

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
September 11, 2017
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Hanson, Carlson, Buckley, and McGann

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Finance Officer Wanda Madsen, Public Works Director Matt Kline, Police Sergeant Jay Jackson, and Library Director Jill Smith

BUSINESS

DISCUSS PRELIMINARY CITY BUDGET AND LEVY FOR 2018

Administrator Bell distributed supplemental budget and levy worksheets that had been updated from the materials that were included with the September 11 regular City Council meeting packet. He reviewed the proposed expenditures, noting the recent budget figures included a reduction in City Council directed spending and the addition of a full-time patrol officer position in the Police Department. Administrator Bell also reviewed the Capital Improvement Plan (CIP) for 2018 and the tax impact that the proposed budget and levy would have on the median household. Discussion followed on the budget, levy, and CIP and the consensus of the City Council was to allocate \$8,000 in directed spending to allow for special projects, events, and donations in 2018. It was also decided to retain the additional patrol officer within the preliminary budget at this time, but to continue discussion as to whether this expenditure is essential for the Police Department, before adoption of the final budget and levy in December. Administrator Bell stated he would update the preliminary budget figures as discussed, for City Council consideration at the regular meeting following the workshop.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember McGann to adjourn the workshop at 5:38 p.m.