

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
October 22, 2014
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Goldston, Hanson, Carlson, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, Fire Chief Mark Swenson, and Fire Captain/Fire Hall Building Committee Liaison Josh Eisinger

Consultants Present: Jessie Bauldry and Rick Burt, Leo A Daly
Gary Zifko and John Huenink, Kraus-Anderson

REVIEW A PRELIMINARY DESIGN CONCEPT FOR THE PROPOSED NEW FIRE HALL

Administrator Martin stated the purpose of the workshop was to review the preliminary design concept approved by the Fire Hall Building Committee, as well as identify a preliminary construction budget and timeline for the overall project. Jessie Bauldry, Leo A Daly, provided a summary of the Fire Hall Building Committee's progress to date on the design concept for the building, noting several floor plans and exterior elevations were considered in the design process, prior to arriving at the current concept.

Discussion followed on the overall size, layout, and exterior finishes on the concept design. Specific questions were raised by the City Council regarding whether five apparatus bays and the quantity of office and bunk areas proposed were necessary. Administrator Martin noted that it would be helpful to have a rendering that illustrated the department's existing vehicles and equipment within the proposed apparatus bays to assist in determining space needs. Councilmembers discussed the overall interior layout and suggested that a second public bathroom be added near the main entrance of the building and the kitchen area be moved closer to the centrally located training/conference room, to offer opportunities to facilitate community events and/or public use. Potential safety concerns related to the location of the public parking area were discussed and it was suggested a traffic control sign be considered to further promote caution and slow traffic. The City Council was also receptive to the overall building finishes and energy components, such as the brick/metal exterior and light monitors, if achievable within budget parameters.

Following review of the design concept, discussion focused on identifying a preliminary construction budget, to assist Leo A Daly and Kraus-Anderson with refining a concept plan within a defined budget. It was the consensus of the City Council to establish a preliminary budget of approximately \$5.5 million. A refined design concept with related cost projections will tentatively be presented to the City Council for further discussion at a workshop in the next few weeks, followed by formal consideration of the preliminary design and budget at the November 10, 2014 regular City Council meeting.

ADJOURNMENT

It was moved by Councilmember Goldston and seconded by Councilmember Carlson to adjourn the workshop at 6:34 p.m.