

**CITY OF BAYPORT
CITY COUNCIL WORKSHOP MINUTES
COUNCIL CHAMBERS
August 7, 2017
4:30 P.M.**

CALL TO ORDER

The workshop was called to order by Mayor St. Ores.

ROLL CALL

Members Present: Mayor St. Ores, Councilmembers Hanson, Carlson, Buckley, and McGann

Staff Present: City Administrator Adam Bell, Assistant City Administrator/Planner Sara Taylor, Finance Officer Wanda Madsen, Public Works Director Matt Kline, Police Chief Laura Eastman, and Fire Chief Allen Eisinger

BUSINESS

DISCUSS PRELIMINARY CITY BUDGET FOR 2018

Administrator Bell distributed preliminary budget expenditure worksheets for each city department. He noted that the proposed figures were compiled based on feedback from the City Council workshop on July 17. Administrator Bell reviewed notable increases and decreases in expenditures and fielded related questions from councilmembers. It was noted that annual transfers to certain Capital Improvement Funds were adjusted by shifting allocations from funds that have a healthy balance to other funds where needed. Administrator Bell stated he would be working with department heads to refine the preliminary budget and develop revenue worksheets for review and discussion at the next budget workshop scheduled for Monday, August 28 at 4:30 p.m.

ADJOURNMENT

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to adjourn the workshop at 5:58 p.m.