

**CITY OF BAYPORT  
CITY COUNCIL WORKSHOP MINUTES  
COUNCIL CHAMBERS  
November 6, 2017  
4:30 P.M.**

**CALL TO ORDER**

The workshop was called to order by Mayor St. Ores.

**ROLL CALL**

Members Present: Mayor St. Ores, Councilmembers Hanson, Carlson, Buckley, and McGann

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, and City Attorney Andy Pratt

**BUSINESS**

**UPDATE ON MNDOT HIGHWAY 95 IMPROVEMENT PROJECT**

Administrator Bell provided an update on discussions with MNDOT regarding the incorporation of a dedicated on-street bike lane and a traffic calming center median on Highway 95 as part of their overlay and accessibility improvements planned for 2020. He reviewed preliminary design sketches prepared by MNDOT depicting the streetscape with both the bike lane and median features. It was noted that to accommodate the bike lane, on-street parking would be restricted to one side of Highway 95. Staff recommends retaining parking on the east side of the street. Discussion followed on alternate routes for the bike lane and potential impacts the reduction of on-street parking may have, specifically related to St. Charles and People's Church. Assuming the city wants to pursue the bike lane and median improvements further, Administrator Bell anticipates the city would host a public meeting and/or open house, which would provide an opportunity for the public to raise comments or concerns on the design sketches. He also stated the city will be meeting with Andersen Elementary this week to discuss the proposed median and a mid block protected pedestrian crossing in detail, and noted the school was very excited about implementing improvements to improve safety along this corridor. The consensus of the City Council was to proceed with the inclusion of the bike lane and median in the design sketches and coordinate with MNDOT accordingly.

**DISCUSS REGULATION OF SHORT TERM RENTALS IN RESIDENTIAL DISTRICTS**

Administrator Bell reviewed the staff report, noting that a short term rental (STR) is generally defined as a dwelling unit or portion thereof rented for a period of less than 30 consecutive days, with or without the property owner present. Staff delineated three different options in the report for City Council consideration, which included: Option 1) Prohibit STR; Option 2) Allow owner-occupied STR; Option 3) Allow both owner-occupied and non-owner occupied STR. Discussion followed on current STR operations in the city and associated complaints, as well as the difficulty with monitoring, regulating, and enforcing a STR licensing and inspection program with current staffing levels. It was noted that STR would allow property owners flexibility in terms of use of their property, but it would also promote a commercial use in a residential neighborhood, which is not consistent with the intent of the zoning ordinance. A majority of the City Council agreed it was in the best interest of the city to pursue regulation that would prohibit STR at this time, and directed staff to draft an ordinance accordingly, for consideration at an upcoming meeting.

**ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to adjourn the workshop at 5:57 p.m.