGREEMENT

The parties agree to amend the Agreement as follows, effective as of the Amendment Effective Date:

1. **Recitals**. The recitals set forth above are true and correct and are hereby incorporated herein by reference. Any capitalized terms used herein but not defined have the same meaning as that ascribed to them in the Agreement.
2. **Extension of Term**. The term of the Agreement shall continue in effect until December 31, 2020.
3. **Collection Fees**. Section 6 of the Agreement is deleted in its entirety. The monthly rate that AW may charge for Waste and Recycling services is set forth on Exhibit A attached hereto, subject to the rate adjustments and additional fees and costs as set forth herein.
4. **Cost Adjustments**. AW may increase the rates for services as a result of increases in costs incurred by AW due to (i) any third party or municipal hauling company or disposal facility being used, including without limitation the Rasmey/Washington Recycling and Energy Center at Newport, Minnesota; (ii) changes in local, state, or federal rules, ordinances or regulations; (iii) changes in taxes, fees or other governmental charges (other than income or real property taxes); (iv) uncontrollable prolonged operational changes (i.e., a major bridge closure); (v) increase in fuel costs; and (vi) changes in costs

due to a force majeure event. Any of the foregoing cost adjustments shall be retroactive to the effective date of such increase or change in cost.

5. **Recycling Processing Charges.**
- a. **Rates.** A “Recycling Processing Charge”, as set forth on Exhibit A, shall be added per unit to the City’s invoice, subject to the Annual Recycling Adjustments (defined below).
 - b. **Definitions.**
 - i. “Commodity Sales” means the average amount AW receives per 12-month period on the sale of Recyclable materials processed at the facility receiving the City’s Recyclable materials.
 - ii. “Processing Rate” means the current rate AW charges to process Recyclable materials.
 - iii. “Residual Cost” means the average amount it costs AW per 12-month period to transport and dispose of the non-recyclable, residual material pulled out of the collected stream of Recyclable materials.
 - c. **Annual Recycling Adjustment.** On each anniversary of the Amendment Effective Date, AW shall evaluate, and adjust if needed, the Recycling Processing Charge based on any changes in Commodity Sales, Processing Rates and/or Residual Costs (“Annual Recycling Adjustment”). The Recycling Processing Charge over the most recent twelve month period shall be compared to the last identified Recycling Processing Charge to determine any change. A reduction in Recycling Processing Charge shall result in a decreased price for the Recycling Collection services for the twelve months after the effective date of the Annual Recycling Adjustment. An increase in Recycling Processing Charge shall result in an increased price for the Recycling Collection services for the twelve months after the effective date of the Annual Recycling Adjustment. Should unforeseen circumstances cause at least a 20% change in AW’s Recycling Processing Charge, both parties agree to implement a mid-year adjustment to the Recycling Processing Charge.
6. **Specifications for all Recyclable Materials.** Recyclable materials shall comply with any and all specifications provided by AW. To the extent any type of Recyclable material is rejected by the recycling facility or is not of the intended quality or grade, AW will notify the City and the City shall pay any damages, costs, and penalties incurred by AW due to such rejection or lesser quality or grade, to include transportation and disposal costs for the residual material. If market conditions develop that limit or inhibit AW from selling some or all of the Recyclable materials, AW may (i) increase Recycling collection and/or processing fees, (ii) suspend or discontinue any or all Recycling

Collection services, or (iii) dispose of the Recyclable materials in a landfill and update the City's rates accordingly.

7. **Authority.** Each individual signing this Amendment expressly represents and warrants that he/she has the right, legal capacity and full authority to execute this Amendment.
8. **Conflicting Terms.** In the event of a conflict between the terms of this Amendment and those contained in the Agreement, the terms of this Amendment will control and prevail.
9. **Ratification.** Except as specifically provided in this Amendment, each and every provision of the Agreement, as amended through the date hereof, remains, and is, in all respects, in full force and effect.
10. **Counterparts.** This Amendment may be executed in any number of counterparts, including facsimile and .pdf, each of which constitutes an original and all of which, collectively, constitute one and the same instrument. The signatures of the parties need not appear on the same counterpart.
11. **Miscellaneous.** (i) The provisions hereof are binding upon and inure to the benefit of the parties and their respective successors and assigns; and (ii) this Amendment and the Agreement constitute the entire understanding between the parties in respect to the subject matter hereof.

INTENDING TO BE LEGALLY BOUND HEREBY, the parties have executed this Amendment as evidenced by the signatures of their authorized representatives below.

CITY:

City of Bayport

By: 
Name: ADAM R BELL
Its: ADMINISTRATOR
Date: 9-12-18

AW:

Allied Waste Services of North America, LLC

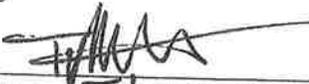
By: 
Name: Tyler Kraft
Its: General Manager
Date: 9/25/18

Exhibit A

Bayport Pricing

10-1-17 to 9-30-18

Per Month, Pre State and County Taxes

	30 Gallon	60 Gallon Senior	60 Gallon	120 Gallons (2 carts)	90 Gallon	180 Gallons (2 carts)	270 Gallons (3 carts)
Trash & Recycling Collection	15.06	11.52	17.87	24.11	21.81	32.04	41.25
Recycling Processing	0.49	0.49	0.49	0.49	0.49	0.49	0.49
Total	15.55	12.01	18.36	24.60	22.3	32.53	41.74
Yardwaste Service	6.46						

10-1-18 to 9-30-19

Per Month, Pre State and County Taxes

	30 Gallon	60 Gallon	60 Gallon	120 Gallons	90 Gallon	180 Gallons	270 Gallons
Trash & Recycling Collection - 0%	\$ 15.06	\$ 11.52	\$ 17.87	\$ 24.11	\$ 21.81	\$ 32.04	\$ 41.25
Recycling Processing	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49
Total	\$ 15.55	\$ 12.01	\$ 18.36	\$ 24.60	\$ 22.30	\$ 32.53	\$ 41.74
% Change	0%						
Yardwaste Service - 0%	\$ 6.46						

10-1-19 to 9-30-20

Per Month, Pre State and County Taxes

	30 Gallon	60 Gallon	60 Gallon	120 Gallons	90 Gallon	180 Gallons	270 Gallons
Trash & Recycling Collection - 3%	\$ 15.51	\$ 11.87	\$ 18.41	\$ 24.83	\$ 22.46	\$ 33.00	\$ 42.49
Recycling Processing	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49
Total	\$ 16.00	\$ 12.36	\$ 18.90	\$ 25.32	\$ 22.95	\$ 33.49	\$ 42.98
% Change	3%						
Yardwaste Service - 3%	\$ 6.65						

10-1-20 to 12-31-2020

Per Month, Pre State and County Taxes

	30 Gallon	60 Gallon	60 Gallon	120 Gallons	90 Gallon	180 Gallons	270 Gallons
Trash & Recycling Collection	\$ 15.98	\$ 12.22	\$ 18.96	\$ 25.58	\$ 23.14	\$ 33.99	\$ 43.76
Recycling Processing	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49	\$ 0.49
Total	\$ 16.47	\$ 12.71	\$ 19.45	\$ 26.07	\$ 23.63	\$ 34.48	\$ 44.25
% Change	3%						
Yardwaste Service - 3%	\$ 6.85						



Bayport Fire Department

1012 5th Avenue North (Station Address) Bayport, MN 55003
284 3rd St. North (Mailing Address) Bayport, MN 55003
Fire Hall Phone (651) 275-4401 • Fax (651) 275-4402

Date: September 27, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Allen Eisinger, Fire Chief

Re: **September Fire Chief's Memo**

The September month-to-date call volume is 81, compared to 99 in September 2018. The 2019 year-to-date is 934, compared to the 2018 year-to-date of 974. Monthly drills consisted of quarterly SCBA and advanced auto extrication with R1. Fire inspections and new plan reviews are ongoing.

Meetings, Station Tours, Community Events

- Washington County Fire Chiefs meeting
- 911 Tribute on I-94 (Hudson to County Rd 21)
- Derby Days fireworks stand-by
- Stillwater area schools homecoming carnival & game
- Officer Parise Memorial

Upcoming Events

- Fire Prevention Week October 6 – 12
- Open house October 12, 9:00am - Noon
- Chuck Oswald retiring October 2 with 20 years of service

Safety Tip

Fall has arrived and the St Croix Valley will once again have beautiful fall colors to see. However, as a reminder, burning leaves is not allowed in our coverage area. Information on recycling yard waste can be found at the city's website.



Bayport Police Department
 294 North 3rd Street
 Bayport, Minnesota 55003
 Phone: 651-275-4400
 Fax: 651-275-4411

Laura Eastman
 Chief of Police

Jay Jackson
 Sergeant

Date: September 27, 2019
 To: Mayor and City Council
 City Administrator Adam Bell
 From: Police Chief Laura Eastman
 Subject: Police Reports and Updates

Past Events

September 20-21: 100 year anniversary of Andersen Elementary School celebration - Officer Cornell/Chief Derby Days – Reserves/officers
 September 26: Training scenario range – All licensed officers
 August 5-6: Safety Camp/Night to Unite – Chief to discuss donations
 August 16: ALICE (active shooter response) emergency response training at St. Croix Prep. - Sgt. Jackson/Chief

Upcoming Events

October 17: Training range / qualification range - All officers
 October 31: Halloween – Officers/reserves staged throughout the city with glow necklaces/candy

Miscellaneous / Facebook Post

Crash Facts are in for 2018. Overall, there was a 6% reduction in fatalities. The top four contributing factors in Minnesota 2018 traffic fatalities continue to be:

Speed: 113 Failing to buckle up: 96 Impaired driving: 84 Distractions: 29

Remember to slow down, wear your seat belt, put away the distractions and remain hands free, and do not drive impaired.

TOTAL Incidents/calls/self-initiated responses as of 9/21/19 = 5,229

August Call Log (continued)

AgencyName1	Address_City_Description1	Created On	Case umber	address_streetAddress	Description
BAYPORT POLICE DEPARTMENT	BAYPORT	8/25/2019 9:56	BP19004568	MINNESOTA ST S / 3RD AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004569	Minnesota St S / 7th Ave S, BAYPORT	CITE - SPEED 48/30
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004571	Unknown, BAYPORT	LOST WALLET/FOUND BY OWNER
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004572	XX Central Ave, BAYPORT	CABLE LINE VS VEHICLE
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004573	3RD ST N / 7TH AVE N, BAYPORT	CITE - DAC
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004576	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004578	XX Central Ave, BAYPORT	
BAYPORT POLICE DEPARTMENT	BAYPORT	8/26/2019 8:45	BP19004584	XXX PRAIRIE WAY S, BAYPORT	CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	BAYPORT	8/26/2019 9:23	BP19004585	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004586	XXX 3RD ST N, BAYPORT	ASSIST OTHER AGENCY
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004587	XXX 2ND ST N, BAYPORT	ANIMAL BITE

BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004590	XX CENTRAL AVE, BAYPORT	Park close
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004591	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004592	3RD ST N / 5TH AVE N, BAYPORT	V/W headlight out
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004593	1XXX INSPIRATION PKWY N, BAYPORT	Suspicious activity - construction walkthrough
BAYPORT POLICE DEPARTMENT	BAYPORT	8/27/2019 0:03	BP19004594	XXX 3RD ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	8/27/2019 1:45	BP19004596	XXX 4th Ave N, BAYPORT	THREATS
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004599	XXX 3RD ST N, BAYPORT	FRAUD/SCAM
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004603	XXX LAKE CIR, BAYPORT	LOST PROPERTY/ITEM
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004604	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004605	XX CENTRAL AVE, BAYPORT	Park close
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004606	MINNESOTA ST S / OSPREY BLVD, BAYPORT	W/W speed
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004607	40XXX -498 MINNESOTA ST S, BAYPORT	W/W speed
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004608	62XXX -636 MINNESOTA ST S, BAYPORT	V/W speed
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004609	XXX 3RD ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	8/28/2019 1:08	BP19004611	XXX Highway 95 N, BAYPORT	MEDICAL
BAYPORT POLICE DEPARTMENT	BAYPORT	8/28/2019 5:54	BP19004613	XXX 4th St N, BAYPORT	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
BAYPORT POLICE DEPARTMENT	BAYPORT	8/28/2019 7:19	BP19004614	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004620	XX CENTRAL AVE, BAYPORT	BOAT SLIPS
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004622	30XXX -398 MINNESOTA ST S, BAYPORT	V/W COMM. DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004623	10XXX -1098 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004626	XXX 3rd Ave N, BAYPORT	CIVIL MATTER/DISPUTE
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004627	XXX 3rd St N, BAYPORT	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004628	XX Central Ave, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004630	Hwy 95/5th Ave S, BAYPORT	CIT/No MN DL/NO POI
BAYPORT POLICE DEPARTMENT	BAYPORT	8/29/2019 0:06	BP19004631	30XXX -398 MINNESOTA ST S, BAYPORT	VW/Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004638	XXX 3RD ST S, BAYPORT	ORDINANCE VIOLATION
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004639	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004642	STAGECOACH TRL N & 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004644	XXX 3rd St S, BAYPORT	NOISE COMPLAINT/DISTURBANCE
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004645	XX POINT RD, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004646	XXX 3rd St S, BAYPORT	FRAUD/SCAM
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004647	10XXX -1098 5TH AVE N, BAYPORT	W/W
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004648	XXX 3rd St N, BAYPORT	WELFARE CHECK
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004649	XXX 8th St N, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004653	Minnesota St S / 4th Ave S, BAYPORT	VW/Headlights

BAYPORT POLICE DEPARTMENT
 BAYPORT POLICE DEPARTMENT
Sept. Call Log

BAYPORT POLICE DEPARTMENT	BAYPORT	8/30/2019 7:17	BP19004658	XXX Central Ave, BAYPORT	MEDICAL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004661	XXX 5th Ave N, BAYPORT	LOCKOUT
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004663	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004664	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W speed
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004665	3rd St N / 10th Ave N, BAYPORT	W/W headlight and tabs
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004666	XX CENTRAL AVE, BAYPORT	Park close
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004667	5th St S / Central Ave, BAYPORT	NOISE COMPLAINT/DISTURBANCE
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004668	5th Ave N / 6th St N, BAYPORT	Crash - Fatal
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004669	XXX 3RD ST N, BAYPORT	CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004670	XXX 2nd St N, BAYPORT	OFFICER INFORMATION
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004672	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004674	XX CENTRAL AVE, BAYPORT	Park close/reservations
BAYPORT POLICE DEPARTMENT	BAYPORT	#####	BP19004675	3RD ST N / 4TH AVE N, BAYPORT	V/W headlight out
BAYPORT POLICE DEPARTMENT	BAYTOWN TOWNSHIP	#####	BP19004621	10XXX -1099 5TH AVE N, BAYTOWN TOWNSHIP	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYTOWN TOWNSHIP	#####	BP19004624	10XXX -1099 5TH AVE N, BAYTOWN TOWNSHIP	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/8/2019	0:09	BP19004847	5TH AVE S, BAYPORT	TRAFFIC STOP
BAYPORT POLICE DEPARTMENT	9/8/2019	0:53	BP19004848	3RD ST N / 7TH AVE N, BAYPORT	TRAFFIC STOP
BAYPORT POLICE DEPARTMENT	9/8/2019	8:21	BP19004854	3RD ST N / 6TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/8/2019	8:56	BP19004856	3RD ST N / 2ND AVE N, BAYPORT	W/W EXPIRED REG
BAYPORT POLICE DEPARTMENT	9/8/2019	9:15	BP19004858	XXX 5TH AVE N, BAYPORT	ORDINANCE VIOLATION
BAYPORT POLICE DEPARTMENT	9/8/2019	9:44	BP19004859	XXX 5th Ave S, BAYPORT	DUMPING COMPLAINT
BAYPORT POLICE DEPARTMENT	9/8/2019	10:31	BP19004860	MINNESOTA ST S / OSPREY BLVD, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/8/2019	14:27	BP19004862	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/8/2019	14:44	BP19004863	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/8/2019	15:18	BP19004864	XXX MINNESOTA ST S, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/8/2019	15:31	BP19004865	MINNESOTA ST S / 4TH AVE S, BAYPORT	CITE - USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/8/2019	23:14	BP19004872	XXX 8th St N, BAYPORT	NOISE COMPLAINT/DISTURBANCE
BAYPORT POLICE DEPARTMENT	9/8/2019	23:46	BP19004874	Hwy 95/4th Ave N, BAYPORT	VW/Speed
BAYPORT POLICE DEPARTMENT	9/9/2019	14:15	BP19004877	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/9/2019	14:50	BP19004882	50XXX -598 3RD AVE N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/9/2019	15:15	BP19004883	40XXX -498 8TH ST N, BAYPORT	V/W CHILD NOT WEARING SEAT BELT
BAYPORT POLICE DEPARTMENT	9/9/2019	17:19	BP19004885	40XXX -498 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/9/2019	17:52	BP19004886	XXX 6th St N, BAYPORT	OTHER
BAYPORT POLICE DEPARTMENT	9/9/2019		BP19004890	20XXX -299 2ND AVE N, BAYPORT	W/W SPEED

DEPARTMENT	19:51			
BAYPORT POLICE DEPARTMENT	9/9/2019 20:14	BP19004891	XX CENTRAL AVE, BAYPORT	PARK LOCK UP
BAYPORT POLICE DEPARTMENT	9/9/2019 21:35	BP19004892	XX Central Ave, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	9/9/2019 22:00	BP19004894	XXX 3RD ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/10/2019 0:07	BP19004895	20XXX -299 3RD ST N, BAYPORT	V/W HEADLIGHT OUT
BAYPORT POLICE DEPARTMENT	9/10/2019 1:04	BP19004902	3RD ST N / 3RD AVE N, BAYPORT	W/W speed
BAYPORT POLICE DEPARTMENT	9/10/2019 6:04	BP19004904	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/10/2019 10:52	BP19004905	XXX MINNESOTA ST S, BAYPORT	City Ordinance
BAYPORT POLICE DEPARTMENT	9/10/2019 14:18	BP19004907	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/10/2019 14:49	BP19004910	40XXX -499 5TH ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/10/2019 15:21	BP19004911	10XXX -1098 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 15:28	BP19004912	XXX 8th St N, BAYPORT	WELFARE CHECK
BAYPORT POLICE DEPARTMENT	9/10/2019 16:38	BP19004914	10XXX -1098 5TH AVE N, BAYPORT	T/S SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 16:42	BP19004915	10XXX -1098 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 17:17	BP19004916	10XXX -1098 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 17:26	BP19004917	80XXX -999 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 17:45	BP19004918	40XXX -499 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 19:53	BP19004920	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/10/2019 20:01	BP19004921	3RD ST N / 5TH AVE N, BAYPORT	V/W Headlight out
BAYPORT POLICE DEPARTMENT	9/10/2019 20:04	BP19004922	20XXX -298 CENTRAL AVE, BAYPORT	V/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 20:09	BP19004923	XX CENTRAL AVE, BAYPORT	Park close
BAYPORT POLICE DEPARTMENT	9/10/2019 20:16	BP19004924	Minnesota St S / 7th Ave S, BAYPORT	V/W headlight
BAYPORT POLICE DEPARTMENT	9/10/2019 20:25	BP19004925	3RD ST N / 7TH AVE N, BAYPORT	V/W expired tabs
BAYPORT POLICE DEPARTMENT	9/10/2019 20:35	BP19004926	30XXX -399 MINNESOTA ST S, BAYPORT	V/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 21:22	BP19004927	MINNESOTA ST S / 3RD AVE S, BAYPORT	V/W headlight out
BAYPORT POLICE DEPARTMENT	9/10/2019 22:05	BP19004931	35XXX -398 3RD AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/10/2019 22:15	BP19004932	5TH AVE S, BAYPORT	ASSIST OTHER AGENCY
BAYPORT POLICE DEPARTMENT	9/10/2019 22:24	BP19004933	XXX MINNESOTA ST S, BAYPORT	Business check
BAYPORT POLICE DEPARTMENT	9/11/2019 0:13	BP19004936	XXX Pickett St N, BAYPORT	SUICIDE ATTEMPT/THREATS OF
BAYPORT POLICE DEPARTMENT	9/11/2019 1:52	BP19004938	XXX Highway 95 N, BAYPORT	MEDICAL
BAYPORT POLICE DEPARTMENT	9/11/2019 5:09	BP19004939	XXX 4th Ave N, BAYPORT	VEHICLE UNLOCK
BAYPORT POLICE DEPARTMENT	9/11/2019 8:40	BP19004943	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	9/11/2019 11:36	BP19004945	XXX MINNESOTA ST S, BAYPORT	CITE - USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/11/2019 12:18	BP19004946	50XXX -598 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/11/2019 12:47	BP19004947	XXX 4th Ave N, BAYPORT	VEHICLE UNLOCK

BAYPORT POLICE DEPARTMENT	9/11/2019 12:55	BP19004948	XXX MINNESOTA ST S, BAYPORT	FRAUD/SCAM
BAYPORT POLICE DEPARTMENT	9/11/2019 14:44	BP19004949	XXX 1st Ave N, BAYPORT	2nd Deg DWI Refusal/3rd Deg DWI
BAYPORT POLICE DEPARTMENT	9/11/2019 22:47	BP19004952	3rd St N / 2nd Ave N, BAYPORT	VW/Speed
BAYPORT POLICE DEPARTMENT	9/11/2019 23:02	BP19004954	95XXX /5th Ave S, BAYPORT	CIT/No POI
BAYPORT POLICE DEPARTMENT	9/11/2019 23:16	BP19004955	95XXX /first State Bank, BAYPORT	AOA/Traffic
BAYPORT POLICE DEPARTMENT	9/12/2019 2:22	BP19004957	XXX Highway 95 N, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
BAYPORT POLICE DEPARTMENT	9/12/2019 11:19	BP19004964	1XXX Inspiration Pkwy N, BAYPORT	DUMPING COMPLAINT
BAYPORT POLICE DEPARTMENT	9/12/2019 11:56	BP19004965	XXX 3RD ST N, BAYPORT	SPEED TRAILER DEPLOYMENT
BAYPORT POLICE DEPARTMENT	9/12/2019 12:00	BP19004966	Stagecoach Trl N / Inspiration Pkwy N, BAYPORT	CITE - DAS
BAYPORT POLICE DEPARTMENT	9/12/2019 14:41	BP19004967	XXX 3RD ST N, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/12/2019 15:17	BP19004968	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	9/12/2019 16:00	BP19004970	XXX 3RD ST N, BAYPORT	WALK UP REPORT
BAYPORT POLICE DEPARTMENT	9/12/2019 16:51	BP19004972	Stagecoach Trl N / Inspiration Pkwy S, BAYPORT	3RD DEGREE DWI / HIT AND RUN
BAYPORT POLICE DEPARTMENT	9/12/2019 21:08	BP19004973	Stagecoach Trl N / Inspiration Pkwy S, BAYPORT	FOLLOW UP
BAYPORT POLICE DEPARTMENT	9/12/2019 21:34	BP19004974	XX CENTRAL AVE, BAYPORT	Area Check
BAYPORT POLICE DEPARTMENT	9/12/2019 21:39	BP19004975	Barkers Alps, BAYPORT	Area Check
BAYPORT POLICE DEPARTMENT	9/12/2019 22:36	BP19004976	XXX 3rd Ave S, BAYPORT	CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	9/13/2019 2:18	BP19004979	3rd St N / 6th Ave N, BAYPORT	DWI
BAYPORT POLICE DEPARTMENT	9/13/2019 8:01	BP19004980	XXX Lakeside Dr S, BAYPORT	ALARM-BUSINESS/RES/FIRE/MEDICAL/ETC
BAYPORT POLICE DEPARTMENT	9/13/2019 12:30	BP19004982	XXX 4th St N, BAYPORT	RUNAWAY
BAYPORT POLICE DEPARTMENT	9/13/2019 13:18	BP19004983	XXX 4th St N, BAYPORT	RUNAWAY
BAYPORT POLICE DEPARTMENT	9/13/2019 14:14	BP19004984	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/13/2019 14:33	BP19004985	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 14:43	BP19004986	3RD ST N / 4TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 14:52	BP19004987	5TH ST N / 3RD AVE N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/13/2019 15:17	BP19004988	XXX 3RD ST N, BAYPORT	School Crossing
BAYPORT POLICE DEPARTMENT	9/13/2019 17:32	BP19004991	XX / 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 17:38	BP19004992	XX / 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 18:31	BP19004993	2nd Ave S / Maine St S, BAYPORT	ANIMAL COMPLAINT
BAYPORT POLICE DEPARTMENT	9/13/2019 18:35	BP19004994	XXX 3rd St N, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	9/13/2019 19:22	BP19004996	Stagecoach Trl / Inspiration Pkwy S, BAYPORT	TZD - W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 19:43	BP19004998	MINNESOTA ST S / 4TH AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 19:46	BP19004999	Highway 95 N / 8TH AVE N, BAYPORT	V/W drive w/o headlights
BAYPORT POLICE DEPARTMENT	9/13/2019 19:52	BP19005000	20XXX -299 3RD ST N, BAYPORT	V/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 19:55	BP19005001	XXX Pickett St N, BAYPORT	OVERDOSE

BAYPORT POLICE DEPARTMENT	9/13/2019 19:56	BP19005002	Hwy 95 / 8th ave n, BAYPORT	V/W headlight out
BAYPORT POLICE DEPARTMENT	9/13/2019 20:06	BP19005003	63XXX -698 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 20:13	BP19005005	30XXX -398 MINNESOTA ST S, BAYPORT	W/W SPEED / NO PROOF
BAYPORT POLICE DEPARTMENT	9/13/2019 20:20	BP19005006	XX CENTRAL AVE, BAYPORT	Park close/reservations
BAYPORT POLICE DEPARTMENT	9/13/2019 20:31	BP19005007	63XXX -698 MINNESOTA ST S, BAYPORT	W/W SPEED / NO PROOF
BAYPORT POLICE DEPARTMENT	9/13/2019 20:50	BP19005008	MINNESOTA ST S / OSPREY BLVD, BAYPORT	VW fail to maintain lane lines
BAYPORT POLICE DEPARTMENT	9/13/2019 21:35	BP19005012	MINNESOTA ST S / OSPREY BLVD, BAYPORT	V/W no headlights
BAYPORT POLICE DEPARTMENT	9/13/2019 22:39	BP19005016	40XXX -498 MINNESOTA ST S, BAYPORT	V/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 23:01	BP19005019	5TH AVE N / 5TH ST N, BAYPORT	T/S no taillights
BAYPORT POLICE DEPARTMENT	9/13/2019 23:04	BP19005017	XXX Minnesota St S, BAYPORT	TZD - W/W SPEED
BAYPORT POLICE DEPARTMENT	9/13/2019 23:24	BP19005021	XX Central Ave, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	9/14/2019 0:20	BP19005026	30XXX -398 MINNESOTA ST S, BAYPORT	V/W TAILLIGHTS NOT ON
BAYPORT POLICE DEPARTMENT	9/14/2019 0:37	BP19005027	MINNESOTA ST S / 2ND AVE S, BAYPORT	W/W speed
BAYPORT POLICE DEPARTMENT	9/14/2019 2:48	BP19005032	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/14/2019 13:43	BP19005034	XXX MINNESOTA ST S, BAYPORT	OPEN DOOR/WINDOW
BAYPORT POLICE DEPARTMENT	9/14/2019 14:52	BP19005037	50XXX -598 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/14/2019 15:13	BP19005038	50XXX -5599 STAGECOACH TRL N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/14/2019 15:33	BP19005039	70XXX -972 MINNESOTA ST S, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/14/2019 15:41	BP19005040	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL VACATION CHECKS
BAYPORT POLICE DEPARTMENT	9/14/2019 15:58	BP19005042	XXX 3RD ST N, BAYPORT	
BAYPORT POLICE DEPARTMENT	9/14/2019 16:08	BP19005043	XX CENTRAL AVE, BAYPORT	BOAT PARKING SLIPS
BAYPORT POLICE DEPARTMENT	9/14/2019 16:28	BP19005044	XXX Prairie Way S, BAYPORT	ANIMAL COMPLAINT
BAYPORT POLICE DEPARTMENT	9/14/2019 16:43	BP19005045	XXX 3rd St N, BAYPORT	GAS DRIVE OFF
BAYPORT POLICE DEPARTMENT	9/14/2019 19:19	BP19005046	XXX 3rd St N, BAYPORT	GAS LEAK
BAYPORT POLICE DEPARTMENT	9/14/2019 20:12	BP19005047	70XXX -972 MINNESOTA ST S, BAYPORT	V/W speed
BAYPORT POLICE DEPARTMENT	9/14/2019 20:16	BP19005048	XXX 3RD ST S, BAYPORT	WELFARE CHECK
BAYPORT POLICE DEPARTMENT	9/14/2019 21:01	BP19005051	4th Ave N / 4th St N, BAYPORT	NOISE COMPLAINT/DISTURBANCE
BAYPORT POLICE DEPARTMENT	9/14/2019 21:13	BP19005052	XX CENTRAL AVE, BAYPORT	Park close/reservations
BAYPORT POLICE DEPARTMENT	9/14/2019 21:21	BP19005053	XXX MINNESOTA ST S, BAYPORT	W/W SPEED - FIELDS
BAYPORT POLICE DEPARTMENT	9/14/2019 21:49	BP19005054	62XXX -636 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/14/2019 21:57	BP19005055	XXX 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	9/14/2019 22:47	BP19005058	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/14/2019 23:01	BP19005059	35XXX -398 3RD AVE S, BAYPORT	V/W SPEED/ EXPIRED REG
BAYPORT POLICE DEPARTMENT	9/14/2019 23:41	BP19005062	20XXX -298 3RD ST N, BAYPORT	W/W SPEED, HEADLIGHT, NO ID
BAYPORT POLICE DEPARTMENT	9/8/2019 15:45	BP19004866	4XXX Stagecoach Trl N, BAYTOWN TOWNSHIP	DRIVING COMPLAINT

BAYPORT POLICE DEPARTMENT	9/9/2019 15:54	BP19004884	XX HWY 95 JSO OSPREY BLVD, BAYTOWN TOWNSHIP	MOTORIST ASSIST
BAYPORT POLICE DEPARTMENT	9/13/2019 19:37	BP19004997	OLINDA BLVD N / OMAHA AVE N, BAYTOWN TOWNSHIP	TZD - CITE - SPEED 62/45, NO INS, NO VAL MN DL, NO SEATBELT
BAYPORT POLICE DEPARTMENT	9/14/2019 10:33	BP19005033	Unknown, BAYTOWN TOWNSHIP	CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	9/13/2019 20:58	BP19005009	10th St N / Keats Ave N, LAKE ELMO	TZD - CITE - NO INSURANCE
BAYPORT POLICE DEPARTMENT	9/14/2019 0:09	BP19005025	10th St N / Whistling Valley Rd, LAKE ELMO	TZD - CITE DAS
BAYPORT POLICE DEPARTMENT	9/14/2019 2:09	BP19005030	Stillwater Blvd N / Jamaca Ave N, LAKE ELMO	TZD - W/W STOP SIGN VIOL
BAYPORT POLICE DEPARTMENT	9/8/2019 19:31	BP19004869	15XXX 62nd St N, STILLWATER	AOA/Unwanted Party
BAYPORT POLICE DEPARTMENT	9/9/2019 3:52	BP19004875	XXX Main St S, STILLWATER	AOA/Verbal Domestic
BAYPORT POLICE DEPARTMENT	9/13/2019 21:57	BP19005013	Mulberry St E / 2nd St N, STILLWATER	TZD - W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	9/13/2019 22:12	BP19005014	75th St N / Maryknoll Dr N, STILLWATER	TZD - W/W SPEED
BAYPORT POLICE DEPARTMENT	9/12/2019 16:46	BP19004971	STAGECOACH TRL N / 22ND ST N, WEST LAKELAND TOWNSHIP	V/W PASS ON SHOULDER/EXP REG
BAYPORT POLICE DEPARTMENT	9/13/2019 21:29	BP19005010	Manning Ave N / 18th St N, WEST LAKELAND TOWNSHIP	TZD - W/W HEADLIGHT OUT
BAYPORT POLICE DEPARTMENT	9/13/2019 22:21	BP19005015	22XXX -2898 SAINT CROIX TRL N, WEST LAKELAND TOWNSHIP	V/W HEADLAMP OUT / FAIL TO DISPLAY CURRENT REG.
BAYPORT POLICE DEPARTMENT	9/14/2019 0:50	BP19005028	22XXX -2898 SAINT CROIX TRL N, WEST LAKELAND TOWNSHIP	AOA T/S

Sept. Call Log

BAYPORT POLICE DEPARTMENT	9/1/2019 0:34	BP19004676	3RD ST S / 2ND AVE S, BAYPORT	V/W speed
BAYPORT POLICE DEPARTMENT	9/1/2019 1:17	BP19004677	XXX 3RD ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/1/2019 3:53	BP19004678	1-99 4TH AVE N, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	9/1/2019 7:28	BP19004680	XXX Pickett St N, BAYPORT	MEDICAL
BAYPORT POLICE DEPARTMENT	9/1/2019 8:02	BP19004681	Unknown, BAYPORT	Parking Question
BAYPORT POLICE DEPARTMENT	#####	BP19004682	XXX Pickett St N, BAYPORT	PARKING COMPLAINT
BAYPORT POLICE DEPARTMENT	#####	BP19004683	XXX 5TH ST N, BAYPORT	Dog Bite
BAYPORT POLICE DEPARTMENT	#####	BP19004684	XXX 4TH ST S, BAYPORT	Phone Scam -No Loss
BAYPORT POLICE DEPARTMENT	#####	BP19004685	XX Central Ave, BAYPORT	Question about the Beach House
BAYPORT POLICE DEPARTMENT	#####	BP19004686	XXX 4th Ave N, BAYPORT	Cite - boat trailer parking
BAYPORT POLICE DEPARTMENT	#####	BP19004687	XX CENTRAL AVE, BAYPORT	Park close
BAYPORT POLICE DEPARTMENT	#####	BP19004688	MINNESOTA ST S / 3RD ST S, BAYPORT	V/W speed
BAYPORT POLICE DEPARTMENT	#####	BP19004689	3rd St N / 10th Ave N, BAYPORT	W/W speed
BAYPORT POLICE DEPARTMENT	#####	BP19004690	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/2/2019 0:59	BP19004692	3rd St N / 10th Ave N, BAYPORT	ASSIST OTHER AGENCY
BAYPORT POLICE DEPARTMENT	9/2/2019 2:04	BP19004693	XXX 3RD ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004700	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004701	MINNESOTA ST S / 5TH AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004703	Barkers Alps Park, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004705	MINNESOTA ST S / OSPREY BLVD, BAYPORT	CITE - USE OF COMM DEVICE

BAYPORT POLICE DEPARTMENT	#####	BP19004706	50XXX -598 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004708	40XXX -498 MINNESOTA ST S, BAYPORT	CITE - SEAT BELT VIOLATION
BAYPORT POLICE DEPARTMENT	#####	BP19004709	XXX 4th St N, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
BAYPORT POLICE DEPARTMENT	#####	BP19004710	XXX 4TH AVE N, BAYPORT	CITE - PARK WHERE SIGNS PROHIBIT
BAYPORT POLICE DEPARTMENT	#####	BP19004711	XXX 5th Ave S, BAYPORT	SUSPICIOUS VEHICLE
BAYPORT POLICE DEPARTMENT	#####	BP19004715	XXX 3rd St N, BAYPORT	VW/Improper turn/Speed
BAYPORT POLICE DEPARTMENT	#####	BP19004718	XXX MINNESOTA ST S, BAYPORT	911 ABANDONED/HANGUP/OPEN LINE
BAYPORT POLICE DEPARTMENT	9/3/2019 8:20	BP19004723	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	#####	BP19004728	STAGECOACH TRL N & 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004729	63XXX -698 MINNESOTA ST S, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	#####	BP19004730	STAGECOACH/ 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004731	STAGECOACH TRL N / 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004732	STAGECOACH TRL N & 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004733	STAGECOACH TRL N & 5TH AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004736	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004735	XXX MINNESOTA ST S, BAYPORT	CITE - USE OF COMM DEVICE (SECOND OFFENSE)
BAYPORT POLICE DEPARTMENT	#####	BP19004737	XXX 2nd St N, BAYPORT	FOLLOW UP
BAYPORT POLICE DEPARTMENT	#####	BP19004738	XXX 5th Ave N, BAYPORT	FOLLOW UP
BAYPORT POLICE DEPARTMENT	#####	BP19004739	XXX MINNESOTA ST S, BAYPORT	CITE - USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	#####	BP19004740	XX / 7TH AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004744	XX / 6TH AVE S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004746	XX / 6th ave s, BAYPORT	CITE - DAR/ NO PROOF INSURANCE
BAYPORT POLICE DEPARTMENT	9/4/2019 5:49	BP19004754	Minnesota St S / 4th Ave S, BAYPORT	CIT/Speed
BAYPORT POLICE DEPARTMENT	#####	BP19004755	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004758	XXX 3RD ST N, BAYPORT	School Crossing
BAYPORT POLICE DEPARTMENT	#####	BP19004759	50XXX -598 3RD AVE N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004762	XXX 2nd St N, BAYPORT	FOLLOW UP
BAYPORT POLICE DEPARTMENT	#####	BP19004765	10XXX -1098 5TH AVE N, BAYPORT	V/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004766	50XXX -573 3RD ST N, BAYPORT	V/W FAILURE TO STOP
BAYPORT POLICE DEPARTMENT	#####	BP19004767	Central Ave / Lake Cir N, BAYPORT	ANIMAL COMPLAINT
BAYPORT POLICE DEPARTMENT	#####	BP19004772	3rd St N / Central Ave, BAYPORT	V/W drive w/o taillights
BAYPORT POLICE DEPARTMENT	#####	BP19004773	XX CENTRAL AVE, BAYPORT	PARK CLOSE
BAYPORT POLICE DEPARTMENT	#####	BP19004774	Highway 95 N / 8th Ave N, BAYPORT	MOTORIST ASSIST
BAYPORT POLICE DEPARTMENT	#####	BP19004775	Stagecoach Trl N/5th Ave N, BAYPORT	W/W stop sign viol/tabs
BAYPORT POLICE DEPARTMENT	#####	BP19004776	XXX 3RD ST S, BAYPORT	SUSPICIOUS

DEPARTMENT				PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	#####	BP19004777	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004778	XX Barkers Alps Park, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	#####	BP19004781	30XXX -399 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004783	XXX 3RD ST N, BAYPORT	FOUND PROPERTY/ITEM
BAYPORT POLICE DEPARTMENT	9/5/2019 2:20	BP19004784	XXX 3RD ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004787	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004790	40XXX -498 5TH ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	#####	BP19004793	XXX 3RD ST N, BAYPORT	COUNCIL PACKETS
BAYPORT POLICE DEPARTMENT	#####	BP19004794	50XXX -598 MINNESOTA ST S, BAYPORT	T/S SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004795	60XXX -620 MINNESOTA ST S, BAYPORT	V/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	#####	BP19004796	MINNESOTA ST S / 2ND AVE S, BAYPORT	W/W expired tabs
BAYPORT POLICE DEPARTMENT	#####	BP19004797	MINNESOTA ST S / 2ND AVE S, BAYPORT	W/W speed
BAYPORT POLICE DEPARTMENT	#####	BP19004799	XX CENTRAL AVE, BAYPORT	Park close/reservations
BAYPORT POLICE DEPARTMENT	#####	BP19004801	70XXX -740 3RD ST N, BAYPORT	V/W NO HEADLIGHTS
BAYPORT POLICE DEPARTMENT	#####	BP19004802	Minnesota St S / Osprey Blvd, BAYPORT	V/W fail to maintain lane
BAYPORT POLICE DEPARTMENT	#####	BP19004803	3RD ST N / 7TH AVE N, BAYPORT	W/W expired tabs
BAYPORT POLICE DEPARTMENT	#####	BP19004805	4th Ave N / Maine St N, BAYPORT	V/W stop sign viol
BAYPORT POLICE DEPARTMENT	#####	BP19004806	XXX 3RD ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/6/2019 3:55	BP19004807	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/6/2019 4:25	BP19004810	XXX 8TH ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	9/6/2019 5:04	BP19004811	3RD ST N / 5TH AVE N, BAYPORT	Found dog - returned
BAYPORT POLICE DEPARTMENT	9/6/2019 8:45	BP19004814	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	9/6/2019 8:58	BP19004815	XXX 3rd St N, BAYPORT	WARRANT ARREST/GM TAX EVASION ARREST
BAYPORT POLICE DEPARTMENT	#####	BP19004817	XXX 3RD ST S, BAYPORT	SCAM REPORT
BAYPORT POLICE DEPARTMENT	#####	BP19004818	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	#####	BP19004823	XXX 3rd St N, BAYPORT	CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	#####	BP19004824	barkers alps, BAYPORT	Area Check
BAYPORT POLICE DEPARTMENT	9/7/2019 0:20	BP19004826	XX CENTRAL AVE, BAYPORT	SUSPICIOUS PERSON/ACTIVITY
BAYPORT POLICE DEPARTMENT	#####	BP19004831	XXX 5th Ave S, BAYPORT	BUSINES ALARM - FALSE ALARM
BAYPORT POLICE DEPARTMENT	#####	BP19004832	Lakeside Park Boat Landing, BAYPORT	BOAT LEAKING FUEL
BAYPORT POLICE DEPARTMENT	#####	BP19004833	XXX MINNESOTA ST S, BAYPORT	CITE - USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	#####	BP19004834	XXX 5TH ST N, BAYPORT	ORDINANCE VIOLATION
BAYPORT POLICE DEPARTMENT	#####	BP19004837	XXX Highway 95, BAYPORT	COP EVENT
BAYPORT POLICE DEPARTMENT	#####	BP19004840	XXX MINNESOTA ST S, BAYPORT	CITE - USE OF COMM DEVICE

BAYPORT POLICE DEPARTMENT	#####	BP19004841	XXX Highway 95 N, BAYPORT	MEDICAL - NO TRANSPORT
BAYPORT POLICE DEPARTMENT	#####	BP19004842	point road, BAYPORT	Area Check
BAYPORT POLICE DEPARTMENT	#####	BP19004843	XX CENTRAL AVE, BAYPORT	Area Check
BAYPORT POLICE DEPARTMENT	#####	BP19004844	barkers alps, BAYPORT	Area Check
BAYPORT POLICE DEPARTMENT	#####	BP19004845	OSPREY BLVD, BAYPORT	Area Check
BAYPORT POLICE DEPARTMENT	#####	BP19004846	Highway 95 N / 10th Ave N, BAYPORT	TRAFFIC STOP
BAYPORT POLICE DEPARTMENT	#####	BP19004704	10XXX -1099 5TH AVE N, BAYTOWN TOWNSHIP	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004725	Stagecoach Trl N / 30th St N, BAYTOWN TOWNSHIP	V/W FAIL TO MAINTAIN LANE
BAYPORT POLICE DEPARTMENT	#####	BP19004761	10XXX -1099 5TH AVE N, BAYTOWN TOWNSHIP	W/W SPEED
BAYPORT POLICE DEPARTMENT	#####	BP19004792	4XXX Stagecoach Trl N, BAYTOWN TOWNSHIP	THREATS
BAYPORT POLICE DEPARTMENT	#####	BP19004819	29XXX -3498 SAINT CROIX TRL N, BAYTOWN TOWNSHIP	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	#####	BP19004714	Hwy 36 Eb At Norell Ave N, STILLWATER	AOA/Warrant Arrest
BAYPORT POLICE DEPARTMENT	#####	BP19004821	22XXX -2898 SAINT CROIX TRL N, WEST LAKELAND TOWNSHIP	W/W USE OF COMM DEVICE

BAYPORT POLICE DEPARTMENT		9/20/2019			
BAYPORT POLICE DEPARTMENT	AFTON	1:49	BP19005168	15XXX 36TH ST S, AFTON	AOA stolen vehicle
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 14:00	BP19005064	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 14:37	BP19005067	50XXX -599 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 14:42	BP19005068	70XXX -972 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 15:38	BP19005071	30XXX -399 3RD ST N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 15:58	BP19005072	XXX Pickett St N, BAYPORT	WELFARE CHECK
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 18:07	BP19005075	70XXX -972 MINNESOTA ST S, BAYPORT	CITE - USE OF COMM. DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 19:15	BP19005077	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 19:32	BP19005078	3RD ST N / 7TH AVE N, BAYPORT	4th Degree DWI
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 21:17	BP19005079	XX CENTRAL AVE, BAYPORT	LAKESIDE LOCK UP
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 22:18	BP19005082	50XXX -598 MINNESOTA ST S, BAYPORT	V/W SPEED / HEADLIGHT OUT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/15/2019 22:37	BP19005083	3rd St N / 3rd Ave N, BAYPORT	CITE 57/30
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 1:01	BP19005085	Minnesota St S / 5th Ave S, BAYPORT	Suspicious Noise
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 9:45	BP19005086	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 10:37	BP19005090	MINNESOTA ST S / 4TH AVE S, BAYPORT	V/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 11:23	BP19005091	XXX MINNESOTA ST S, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 11:41	BP19005092	MINNESOTA ST S / 2ND AVE S, BAYPORT	CITE - SEATBELT VIOLATOIN
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 12:06	BP19005093	XXX 4th St N, BAYPORT	RUNAWAY
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 13:16	BP19005094	XXX 10th Ave N, BAYPORT	AOA - THEFT REPORT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 14:11	BP19005095	XXX 4th St N, BAYPORT	JUVENILE CONCERN
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 16:27	BP19005097	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING

BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 16:29	BP19005098	XXX Primrose Path N, BAYPORT	SUSPICIOUS VEHICLE/ACTIVITY 911
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 17:21	BP19005100	3rd St N / 7th Ave N, BAYPORT	ABANDONED/HANGUP/OPEN LINE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 17:33	BP19005101	Saint Croix Trl N / 56th St N, BAYPORT	V/W NO REG DISPLAYED
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 17:51	BP19005102	STAGECOACH TRL N / 5TH AVE N, BAYPORT	W/W PASS ON RIGHT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 20:56	BP19005103	XXX 3rd St N, BAYPORT	VW for Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/16/2019 21:45	BP19005105	Minnesota St S / 3rd Ave S, BAYPORT	VW for Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 8:38	BP19005113	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 8:48	BP19005114	XXX Minnesota St S, BAYPORT	MOTORIST ASSIST
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 10:23	BP19005116	Minnesota St S / 7th Ave S, BAYPORT	CITE - SEAT BELT VIOL/NO INSURANCE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 11:22	BP19005117	Minnesota St S / 7th Ave S, BAYPORT	W/W PASS ON RIGHT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 11:48	BP19005119	XXX 4th St N, BAYPORT	RUNAWAY
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 15:23	BP19005120	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 21:04	BP19005123	XXX PICKETT ST N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 21:07	BP19005124	Barkers Alps, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 21:12	BP19005125	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 22:19	BP19005126	3rd St N / 4th Ave N, BAYPORT	TRAFFIC STOP
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 22:58	BP19005127	OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/17/2019 23:31	BP19005128	OSPREY BLVD / MINNESOTA ST S, BAYPORT	TRAFFIC STOP
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 13:55	BP19005131	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 14:56	BP19005136	5TH ST N / 3RD AVE N, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 15:16	BP19005137	XXX 1st Ave N, BAYPORT	PARK COMPLAINT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 16:02	BP19005138	50XXX -598 MINNESOTA ST S, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 16:56	BP19005139	XXX Highway 95, BAYPORT	THEFT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 21:16	BP19005144	XX CENTRAL AVE, BAYPORT	Park close
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 21:31	BP19005146	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 21:36	BP19005147	20XXX -299 2ND AVE N, BAYPORT	V/W HEADLAMP OUT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 22:00	BP19005149	10XXX -198 3RD ST N, BAYPORT	V/W HEADLAMP OUT
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 22:22	BP19005150	Hwy 95 / 8th ave n, BAYPORT	V/W Unsafe driving
BAYPORT POLICE DEPARTMENT	BAYPORT	9/18/2019 22:51	BP19005154	INSPIRATION PKWY S, BAYPORT	LOOSE DOG
BAYPORT POLICE DEPARTMENT	BAYPORT	9/19/2019 8:36	BP19005156	XXX 3RD ST N, BAYPORT	School Crossing
BAYPORT POLICE DEPARTMENT	BAYPORT	9/19/2019 13:29	BP19005157	Unknown, BAYPORT	Property Retrieval
BAYPORT POLICE DEPARTMENT	BAYPORT	9/19/2019 14:30	BP19005158	Unknown, BAYPORT	CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	BAYPORT	9/19/2019 14:45	BP19005159	Unknown, BAYPORT	CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	BAYPORT	9/19/2019 16:37	BP19005160	XXX 7TH ST N, BAYPORT	LOCKOUT

BAYPORT POLICE DEPARTMENT	BAYPORT	9/19/2019 16:43	BP19005161	XXX 3RD ST N, BAYPORT	Planning Packets
BAYPORT POLICE DEPARTMENT	BAYPORT	9/19/2019 21:20	BP19005163	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 8:37	BP19005172	XXX 4TH ST N, BAYPORT	SCHOOL CROSSING CITE - SEAT BELT USE VIOL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 13:50	BP19005175	Minnesota St S / 7th Ave S, BAYPORT	USE VIOL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 14:06	BP19005176	XXX OSPREY BLVD, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 14:53	BP19005178	5TH ST N & 3RD AVE N, BAYPORT	DIRECTED PATROL V/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 14:59	BP19005179	XXX Hwy 95 N, BAYPORT	COMM DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 15:39	BP19005180	XX / QUANT, BAYPORT	W/W USE OF COMM. DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 16:00	BP19005181	1st Ave N / 3rd St N, BAYPORT	MOTORIST ASSIST
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 16:50	BP19005182	XX / quant, BAYPORT	W/W USE OF COMM. DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 17:00	BP19005183	5th ave n / stagecoach, BAYPORT	W/W SPEED / EXPIRED REGISTRATION
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 21:29	BP19005188	CENTRAL AVE, BAYPORT	VW/Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 22:30	BP19005190	Minnesota St S / 1st Ave S, BAYPORT	VW/Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 22:44	BP19005191	XXX MINNESOTA ST S, BAYPORT	VW/Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 22:54	BP19005192	3rd St N / 7th Ave N, BAYPORT	VW/Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/20/2019 22:56	BP19005193	DERBY DAYS, BAYPORT	DERBY DAYS
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 8:19	BP19005203	XX CENTRAL AVE, BAYPORT	DIRECTED PATROL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 9:52	BP19005206	XXX MINNESOTA ST S, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 10:16	BP19005207	XXX MINNESOTA ST S, BAYPORT	W/W USE OF COMM DEVICE
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 10:36	BP19005208	XXX 5TH AVE N, BAYPORT	W/W PARKING VIOLATION FOUND
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 10:51	BP19005209	3RD ST N / 3RD AVE N, BAYPORT	PROPERTY/ITEM CITIZEN/PUBLIC ASSIST
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 10:59	BP19005210	XXX 4th St S, BAYPORT	CAR ALARM SOUNDING
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 13:31	BP19005212	XXX 3rd St N, BAYPORT	SOUNDING
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 16:12	BP19005215	3RD ST N / 2ND AVE N, BAYPORT	W/W SPEED
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 19:21	BP19005216	Mallards, BAYPORT	Alcohol Compliance Check-Pass
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 19:35	BP19005218	Woodys, BAYPORT	Alcohol Compliance Check-Pass
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 19:39	BP19005219	Not Justa Bar, BAYPORT	Alcohol Compliance Check-Pass
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 19:44	BP19005220	XXX 3rd St N, BAYPORT	Alcohol Compliance Check-Pass
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 19:55	BP19005221	wilder scratch kitchen, BAYPORT	Alcohol Compliance Check-Pass
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 19:58	BP19005222	Manger, BAYPORT	Alcohol Compliance Check-Pass
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 20:01	BP19005223	XXX 8th St N, BAYPORT	WELFARE CHECK
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 20:47	BP19005226	2nd Ave S / Lake St S, BAYPORT	MEDICAL
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 21:39	BP19005227	MINNESOTA ST S / 4TH AVE S, BAYPORT	VW Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019 21:53	BP19005228	3RD ST N / 5TH AVE N, BAYPORT	VW Speed
BAYPORT POLICE DEPARTMENT	BAYPORT	9/21/2019	BP19005229	hwy 95/7TH AV N, BAYPORT	MOTORIST ASSIST

DEPARTMENT		23:08			
BAYPORT POLICE DEPARTMENT	BAYTOWN TOWNSHIP	9/18/2019 14:46	BP19005135	47XXX -4998 STAGECOACH TRL N, BAYTOWN TOWNSHIP	W/W SPEED / NO PROOF INSURANCE
BAYPORT POLICE DEPARTMENT	STILLWATER	9/18/2019 3:23	BP19005130	3XXX Maureen Ln, STILLWATER	AOA/Burglary/OFP Violation
BAYPORT POLICE DEPARTMENT	WEST LAKELAND TOWNSHIP	9/15/2019 16:24	BP19005073	22nd St N / Stagecoach Trl N, WEST LAKELAND TOWNSHIP	TRAFFIC COMPLAINT

Acronym/code: W/W = Written warning, TZD = grant work, LOCK OUT = vehicle keys locked in car, DAR = Driving after revocation, DAS= Driving after suspension, NPI/ NO POI = No proof of insurance, DOC = Disorderly conduct, CSC = Criminal Sexual Conduct, NO MN/DL = No Minnesota driver's license, Medical Level = 1 (most severe) 2 (moderate) 3 (mild), Rec'vd OFP/DANCO = Received a fax for an order for protection (OFP) domestic abuse, no contact order (danco) for person in our city, Felony Intro. Of Narc. = Felony level of introduction of narcotics into the prison, UAC = underage drinking, AOA/assist Other Agency, 10 -72 = deceased. FDCR- Fail to display current registration, UUMV = unauthorized use of mother vehicle, AOA= Assist other agency, POR= predatory offender verification, watch property protection TC= camera placement, FDRC= fail to display current registration. VOR= Vehicle off the road.

The public can be directed to the following website to retrieve the reports: <https://www.co.washington.mn.us/2979/Law-Enforcement-Public-Data>



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 25, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Wanda Madsen, Finance Officer

Re: **Finance Department 3rd Quarter 2019 Update**

During July through September 2019, the following undertakings were performed:

1. Water Department
 - A. Collections and processing of utility payments for 2nd Quarter 2019. Handle all questions and complaints regarding utility billing
 - B. July, August and September administration of water/sewer billing for 2nd and 3rd Quarter
 - C. Communication with Public Works regarding some repair issues of malfunctioning meters
 - D. Generate a list of delinquent accounts on a quarterly basis, notify customers with delinquent accounts, and arrange payment agreements, in accordance with city policies
2. Payroll
 - A. Prepare, post, and distribute City Council, Fire, and bi-weekly payrolls
 - B. Calculate, record, and create reports for all payroll information, including federal, state, FICA, PERA, and deferred retirement withholdings and send remittance to appropriate agencies
 - C. Set up new employee files
3. Processed quarterly Employer's Quarterly Federal Tax Return, Minnesota Unemployment Insurance, and Minnesota withholdings
4. Prepare a summary for the City Council to authorize payment of payables and generate checks for payment, following approval
5. Assist auditor in preparation of annual fiscal and TIF statements to state
6. Routine payables and receivables, along with other monthly financial duties
7. Reconcile monthly bank/investment statements
8. Prepare and distribute necessary worker's compensation paperwork and reports, as required
9. Maintain the cash receipt drawer, including opening and closing out receipt drawer, adding and verifying receipts, entering receipts into the computer system and preparing deposits
10. Prepare Republic Services delinquent account notifications for December assessment hearing.
11. Assist with feedback for 2020 budget to City Administrator and Department Heads

Bayport Public Library



582 NORTH FOURTH STREET
BAYPORT, MINNESOTA 55003
(651) 275-4416

Date: September 26, 2019
To: Mayor and City Council; Adam Bell, City Administrator
From: Jill Smith, Bayport Public Library Director
Re: Bayport Library Update

Our circulation was 7983 items for the month of August – the highest monthly total in the four years I have been here! The total is usually closer to 5500 items.

The Library was happy to support Derby Days on September 21. Our used book sale earned over \$800 for the Foundation for Bayport Public Library. We had 30 children participate in our kids medallion hunt. Congratulations to Breanna Beberg, who won the medallion hunt and a Kindle Fire, and Jackie Halverson, who won a Kindle Fire in the second chance drawing. All children who participated received a free book, thanks to the Foundation! We also sponsored kids' activities at Lakeside Park in the afternoon, decorating ducks and playing old fashioned games, like sack races and egg and spoon races. 60 children decorated ducks or mini-figures, and many also participated in our games. Thanks to Croixdale for donating prizes, and to the Bayport Community Action League for working with us to provide fun activities for kids.

We were also pleased to provide resources for Andersen Elementary's 100th Year Celebration on September 21. We sent over 100 books from the last 100 years and resources about different decades to help students and teachers learn more about the past century. The kindergarten, first and second grade classes are again visiting the library weekly. We have issued 83 cards to students this month and are pleased to see happy readers return each week.

We only had two participants attend our September meditation class. It was disappointing after we had such great attendance in March. Both participants enjoyed the program.

I have once again started Authors Explored readings at Croixdale, focusing this session on travel essays and stories. Eight joined me to hear about Julia Child's life in France, and six attended the reading of Pico Iyer's holiday in North Korea. Journeys to Asia, Africa and Australia await.

I attended the Minnesota Library Association annual conference in Prior Lake on September 19-20. Our Library Board president Sara Wagner was also able to attend on September 20. I worked with the Census 2020 Complete Count Committee to offer a session to help libraries prepare for the 2020 Census. 55 people came to the session, and it was very well received. As usual, I learned about great library programs across the state, and came away with resources to try new ideas here at Bayport. One program that I will look to implement is offering summer lunches for kids at the Library next summer.

Thank you for supporting back-to-school reading at the Library!



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: September 26, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Matt Kline, Public Works Director

RE: **October Public Works Department Report**

The Public Works Department is moving towards fall preparation work. Mowing grass will soon be ending and leaf collection in the parks and street sweeping will begin. The crew is also finishing up some much-needed street patching this week. Derby Days was a busy couple of days preparation for the department and included moving tables, mowing grass, prepping the ballfield, dropping off barricades, cleaning the park, and putting out trash and recycling containers.

Some of the larger projects the department has been working are as follows:

1. 2nd Ave. N. Drainage Improvement Project – As of this memo, this project is about half completed. Work has been hampered by multiple rain storms, but the watershed management organization is encouraged by the ground work that has been completed so far.
2. Hydrant painting - In total, 113 hydrants were cleaned, primed, and painted and we have received multiple positive comments on the work.
3. Wellhead Protection Plan update – Staff is working diligently on completing this plan and the first review deadline will be in December.
4. Emerald Ash Borer (EAB) – As you are all aware, the Department of Agriculture has verified the presence of EAB within the city. This fall, they will help the city complete a visual survey to determine the extent of the infestation and assist in determining the best plan of action moving forward.
5. GIS update – SEH recently discontinued their current GIS program called SmartConnect and switched to a new platform software called ESRI. What this ultimately means for the city is increased capabilities from a GIS standpoint and a lower yearly cost for service, which are both positive outcomes. SEH will still provide GIS services to help update and maintain our mapping, but it will be through ESRI rather than the SEH SmartConnect software.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 1, 2019

To: Mayor and City Council
Adam Bell, City Administrator

From: Sara Taylor, Assistant City Administrator/Planner

Re: **Department Update – October City Council meeting**

PLANNING COMMISSION

On September 23, the Planning Commission considered a variance from impervious coverage requirements for a parking lot and stormwater improvement project at Andersen Corporation, located at 100 4th Avenue North. The Planning Commission is recommending approval and the application will be presented to the City Council at the October 7 meeting. At this point, there is no Planning Commission meeting scheduled for October. We are still working through some floodplain/elevation challenges with the DNR for a variance application at 466 Perro Creek Drive, which was tentatively scheduled to be heard at the September meeting. If timing permits and the applicant decides to proceed with the project, we may try to schedule a late October meeting.

The term expiration for Planning Commissioners Coleen Siegfried and Aaron Ochs is December 31, 2019. I have contacted both commissioners regarding reappointment and am waiting a response. Upon notice of their intention for reappointment, staff will either post a vacancy or make a recommendation for reappointment to the City Council at the November meeting, accordingly. We very much appreciate and value their willingness to serve in this capacity and look forward to the opportunity of continuing to work with both Coleen and Aaron!

LAND AND WATER LEGACY PROJECT (LWLP)

The title search for all properties should be complete this week, so the closing on the land acquisition is anticipated to be scheduled by mid-October. Following closing, the next steps will include asbestos testing of the existing houses and accessory buildings, asbestos mitigation (if deemed necessary), and proceeding with demolition (or coordinating a training burn with the Fire Department, if feasible). Staff is hopeful that the asbestos and demolition can both be completed by late fall or early winter.

WATER CONSERVATION/EFFICIENCY GRANT

Last week, I prepared and submitted the application materials and program workplan for the Water Efficiency Grant program offered by the Metropolitan Council. The purpose of the grant is to implement measures to reduce water demand and is administered in the form of a rebate to property owners that are customers of the municipal water supply system and replace a water usage device that uses substantially less water. On September 9, the City Council authorized a grant program in the amount of \$6,000 (\$4,500 MCES grant/\$1,500 city) for this upcoming 3-year cycle. I have received notification that our submittal materials have been accepted and we will be notified by December 2 if selected to receive grant funding. If selected, staff will begin implementation of the program workplan, and it is anticipated the rebate program would launch in March 2020.

ELECTIONS

Last week, I attended training on preparing for and administering the upcoming Presidential Primary Election on March 3, 2020. The Secretary of State's Office reported that four major political parties are anticipated to be on the ballot. When registering the day of the election (or voting absentee), voters will be required to declare a political party preference, which will dictate what ballot they receive. Since this process will be quite different from regular elections, and may be a surprise to voters, additional training in election administration will be provided for city staff, as well as election judges, to help educate voters ahead of the election and at the polling place on election day. Look for more information on the election via city newsletter, website, and social media.



CITY OF BAYPORT
294 NORTH THIRD STREET
BAYPORT, MINNESOTA 55003
PHONE 651-275-4404 FAX 651-275-4411

Date: October 1, 2019
To: Honorable Mayor and City Council
From: Adam Bell, City Administrator
Re: **Administration Department Update – October City Council Meeting**

WASTE HAULER REQUEST FOR PROPOSALS

The solid waste, yard waste, and recycling hauling proposals continue to be reviewed by staff. As a reminder, the city received three proposals (Republic Services, Highland Sanitation, and Waste Management). Staff is currently conducting reference checks on the respondents. A discussion of the proposals is to take place at the October 7 City Council meeting, and based on the feedback from the City Council, the staff will engage with the one or two haulers in October and begin negotiations of a potential new contract for the City Council to consider at the November City Council meeting.

SHORT-TERM RENTAL ORDINANCE

Staff has received several public inquiries on the status of Short-term Rental (STR) regulation in the city. It has been several months since the City Council last discussed the topic of STR, and since that time, staff has been working with individual councilmembers to identify concerns. Based on this feedback, staff would like the council to provide additional direction on how to proceed in bringing forward new ordinance language for consideration. A discussion of this topic will be held at the October 7 City Council meeting.

MNDOT 2020 TRUNK HIGHWAY 95 INFRASTRUCTURE PROJECT

Staff met with MnDOT to discuss the 2020 infrastructure project and the proposed center median between 2nd and 3rd Avenues. The median will be designed with a 100 foot long planting area in the center. The remainder will be concrete. Staff will be working with MnDOT to determine what vegetation will be planted in the median. This vegetation will be the responsibility of the city to install and maintain, so those considerations will be factored in to the decision. Staff is also working with MnDOT on the project construction agreement and scheduling public informational events. A meeting with business owners along Highway 95 is planned for the end of this year and another public open house is planned for March 2020. Construction is currently planned to begin in May of 2020 through October. Staff is also in the process of reorganizing the Memorial Day Parade route.

LAKESIDE PARK PLAYGROUND EQUIPMENT

The removal and installation of the Lakeside Park playground equipment is scheduled to take place later this month. When that takes place, additional information will be communicated to the council. After installation of the Phase I improvements, the city will schedule an open house to present/seek feedback on Phase II improvements. The city approved \$50,000 of park dedication and recreation equipment funds in the 2020 Capital Improvement Plan for the Phase II improvements.

CITY HALL/FACILITY SECURITY

Staff has met with two security firms to obtain quotes for new electronic locks on the city facilities (city hall, old fire hall, and public works building). The new fire station had electronic access/locks installed when it was built in 2015. We are also working with our safety consultant to obtain potential grant funding for other employee safety features needed at city hall. After gathering more information on the security and OSHA upgrades, staff will bring these items to the City Council for consideration.

UPCOMING MEETINGS AND EVENTS

October 7	City Council regular meeting	6:00 p.m.	City Hall
November 4	City Council workshop (<i>tentative</i>)	4:30 p.m.	City Hall
	City Council regular meeting	6:00 p.m.	