

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
DECEMBER 2, 2019
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 4:34 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, Connie Carlson, John Dahl, and Michele Hanson

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, and Police Chief Laura Eastman

Others Present: Bob McDowell, Assistant Superintendent, Stillwater Area Schools

BUSINESS

PRESENTATION AND DISCUSSION OF A PROPOSED EXPANSION PROJECT AT ANDERSEN ELEMENTARY SCHOOL

Administrator Bell introduced Bob McDowell, Stillwater Area Schools, who provided an overview of an ongoing Long-Range Facilities Planning Process for the district. He mentioned this process included soliciting input from Bayport regarding a possible expansion at Andersen Elementary to add 6-8 classrooms, as well as reconfigure the bus route and pickup and drop off area(s), increase off-street parking, and mitigate excess impervious coverage with treatment of stormwater runoff. Bob noted multiple locations are being considered as options for expansion to address population growth projections south of Highway 36. He is hoping to bring a recommendation to the School Board in January 2020 for consideration. Discussion followed on advantages and disadvantages surrounding a proposed expansion to the south of the existing building, as proposed in the concept plan, versus a potential addition to the north or west of the building. It was acknowledged that improving traffic circulation and options for off-street parking were important issues to consider when developing a refined concept plan. Overall, the consensus of the City Council was to entertain further discussion on possible expansion options, should Andersen be selected to continue in the evaluation process. However, the City Council encouraged the district to revise their proposal based on the feedback provided.

REVIEW PROPOSED UPDATES TO APPENDIX D – FEE SCHEDULE OF THE BAYPORT CITY CODE OF ORDINANCES

Administrator Bell highlighted additional and/or revised amendments to the fee schedule, since being considered by the City Council at the November 4 meeting. Discussion and questions focused on fees for picnic shelter rentals, short term rentals (STR), construction deposit for outstanding infrastructure/landscaping work, eligibility for a temporary certificate of occupancy (TCO), sediment/erosion control (SEC) inspections, and bulk container/dumpster refuse permits. Following discussion, the consensus was to remove prorating of STR applications, eliminate seasonal eligibility requirements for a TCO, delete SEC inspections (no longer applicable), and update the city's solid waste ordinance regarding permit requirements for bulk container/dumpsters at a future meeting, but retain the fee as proposed in the fee schedule.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Dahl to adjourn the workshop at 5:58 p.m.