



**City of Bayport**  
 294 North Third Street  
 Bayport, Minnesota 55003  
 Phone: 651-275-4404 Fax: 651-275-4411  
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 Website: www.ci.bayport.mn.us

# BAYTOWN RESIDENTIAL WATER CONNECTION PERMIT APPLICATION

Permit number: \_\_\_\_\_

Bayport has a joint powers agreement with Baytown Township to supply municipal water to certain residential developments, including Audubon, Emerald Falls, Miller Farms, Wesley's Bay Ridge, and the Orchard at Cahanes Farms. Applicants must provide a copy of the building permit issued by Baytown with this application to request a water connection. Please refer to the guidelines below for installation and inspection procedures. Fees must be paid in full at the time of application (see reverse side of form).

**Initial Water Service Connection**

An inspection for the initial water service must be requested at least 24 hours in advance by contacting City Hall. The service line from the curb stop to the dwelling must be visible. A tracer wire must be installed with plastic water service lines. An as-built diagram with the location of the service must be provided at the time of inspection.

**Water Meter Installation**

The contractor's plumber will set the meter horns and meter spacer (supplied by city) and shutoff valve. Meter installation supplies must be requested at least 24 hours in advance by contacting Public Works at 651-275-4410 for pickup at 98 2<sup>nd</sup> Avenue South, Bayport. The plumber must run a 3-conductor meter wire to the outside of the dwelling, preferably near the irrigation system supply line. Prior to the final meter set and inspection request, the contractor must check the curb stop for proper operation and repair, as needed. The top of the curb stop must be adjusted to final grade. Installation of the final meter and inspection must be requested at least 24 hours in advance by contacting Public Works. A contractor's representative must be present onsite for the final meter set. Public Works will not leave the water service on without a representative present. If the contractor chooses not to leave the water on at time of final meter set, a water reconnection fee will apply and be paid prior to turning water on.

**Final Plumbing Inspection**

The contractor must follow Baytown Township procedures for the final plumbing inspection.

<b>Applicant Information</b>	
Property Address:	
Applicant Name:	Phone Number:
Email Address:	
Mailing Address:	

<b>Contractor Information</b>	<i>Contractor must be a state certified pipe layer or licensed master plumber and provide documentation of license.</i>
Company Name:	
Contact Name:	Phone Number:
Email Address:	
Mailing Address:	

<b>Acknowledgement and Signature</b>
By signing this application, you hereby certify that you have read this application and know the same to be true and correct. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulation construction or the performance of construction. The applicant takes full responsibility for all work performed and assuring required inspections are completed.
Applicant Signature: _____ Date: _____

**Application Fees***All fees are due at the time of application.*

Plumbing Permit	\$ 79.00
State Surcharge	\$ 1.00
Water Connection/Access Charge	\$1,700.00
Water Meter	\$ 400.00
	<hr/>
	\$2,180.00

**Office Use:**  Cash  Check # \_\_\_\_\_ Date: \_\_\_\_\_

Meter Chip Number (PW): \_\_\_\_\_

Serial Number (PW): \_\_\_\_\_

*Revised April 2019*