

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
SEPTEMBER 9, 2019
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores at 4:34 p.m.

ROLL CALL

Members Present: Mayor Susan St. Ores, Councilmembers John Buckley, Connie Carlson, and Michele Hanson

Members Absent: Councilmember John Dahl

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Public Works Director Matt Kline, Finance Officer Wanda Madsen, and Police Chief Laura Eastman

BUSINESS

DISCUSS CAPITAL IMPROVEMENT PLAN (CIP) FOR 2020-2024

Administrator Bell stated that this session was a continuation of the discussion from the July 29, 2019 workshop. He explained that the CIP for 2020 would be considered as part of the adoption of the preliminary levy and budget at tonight's regular meeting following the workshop. A CIP for 2021-2024 has also been prepared and includes tentative expenditures anticipated within the next 5 years. Administrator Bell reviewed the 2020 expenditures in detail by fund designation, including Office Automation, Park/Recreation, Police, Fire, Public Works, Water/Sewer, and Streets. Discussion followed on various park/recreation enhancements, potential leasing of fleet vehicles, new equipment purchases, and infrastructure improvements. He also reviewed the proposed property tax impact worksheet prepared by Washington County, noting a 12.5% growth in estimated market value and a tax rate decrease of 6.9% compared to 2019. The consensus of the City Council was to accept the CIP expenditures for 2020, as presented and discussed. Administrator Bell noted the final levy, budget, and CIP will be adopted at the December 2, 2019 regular City Council meeting.

ADJOURNMENT

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to adjourn the workshop at 5:55 p.m.