

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
March 3, 2014
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Carlson, Goldston, Hanson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, and City Attorney Andy Pratt

UPDATE ON CODE ENFORCEMENT PROCESS AND REVIEW ORDINANCE REVISIONS

Administrator Martin reviewed the draft code enforcement process diagram, which depicts steps for how the city proposes to handle ordinance violations and complaints. He noted a two-pronged approach is being suggested, to improve the city's current enforcement process, and that the Police Department will be taking the lead role with enforcement procedures. Based on the type of complaint received, staff would select an appropriate route in which to proceed with enforcement (civic vs. criminal). It was noted that the two processes are similar, but take different routes in the final enforcement stages (ticketing vs. civil penalties).

Administrator Martin also reviewed a list of ordinances that may benefit from revisions or updates, as a result of ongoing complaints and frequent code violations. Ordinances discussed related to temporary storage structures and dumpsters, long grass, off-street parking, and deer control. Possible revisions to these ordinances were discussed, including placing a restriction on size, number, and time period for temporary structures, identifying a maximum length for grass/groundcover, placing a restriction on approved surfaces and location for parking passenger automobiles and trucks, and prohibiting use of artificial food sources that encourage deer feeding. It was the consensus of the City Council that these ordinances could benefit from some updates and directed staff to research and draft proposed revisions for consideration at a future meeting.

DISCUSS NEXT PHASE OF IMPROVEMENTS FOR PERRO PARK

Administrator Martin reviewed three proposed options for improvements to Perro Park for 2014. Option 1 proposed a complete overhaul of the ball field area, utilizing the \$15,000 donation the city recently received from the American Legion. This option also included extension of water/sewer utilities into the park, to support possible ball field irrigation and restrooms in the future. Discussion followed on possible relocation of the Farmer's Market to another area of the park or adjacent 3rd Avenue North, so the vehicle traffic would not compromise any improvements made to the ball field turf or irrigation.

Option 2 proposed improvements to the ball field area, but eliminated turf improvements, irrigation system, and the extension of water/sewer utilities. Option 3 focused on improvements to the tennis courts and playground area and could be paired with Options 1 or 2. This option included removal of aged light fixtures, modifying the tennis courts, and relocating the existing playground equipment, as well as possibly adding some new equipment.

It was the consensus of the City Council that it would be best to proceed with improvements identified in Options 2 and 3 for this year, with the addition of a new pedestrian staircase at the northwest corner of the park, to facilitate better access. Staff was directed to work with Park Consultant Larry Wacker to update cost estimates for the proposed improvements for review and discussion at a future meeting. Staff was also directed to research possible donations or partnerships with local businesses and organizations which could help offset costs for certain improvements.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember McGann to adjourn the workshop at 5:49 p.m.