

**CITY OF BAYPORT  
CITY COUNCIL WORKSHOP MINUTES  
COUNCIL CHAMBERS  
September 6, 2016  
5:00 P.M.**

**CALL TO ORDER**

The workshop was called to order by Mayor St. Ores.

**ROLL CALL**

Members Present: Mayor St. Ores, Councilmembers Hanson, Carlson, Goldston, and McGann

Staff Present: City Administrator Logan Martin, Assistant City Administrator/Planner Sara Taylor, and Finance Officer Wanda Madsen

**DISCUSS THE 2017 CITY OF BAYPORT PRELIMINARY BUDGET**

Administrator Martin reviewed the proposed budget for each department, noting that significant increases were indicated in green and decreases were indicated in red. He mentioned that a few updates were incorporated since the August budget workshop, but no significant changes had been made to either revenues or expenditures. The City Council suggested allocating additional funds to help support Community Thread programming in 2017, as well as increasing the park and recreation budget to assist with maintenance and equipment replacement. Administrator Martin noted the proposed preliminary budget reflected a 1.14% decrease in expenditures compared to the 2016 budget. Discussion followed on capital outlay and it was suggested that a workshop be convened in November to discuss and prioritize park improvements for the next few years. Mayor St. Ores also requested staff to present a timeline for completion of the Geographic Information System (GIS) inventory and implementation plan for updating the city's utility system and infrastructure at the October meeting, so the city can plan accordingly for a potential improvement project next year. Administrator Martin noted the final budget would be presented to the City Council for consideration at the December 5, 2016 meeting.

**ADJOURNMENT**

It was moved by Councilmember Carlson and seconded by Councilmember Hanson to adjourn the workshop at 5:59 p.m.