

**CITY OF BAYPORT  
CITY COUNCIL SPECIAL MEETING MINUTES  
COUNCIL CHAMBERS  
AUGUST 28, 2017  
4:30 PM**

**CALL TO ORDER**

Pursuant to due call and notice, Mayor St. Ores called the Special City Council meeting to order.

**ROLL CALL**

Members Present: Mayor Susan St. Ores, Councilmembers Connie Carlson, John Buckley, Michele Hanson and Patrick McGann

Members Absent: None

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Finance Officer Wanda Madsen, Public Works Director Matt Kline, and Police Chief Laura Eastman

**CONSENT AGENDA**

Mayor St. Ores read items 1-4 on the consent agenda.

Councilmember Carlson introduced the following resolution and moved its adoption:

**Resolution 17-18**

**RESOLUTION APPROVING CONSENT AGENDA ITEMS 1-4 FROM THE  
AUGUST 28, 2017 CITY COUNCIL AGENDA**

1. Special event application from Valley Outreach for produce distribution at Perro Park on September 14, October 12, and November 9, 2017
2. Special event application from Zephyr Theater for two performances of Shakespeare's "A Midsummer Night's Dream" at Barker's Alps Park on September 8 and 9, 2017
3. Temporary on-sale liquor license from the Lions Club International for Derby Days on Saturday, September 16, 2017
4. Drainage and utility easement agreement for 645 3<sup>rd</sup> Avenue North

The motion for adopting the foregoing resolution was duly seconded by Councilmember McGann and upon roll call being taken, the following voted via voice:

Susan St. Ores – aye      Connie Carlson – aye      Patrick McGann – aye  
John Buckley – aye      Michele Hanson – aye

**NEW BUSINESS**

Consider bids to perform the 2017 Sewer Cleaning and Televising Project: Public Works Director Kline noted the city has been moving towards a comprehensive infrastructure improvement plan that includes a quantitative overview of city infrastructure. As part of this plan, staff is proposing to clean and televise a significant portion of the city sewer system. After cleaning and televising have been completed, an analysis of the televised sewer mains will be completed to interpret the condition of the existing system. A bid opening for the project was held on August 16, 2017. Multiple bids were received, with the lowest responsible bidder at \$75,719.50. Staff's cost estimate for the project was \$77,500. Staff recommends the City Council adopt a motion to accept the lowest responsible bid and award the project to American Environmental in the amount of \$75,719.50. Funding for the project will come from the Water/Sewer Improvement Fund.

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to award the project to American Environmental in the amount of \$75,719.50 for the 2017 Sewer Cleaning and Televising Project. Motion carried 5-0.

Consider bids to perform the 2017 Bituminous Pavement Restoration Sealing Project: Public Works Director Kline noted that the streets associated with this year's project are those which include asphalt that may be subject to delamination if seal coated using the traditional method. A majority of the streets are located in the first addition of Inspiration. The two other areas affected will be 3<sup>rd</sup> Avenue North from Highway 95 to Maine Street and the new Fire Hall parking lot.

As an alternative to a traditional seal coating, the city will be using CRF® Asphalt Restorative Product. This product penetrates the top layer of asphalt, softens it, and then subsequently seals it from the elements. Public Works Director Kline stated that although this is a new seal coating method for Bayport, it has been used in the U.S. for over 30 years with positive results. Other Minnesota cities including Woodbury, Golden Valley, and Stillwater Township, as well as Chicago, Illinois, have also been using this product as an alternate method of seal coating with success the past few years. He emphasized that based on staff research, this is the only product on the market similar to traditional seal coat application that is intended to extend the life of the asphalt. The alternative would be a complete replacement of asphalt in these areas, which would be extremely costly.

A bid opening for the project was held on August 16, 2017. One bid was received in the amount of \$46,019.72. Staff's cost estimate for the project was \$51,998.87. Staff recommends the City Council adopt a motion to accept the lowest responsible bid and award the project to Corrective Asphalt Materials, LLC, in the amount of \$46,019.72. Funding for the project will come from the street maintenance general fund budget.

Questions and discussion followed by the City Council in regards to application, durability, and longevity of the CRF product. It was the consensus of the City Council to forego the application at the new Fire Hall parking lot at this time, until the city can assess how the product performs on other city streets.

It was moved by Councilmember Buckley and seconded by Councilmember Hanson to award the project to Corrective Asphalt Materials, LLC, to perform the 2017 Bituminous Pavement Restoration Sealing Project, but forego the application at the Fire Hall parking lot at this time. Motion carried 5-0.

## **ADJOURNMENT**

It was moved by Councilmember Hanson and seconded by Councilmember Buckley to adjourn the meeting at 5:21 p.m. Motion carried 5-0.

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City Administrator/Clerk