

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
SEPTEMBER 10, 2018
5:00 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, John Buckley, Michele Hanson and Patrick McGann

Staff Present: City Administrator Adam Bell, Assistant Administrator/Planner Sara Taylor, Finance Officer Wanda Madsen, Public Works Director Matt Kline, Police Chief Laura Eastman, Fire Chief Allen Eisinger, and City Attorney Andy Pratt

BUSINESS

POLICE DEPARTMENT STAFFING UPDATE

Administrator Bell stated that a full-time employee of the Police Department is out on medical leave until further notice. To supplement staffing, a part-time officer is anticipated to be hired within the next few weeks with City Council approval. Discussion followed on compensation and staffing impacts within the department. Administrator Bell noted that additional information would be provided to the City Council, as available.

DISCUSS PRELIMINARY BUDGET FOR 2019

Administrator Bell reviewed changes to the Fire Department budget since the last workshop, which relate primarily to fire relief funds. He stated the City Council will be asked to adopt the 2019 preliminary levy, budget, and capital improvement plan at the regular meeting following the workshop this evening. Administrator Bell noted that public input and the final budget and levy will be considered by the City Council at the December 3, 2018 regular meeting.

REVIEW UPCOMING PROJECTS

Administrator Bell noted that staff has been working with Baytown over the last several months to modify the existing joint powers agreement (JPA), which allows extension of Bayport municipal water to developments within Baytown. A new proposed residential development, consisting of approximately 115 single-family homes, will be included in the modified JPA. Items related to repair/maintenance/reconstruction of streets, as well as the establishment of a surcharge to finance long-term reconstruction of water services were also incorporated in to the modified JPA. It was the consensus of the City Council to add the modified JPA to the regular meeting agenda following the workshop for consideration.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Commissioner Buckley to adjourn the workshop at 6:04 p.m.