

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
AUGUST 3, 2020
4:30 P.M.**

** Due to COVID-19 and social distancing protocols, this meeting was conducted by electronic means as permitted by Minnesota Statute 13D.021 due to a health pandemic or declared emergency. **

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 4:34 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, Connie Carlson, Michele Hanson, and John Dahl

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Police Chief Laura Eastman, Fire Chief Allen Eisinger, and Public Works Director Matt Kline

DISCUSS THE PRELIMINARY 2021 CITY BUDGET AND LEVY

Administrator Bell provided an overview of the preliminary budget, noting employee wage and benefit data is not reflected in the draft, but a 3% cost of living adjustment (COLA) is anticipated. He noted that multiple departments are expected to remain consistent with 2020 budget figures, with little to no increase in expenditures. Due to positive feedback from the community, additional funds have been allocated to increase the presence of hanging flowers baskets and the Public Works Department budget funds (streets, parks, and cemetery) have been increased to allow for maintenance, as well as tree removal and replacement, primarily due to Emerald Ash Borer (EAB). Discussion followed on equipment needs for the Public Safety Department budget funds (police and fire), such as cameras and security upgrades. Following discussion, Administrator Bell reviewed revenue sources, noting a forecasted fair market value increase of 5% and consistent local government aid allocation for 2021, but a decrease in permit revenue due to the anticipated build out of Inspiration this year. The preliminary 2021 city budget and levy will be discussed in further detail at the September City Council meeting.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to adjourn the meeting at 5:52 p.m. and upon roll call being taken thereon, the following vote via voice:

Susan St. Ores – aye
Michele Hanson – aye

John Dahl – aye
Connie Carlson – aye

John Buckley - aye