

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
August 3, 2015
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 5:12 p.m.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, Carlson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Fire Chief Elect Allen Eisinger, Police Chief Laura Eastman, Public Works Supervisor Mel Horak, and Finance Officer Wanda Madsen

DISCUSS PRELIMINARY CITY BUDGET FOR 2016

Administrator Martin reviewed various projects and preliminary budget figures for 2016. An overview of each department budget was provided and specific reductions and/or increases from the 2015 budget were noted. Discussion focused on projected increases to Police Department salaries per preliminary negotiations with the employee union, including an annual cost of living increase, an increase based on years of service with the city, and a bonus if able to achieve a physical fitness standard. Discussion also focused on succession planning for the Public Works Department and the proposed addition of a new full-time employee beginning mid 2016 to allow the current department supervisor to mentor staff on current systems, prior to his retirement. Costs for non-union employee wages, insurance coverage, and health benefits were also discussed. Administrator Martin acknowledged that a minimal increase in the budget may be needed to sustain ongoing city services, as well as accomplish priority projects, but staff's goal was to keep the budget as flat as possible. Further detail on proposed expenditures and revenues for the 2016 budget will be presented to the City Council in September.

ADJOURNMENT

It was moved by Councilmember McGann and seconded by Councilmember Carlson to adjourn the workshop at 5:54 p.m.